

Aptos/La Selva Fire Protection District

6934 Soquel Drive ▪ Aptos, CA 95003
Phone # 831-685-6690 ▪ Fax # 831-685-6699

FINAL Minutes

Aptos/La Selva Fire Protection District

BOARD MEETING

Minutes of May 12, 2016

MEETING CALLED TO ORDER AT 7:00 PM BY PRESIDENT HURLEY

1.0 ROLL CALL PRESENT: ABENDSCHAN, HURLEY, SPISAK, WEATHERFORD

ABSENT: FOSTER

1.1 INTRODUCTIONS

FIRE CHIEF JON JONES
DIVISION CHIEF MIKE CONRAD
FF MATTHEW GARCIA & FAMILY

2.0 PLEDGE OF ALLEGIANCE

2.1 Fire Chief Jones presented Firefighter Matthew Garcia with permanent badge #72, for successful completion of probation. The presentation was well attended, by co-workers, friends and family members.

A 10-minute break commenced after the presentation, to allow additional guests to exit before continuing with the agenda items.

3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC

3.1 WRITTEN COMMUNICATIONS: Written communications included a thank you letter from Mar Vista Elementary School for the donation of a "Ride to School" Certificate for their annual auction, a letter regarding LAFCO fees and budgeting for FY2016-17, and the May 4, 2016 LAFCO meeting agenda. President Hurley noted that page 2 (Agenda Section 3.2.4) of the LAFCO written communication showed that the District contribution to LAFCO due for FY2016-17 would be \$12,498.88.

3.2 ORAL COMMUNICATIONS: None.

May 12, 2016

4.0 CONSENT AGENDA

- 4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF APRIL 14, 2016
- 4.2 MOTION TO ACCEPT AND FILE THE MINUTES OF THE SPECIAL MEETING OF APRIL 26, 2016
- 4.3 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF APRIL 1, 2016 THROUGH APRIL 30, 2016
- 4.4 MOTION TO ACCEPT AND FILE THE EZ ONE GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END
- 4.5 MOTION TO APPROVE RESOLUTION 4-16 "TEMPORARY TRANSFER OF FUNDS"
- 4.6 MOTION TO APPROVE RESOLUTION 5-16 "RESOLUTION ORDERING AN ELECTION, REQUESTING COUNTY ELECTIONS TO CONDUCT THE ELECTION, AND REQUESTING CONSOLIDATION OF THE ELECTION"
- 4.7 MOTION TO APPROVE THE FIREFIGHTER TEST RENTAL AND USE AGREEMENT WITH CPS HR CONSULTING AND TO AUTHORIZE THE FIRE CHIEF TO SIGN THE AGREEMENT
- 4.8 PUBLIC COMMENT ON CONSENT AGENDA ITEMS: None.

On motion by Director Weatherford, seconded by Director Spisak, that Consent Agenda items 4.1, 4.2, 4.3, 4.4, 4.5, 4.6 and 4.7 be approved as submitted was approved by the following vote:

Ayes:	Abendschan, Hurley, Spisak, Weatherford
Noes:	None
Abstain:	None
Absent:	Foster

5.0 ITEMS REMOVED FROM CONSENT AGENDA: None

6.0 UNFINISHED BUSINESS

- 6.1 CONVENE PUBLIC HEARING REGARDING WEED ABATEMENT

Public Hearing opened at 7:23 PM. No members of the public were in attendance for commentary on Weed Abatement. Public Hearing closed at 7:24 PM.

May 12, 2016

6.2 MOTION TO APPROVE RESOLUTION 6-16 “ABATEMENT AND REMOVAL OF WEEDS”

On motion by Director Weatherford, seconded by Vice President Spisak, that Item 6.2, to approve Resolution 6-16 “Abatement and Removal of Weeds”, be approved as submitted was approved by the following vote:

Ayes:	Abendschan, Hurley, Spisak, Weatherford
Noes:	None
Abstain:	None
Absent:	Foster

7.0 NEW BUSINESS

7.1 REVIEW OF FY2016-17 PRELIMINARY BUDGET

Fire Chief Jones briefly presented the draft of the FY2016-17 Preliminary Budget. Discussion only, no action taken. Vice President Spisak asked for an update on the bid submittal for new hydro-electric extrication tools. Fire Chief Jones reported that the only bid received was approx. \$450.00 over the proposed amount. The bid will be submitted to the Board for approval at the next regular Board meeting. Director Weatherford voiced concerns over the amount of overtime costs budgeted, and wished to discuss options to reduce those costs, when preventable. President Hurley seconded those concerns, noting that while overtime costs have decreased during the prior 2 years, it may be an issue to discuss during the upcoming formation of the Emergency Services Master Plan, as mentioned in Agenda Item 7.3.

7.2 ANNUAL REVIEW OF BOARD OF DIRECTORS’ POLICY AND PROCEDURES MANUAL

Discussion only, with focus on pages 17 and 23 of the current Board of Directors’ Policy and Procedures Manual. Minor spelling corrections were addressed. Director Abendschan inquired as to the chain of command when personnel complaints arise, and whether this needed to be addressed in the Board Policy manual. President Hurley added that the Personnel Policy for the District addressed this, but it wasn’t mentioned in the Board Policy manual. Director Weatherford wanted to address the section regarding procedures when a Director is approached by a member of the public, including personnel. President Hurley asked that any questions/concerns be sent via email to him, so that they can be addressed in future board meetings, for further review in upcoming months.

Note: Closed Session discussion moved up following item 7.2, to prioritize the agendaized closed session items.

9.0 CLOSED SESSION: 7:45 PM

9.1 CONFERENCE WITH LEGAL COUNSEL

A/LSFPD BOARD MEETING MINUTES

May 12, 2016

9.2 CONFERENCE WITH LABOR NEGOTIATORS

9.3 CONFERENCE WITH LABOR NEGOTIATORS

10.0 RETURN TO OPEN SESSION: 8:26 PM

10.1 REPORT FROM CLOSED SESSION:

Item 9.1 - The Board gave direction to legal counsel.

Item 9.2 – Labor Negotiators reported the Board, and gave direction.

Item 9.3 – The Board discussed the Memoranda of Understanding with the Administrative Assistant/Fire Prevention Specialist.

10.2 MOTION TO APPROVE THE MEMORANDA OF UNDERSTANDING WITH THE ADMINISTRATIVE ASSISTANT/FIRE PREVENTION SPECIALIST

On motion by Director Weatherford, seconded by Director Abendschan, that Item 10.2, to approve the Memoranda of Understanding with the Administrative Assistant/Fire Prevention Specialist”, be approved as submitted was approved by the following vote:

Ayes: Abendschan, Hurley, Spisak, Weatherford
Noes: None
Abstain: None
Absent: Foster

7.3 MOTION TO APPROVE REQUEST FOR PROPOSAL FOR DISTRICT MASTER PLAN AND MOVE FORWARD WITH RFP

On motion by Director Abendschan, seconded by Director Weatherford, that Item 7.3, to approve Request for Proposal for District Master Plan and Move Forward with RFP, be approved as submitted was approved by the following vote:

Ayes: Abendschan, Hurley, Spisak, Weatherford
Noes: None
Abstain: None
Absent: Foster

May 12, 2016

8.0 STANDING REPORTS

8.1 BOARD OVERSIGHT INQUIRY:

Director Weatherford stated that he was delinquent in bringing forward his letter to Soquel Creek Water District. He will present this letter at the next regular Board of Directors meeting.

8.2 FIRE CHIEF'S REPORT:

Fire Chief Jones briefly reviewed his Staff Report, including incident response trends, recent activity from the Santa Cruz County Fire Chiefs Association, ISO Mitigation, and the current Firefighter & Firefighter/Paramedic recruitment process.

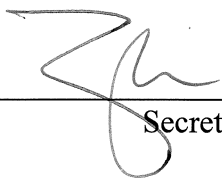
8.3 REPORT FROM FIREFIGHTERS' LOCAL 3535 PRESIDENT NATE CALCAGNO:

FF/PM Brandon Houston presented the report in lieu of President Calcagno, who was not in attendance. FF/PM Houston spoke regarding recent major calls and work performed by A/LSFD Firefighters. He also stated that, in honor of National EMS Week, the Santa Cruz County Board of Supervisors would be holding an event on Tuesday, May 24th, 2016 to honor EMS providers throughout the county.


8.4 REPORT FROM CHIEF OFFICERS' ASSOCIATION PRESIDENT MIKE CONRAD:

No report given.

11.0 ADJOURN MEETING: 8:53 PM



Secretary to the Board



Board President