



# **Aptos/La Selva Fire Protection District**

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## **A-G-E-N-D-A**

### **Aptos/La Selva Fire Protection District**

#### **Regular Board Meeting**

**Thursday, September 8, 2011 – 7:00 PM**

**Administration Office  
6934 Soquel Drive  
Aptos, California 95003**

Welcome to the Aptos/ La Selva Fire Protection District Board meeting. The President of the Board of Directors will invite your comments regarding any item listed on our open session agenda. The President may request that comments be limited to three (3) minutes for any item NOT listed on the agenda. The Brown Act prohibits the Fire Board from taking any action not listed on the agenda.

#### **1.0 ROLL CALL** ABENDSCHAN, HURLEY, JOHNSTON, SPISAK, WEATHERFORD

1.1 INTRODUCTIONS: FIRE CHIEF JEFF TERPSTRA  
BOARD SECRETARY FRED MALMLUND

#### **2.0 PLEDGE OF ALLEGIANCE**

#### **3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC**

##### 3.1 ORAL COMMUNICATIONS:

This time is set-aside for members of the public to address the Aptos Fire Board on any item NOT on the Board Agenda, which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Board Member may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to the Board will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any Board Member may place matters brought up under Oral Communications on a future agenda.

##### 3.2 WRITTEN COMMUNICATIONS

**4.0 CONSENT AGENDA**

- 4.1 MOTION TO ACCEPT & FILE THE MINUTES OF THE REGULAR MEETING OF AUGUST 11, 2011 (Recommended by Board Secretary Malmlund).
- 4.2 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF AUGUST 6, 2011 THROUGH SEPTEMBER 2, 2011 (Recommended by Business Manager Malmlund).
- 4.3 MOTION TO ACCEPT & FILE THE FAMIS GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END (Recommended by Business Manager Malmlund).
- 4.4 PUBLIC COMMENT ON CONSENT AGENDA ITEMS?

**5.0 ITEMS REMOVED FROM CONSENT AGENDA**

**6.0 UNFINISHED BUSINESS**                      None

**7.0 NEW BUSINESS**

- 7.1 REVIEW OF DISTRICT INTERNAL CONTROLS – DISTRICT PURCHASING RULES (Recommended by Business Manager Malmlund)
- 7.2 MOTION TO APPROVE THE MOBILE INFORMATION MANAGEMENT SYSTEMS PROJECT (Recommended by Fire Chief Terpstra).

**8.0 STANDING REPORTS**

- 8.1 BOARD OVERSIGHT INQUIRY: Any Board Member may request that staff report on the status of operational or administrative activities or programs.
- 8.2 FIRE CHIEF’S REPORT – By Fire Chief Terpstra regarding various operational and administrative matters.
- 8.3 REPORT FROM FIREFIGHTERS’ LOCAL 3535 PRESIDENT TREVOR DIRKSEN

**9.0 ADJOURN MEETING**

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Secretary to the Board