



Aptos/La Selva Fire Protection District

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FINAL Minutes

Aptos/La Selva Fire Protection District

BOARD MEETING

Minutes of November 14, 2013

MEETING CALLED TO ORDER AT 7:00 PM BY PRESIDENT SPISAK

1.0 ROLL CALL PRESENT: ABENDSCHAN, HURLEY, JOHNSTON, SPISAK,
WEATHERFORD

ABSENT: NONE

1.1 INTRODUCTIONS: FIRE CHIEF JEFF TERPSTRA
BOARD SECRETARY FRED MALMLUND
MR. MIKE MARTIN
MS. MARY LEE
CAPTAIN TREVOR DIRKSEN
FF/PM TIM HORNSTEIN
FF/PM DAN HAMILTON

2.0 PLEDGE OF ALLEGIANCE

Chief Terpstra presented 5-year service pins to board members Drew Johnston and Bob Spisak.

3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC

3.1 ORAL COMMUNICATIONS: Ms. Mary Lee informed the board that retired employee Jack Sperow had recently passed and read his obituary.

3.2 WRITTEN COMMUNICATIONS: The board packet contained letters expressing thanks and newspaper clippings mentioning the district.

4.0 CONSENT AGENDA

4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF OCTOBER 10, 2013 *Item 4.1 was moved to section 5 at the request of Director Weatherford*

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November 14, 2013

- 4.2 MOTION TO ACCEPT AND FILE THE MINUTES OF THE SPECIAL MEETING OF OCTOBER 16, 2013
- 4.3 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF OCTOBER 5, 2013 THROUGH NOVEMBER 5, 2013
- 4.4 MOTION TO ACCEPT AND FILE THE FAMIS GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END *Item 4.4 was moved to section 5 at the request of Director Weatherford*
- 4.5 PUBLIC COMMENT ON CONSENT AGENDA ITEMS? None

On motion by Director Weatherford, seconded by Director Johnston, that Consent Agenda items 4.2 and 4.3 be approved as submitted, was approved by the following vote:

| | |
|-----------------|--|
| Ayes: | Abendschan, Hurley, Johnston, Spisak, Weatherford |
| Noes: | None |
| Abstain: | None |
| Absent: | None |

5.0 ITEMS REMOVED FROM CONSENT AGENDA

- 4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF OCTOBER 10, 2013

Director Weatherford identified an error in the minutes. Board Secretary Malmlund will correct the error before the minutes are signed and filed.

- 4.4 MOTION TO ACCEPT AND FILE THE FAMIS GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END

Director Weatherford asked for a brief description and update on the CalPERS CERBT trust account statement. Business Manager Malmlund replied that the trust account was established at CalPERS under the requirements of the Governmental Accounting Standards Board Statement 45 to provide funding for the district's other post employment benefits plan. An actuarial analysis of the plan is under way and a report will be provided at the December regular board meeting.

On motion by Director Weatherford, seconded by Director Johnston, that Consent Agenda item 4.1 be approved as corrected and item 4.4 be approved as submitted, was approved by the following vote:

| | |
|-----------------|--|
| Ayes: | Abendschan, Hurley, Johnston, Spisak, Weatherford |
| Noes: | None |
| Abstain: | None |

Absent: None

6.0 UNFINISHED BUSINESS

6.1 REPORT OF BOARD OVERSIGHT SUBCOMITTEE

Director Hurley reported that he and director Abendschan had met with the district business manager and collected salary and total compensation data. That data will now be used to analyze the cost dynamics of proposed staffing changes.

6.2 MOTION TO APPROVE FIRE CHIEF EMPLOYMENT CONTRACT

Item 6.2 was moved to after the closed session at the request of President Spisak

7.0 NEW BUSINESS None

8.0 STANDING REPORTS

8.1 BOARD OVERSIGHT INQUIRY:

Director Johnston stated he had concerns regarding the maintenance and management of the district's computer network and management information system. He requested copies of the district's resource sharing agreement with Central Fire and a copy of the Pagoda Technologies support contract.

Director Weatherford requested staff to prepare a review of the Workers' Compensation program.

8.2 FIRE CHIEF'S REPORT:

Chief Terpstra briefly reviewed his written staff report.

8.3 REPORT FROM FIREFIGHTERS' LOCAL 3535 PRESIDENT MIKE MARTIN:

Mr. Martin thanked the board for its efforts in the protracted labor negotiations. He stated that the planned implementation of the payroll conversion from EPMC to employee-paid PERS in the first quarter of 2014 represents a cost to the union and asked the board to consider mitigation of that cost.

9.0 CLOSED SESSION 8:06 PM

9.1 LABOR NEGOTIATIONS

In closed session no action was taken. The board discussed negotiations with the negotiators and directed staff to prepare MOUs for board action at a special board meeting to be scheduled.

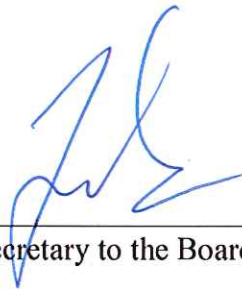
6.0 RETURN TO OPEN SESSION - UNFINISHED BUSINESS 8:34 PM

6.2 MOTION TO APPROVE FIRE CHIEF EMPLOYMENT CONTRACT

The board discussed an employment contract with Chief Terpstra with the following elements: An 18 month term, the conversion from EPMC to employee paid PERS, and no other changes to employment benefits. The amount of pay raise was not settled. The board directed staff to prepare a contract for approval and stated the final pay raise will be determined at the approval meeting.

President Spisak directed staff to schedule a special board meeting for Friday, November 22 at 3:00 PM to approve the MOUs and fire chief contract.

10.0 ADJOURN MEETING 8:51 PM



Secretary to the Board



Board President