



Aptos/La Selva Fire Protection District

6934 Soquel Drive ▪ Aptos, CA 95003
Phone # 831-685-6690 ▪ Fax # 831-685-6699

FINAL Minutes

Aptos/La Selva Fire Protection District

BOARD MEETING

Minutes of April 9, 2015

MEETING CALLED TO ORDER AT 7:02 PM BY DIRECTOR HURLEY

1.0 ROLL CALL PRESENT: ABENDSCHAN, HURLEY, JOHNSTON, SPISAK,
ABSENT: WEATHERFORD

2.0 PLEDGE OF ALLEGIANCE

3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC

3.1 ORAL COMMUNICATIONS: Member of the public played a recording of a prior Board Meeting.

4.0 CONSENT AGENDA

4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF MARCH 12, 2015

Per request by Director Johnston, this item was removed from the Consent Agenda.

4.2 MOTION TO ACCEPT AND FILE THE MINUTES OF THE SPECIAL MEETING OF MARCH 21, 2015

4.3 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF MARCH 3, 2015 THROUGH APRIL 3, 2015

4.4 MOTION TO ACCEPT AND FILE THE FAMIS GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END

A/LSFPD BOARD MEETING MINUTES

April 9, 2015

- 4.5 MOTION TO APPROVE A DISBURSEMENT TO SANTA CRUZ COUNTY AUDITOR-CONTROLLER'S OFFICE IN THE AMOUNT OF \$101,480.00 FOR 2014-15 PROPERTY TAX ADMINISTRATION SERVICES

On motion by Director Johnston, seconded by Director Abendschan, that Consent Agenda items 4.2, 4.3, 4.4 and 4.5 be approved as submitted, was approved by the following vote:

Ayes:	Abendschan, Hurley, Johnston, Spisak
Noes:	None
Abstain:	None
Absent:	Weatherford

- 4.6 PUBLIC COMMENT ON CONSENT AGENDA ITEMS

Member of the public asked a question on item 4.2 requesting that the Board clarify a time frame on the review of the new Board Policy, on 4.3, commented on the sub-category, and inquired as to the specific PDF software purchased by the District. Director Hurley made note of these comments, and replied that these issues will be discussed and answered at the next regular Board Meeting.

5.0 ITEMS REMOVED FROM CONSENT AGENDA

- 4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF MARCH 12, 2015

Director Johnston requested the minutes be rewritten regarding the discussion of a letter from the office of Edison Jensen, Attorney at Law. Director Hurley proposed that the item be tabled until the next regular Board Meeting so that Director Johnston may submit his request in writing.

Item 4.1 was moved to the "Unfinished Business" items for the May 2015 Board Meeting.

6.0 UNFINISHED BUSINESS

- 6.1 REPORT ON THE COOPERATIVE PREVENTION PROJECT WITH CENTRAL FIRE

Fire Chief Jones reported on the latest meetings and recent progress with the Cooperative Prevention Project. Ad Hoc group plans to meet again on April 27, 2015, with a presentation of a new model for the program.

April 9, 2015

6.2 MOTION TO APPROVE A DISBURSEMENT TO LIEBERT CASSIDY WHITMORE IN THE AMOUNT OF \$35,527.87 FOR LEGAL SERVICES

Member of the public requested an itemized bill for the legal services as a Public Record. Director Hurley explained that itemized legal services are excluded from public record.

On motion by Director Abendschan, seconded by Director Spisak, that Agenda item 6.2 to approve a disbursement to Liebert Cassidy Whitmore in the amount of \$35,527.87 for legal services, be approved as submitted, was approved by the following vote:

Ayes:	Abendschan, Hurley, Johnston, Spisak
Noes:	None
Abstain:	None
Absent:	Weatherford

7.0 NEW BUSINESS

7.1 MOTION TO APPROVE THE LEGAL SERVICES ENGAGEMENT AGREEMENT WITH EYERS LAW GROUP AND TO AUTHRORIZE THE FIRE CHIEF TO SIGN THE AGREEMENT

Business Manager Tracy New discussed the Legal Services agreement, a service provided by CSAC, the District Workers Compensation provider. The agreement provides webinars, training, sample policies and limited legal advice regarding District policies, at no cost to the District.

On motion by Director Abendschan, seconded by Director Spisak, that Agenda item 7.1 to approve the Legal Services Engagement Agreement with Eyers Law Group and authorize the Fire Chief to sign the agreement, be approved as submitted, was approved by the following vote:

Ayes:	Abendschan, Hurley, Johnston, Spisak
Noes:	None
Abstain:	None
Absent:	Weatherford

7.2 MOTION TO APPROVE DISTRICT VOTE ON RUNOFF ELECTION FOR LAFCO BOARD POSITION

Director Johnston made the motion to approve in favor of Thomas La Hue, as this candidate was agreed upon in the prior election via the February 12, 2015, Board Meeting.

On motion by Director Johnston, seconded by Director Spisak, that Agenda item 7.2 to approve the District vote on the runoff election for LAFCO Board position, be approved as submitted, was approved by the following vote:

Ayes:	Abendschan, Hurley, Johnston, Spisak
Noes:	None
Abstain:	None
Absent:	Weatherford

8.0 STANDING REPORTS

8.1 BOARD OVERSIGHT INQUIRY:

Director Johnston distributed a letter he drafted to FDAC regarding Prop 172 funding. Fire Chief Jones will have the Admin. Assistant format the letter as written, then return it to Director Johnston for signature before mailing.

8.2 FIRE CHIEF'S REPORT

Fire Chief Jones discussed the Board Policy and Procedure Manual review process. The Chief will bring the updated policy and present at the next regular Board Meeting.

Chief Jones is working on more defined responsibilities for the current Division Chiefs, and how that might change with the continuation of the CPP.

Working with Division Chief Dirksen on changes to the Hydrant Maintenance program, to increase efficiency and lower the overall costs to the District.

Local 3535 President Mike Kretsch and FF/PM Jared von Schell have been assisting Fire Chief Jones in reviewing and revising current SOP's, as well as discussing the tentative agreement for the Surf Rescue Program.

Budget reviews are ongoing – there's a tight budget ahead, with a lot of programs competing for the funding available. More detail to be given at the next Board Meeting.

8.3 REPORT FROM FIREFIGHTERS' LOCAL 3535 SECRETARY FF/PM JARED VON SCHELL

Local 3535 Secretary FF/PM Von Schell discussed a show of support for a sick employee, and invited Board Members and the public to the annual Pancake Breakfast on Sunday, May 10, 2015.

Note: Open Session convened at 7:52 PM, with a brief break before Closed Session.

9.0 CLOSED SESSION: 7:58 PM

9.1 LABOR NEGOTIATIONS

9.2 PUBLIC EMPLOYEE PERFORMANCE REVIEW
Title: FIRE CHIEF

10.0 RETURN TO OPEN SESSION: 8:17 PM

REPORT FROM CLOSED SESSION: Board discussed labor negotiations and the Fire Chief's Performance.

10.1 MOTION TO APPROVE THE MEMORANDA OF UNDERSTANDING WITH THE FIRE PREVENTION SPECIALIST/ADMINISTRATIVE ASSISTANT

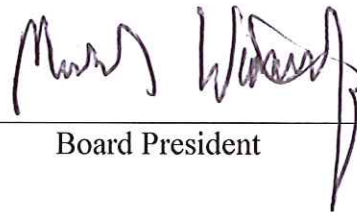
On motion by Director Johnston, seconded by Director Spisak, that Agenda item 10.1 to approve the Memoranda of Understanding with the Fire Prevention Specialist/Administrative Assistant, be approved as submitted, was approved by the following vote:

Ayes:	Abendschan, Hurley, Johnston, Spisak
Noes:	None
Abstain:	None
Absent:	Weatherford

11.0 ADJOURN MEETING: 8:22 PM



Secretary to the Board



Board President