



# Aptos/La Selva Fire Protection District

6934 Soquel Drive ▪ Aptos, CA 95003  
Phone # 831-685-6690 ▪ Fax # 831-685-6699

---

FINAL Minutes

## Aptos/La Selva Fire Protection District

### BOARD MEETING

Minutes of January 13, 2011

#### MEETING CALLED TO ORDER AT 7:00 PM BY PRESIDENT JOHNSTON

#### 1.0 ROLL CALL

PRESENT: ABENDSCHAN, HURLEY, JOHNSTON, SPISAK,  
WEATHERFORD

ABSENT: None

1.1 INTRODUCTIONS: FIRE CHIEF JEFF TERPSTRA  
BOARD SECRETARY FRED MALMLUND  
DC JIM DIAS  
CAPTAIN GREG HANSEN  
FF/PM RYAN PETERS  
FF BOB SNYDER  
CAPTAIN TREVOR DIRKSEN  
MEMBERS OF THE TERPSTRA FAMILY  
MEMBERS OF THE DIRKSEN FAMILY  
MR. TODD SKRABAK  
MR. STEVE VRATNY  
MR. TOM CROSSER

#### 2.0 PLEDGE OF ALLEGIANCE & AWARDS

2.1 Badges were presented to recently promoted Fire Chief Jeff Terpstra and Captain Trevor Dirksen.

#### 3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC

3.1 ORAL COMMUNICATIONS None

3.2 WRITTEN COMMUNICATIONS

Written correspondence consisted of three letters expressing thanks for services delivered, various newspaper clippings mentioning the district, letters from the board president to fire chief

A/LSFPD BOARD MEETING AGENDA

January 13, 2011

candidates, and a letter from Robert Stokes requesting support for his election to the LAFCO board.

**4.0 CONSENT AGENDA**

- 4.1 MOTION TO ACCEPT & FILE THE MINUTES OF THE REGULAR MEETING OF DECEMBER 9, 2010
- 4.2 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF DECEMBER 4, 2010 THROUGH JANUARY 7, 2011
- 4.3 MOTION TO ACCEPT & FILE THE FAMIS GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END
- 4.4 MOTION TO APPROVE RESOLUTION 1-11 “WEED ABATEMENT”
- 4.5 PUBLIC COMMENT ON CONSENT AGENDA ITEMS? None

**On motion by Director Weatherford, seconded by Director Abendschan, that Consent Agenda items 4.1 through 4.4 be approved, as submitted, was approved by the following vote:**

<b>Ayes:</b>	<b>Johnston, Spisak, Hurley, Abendschan, Weatherford</b>
<b>Noes:</b>	<b>None</b>
<b>Abstain:</b>	<b>None</b>
<b>Absent:</b>	<b>None</b>

**5.0 ITEMS REMOVED FROM CONSENT AGENDA**      None

**6.0 UNFINISHED BUSINESS**

- 6.1 DISCUSSION OF BOARD OVERSIGHT RESPONSIBILITIES FOR 2011

After discussion, President Johnston made the following assignments:

Weatherford	Finance & Health Insurance
Abendschan	Strategic & Annual Plan
Spisak	Labor Relations
Hurley	Operations & Facilities
Johnston	SCCFAIG, Community & Government Relations

**7.0 NEW BUSINESS**

- 7.1 MOTION TO APPROVE THE DISTRICT VOTE FOR THE LAFCO ALTERNATE POSITION

**On motion by Director Weatherford, seconded by Director Hurley, that the district vote for LAFCO alternate be for Robert Stokes, was approved by the following vote:**

**Ayes: Johnston, Spisak, Hurley, Abendschan, Weatherford**  
**Noes: None**  
**Abstain: None**  
**Absent: None**

**7.2 REVIEW OF SECOND QUARTER FINANCIAL RESULTS AND DISCUSSION OF FUTURE FINANCIAL ISSUES**

Business Manager Malmlund reported that district second quarter financial results were tracking favorably compared to the budget, that the projected year-end results would be favorable compared to the budget, and that projected CalPERS pension and healthcare cost increases would present financial challenges in the future.

**7.3 MOTION TO APPROVE FILLING THE SEQUENTIAL VACANCIES IN THE POSITIONS OF DIVISION CHIEF, CAPTAIN, AND FIREFIGHTER/PARAMEDIC**

Fire Chief Terpstra outlined the sequential staffing events required to fill the position vacancies that resulted from recent retirements and promotions.

**On motion by Director Hurley, seconded by Director Weatherford, that the fire chief fill the staffing vacancies as proposed, was approved by the following vote:**

**Ayes: Johnston, Spisak, Hurley, Abendschan, Weatherford**  
**Noes: None**  
**Abstain: None**  
**Absent: None**

**8.0 STANDING REPORTS**

**8.1 BOARD OVERSIGHT INQUIRY**

Director Hurley inquired what the estimated date of completion was for the mechanical repairs to engine 3513. Chief Terpstra reported that we had experienced significant vendor delays in obtaining the required parts and a firm date was not available, at present.

President Johnston asked board members if they wished to schedule regular monthly board meeting closed sessions to evaluate the job performance of the new fire chief, considering that the fire chief had a number of periodic performance milestones that were established in his employment contract. After discussion, President Johnston directed Chief Terpstra to ask district legal counsel Al Smith if there were Brown Act compliance issues with respect to scheduling regular standing closed sessions for performance evaluation.

A/LSFPD BOARD MEETING AGENDA  
January 13, 2011

8.2 FIRE CHIEF'S REPORT

Chief Terpstra reviewed his submitted written report.

8.3 REPORT FROM FIREFIGHTERS' LOCAL 3535 PRESIDENT TREVOR DIRKSEN

Union President Dirksen reported that the union was supporting the Fallen Officer Foundation annual ball, to be held on February 12, 2011, and invited board member participation.

**9.0 ADJOURN MEETING** 8:29 PM

---

Secretary to the Board

---

Board President