

Aptos/La Selva Fire Protection District

CAPTAIN

Job Description

The Position:

Under the supervision of the Division Chief, the Captain manages a fire station and participates in, directs and supervises firefighters and firefighter/paramedics in fire suppression, fire prevention, rescue operations, public education and maintenance activities. The Captain provides training of those personnel assigned to him, to meet an acceptable level required by individual, company and district standards. The Captain may be assigned additional related staff functions as required.

TYPICAL DUTIES:

- Respond to emergency incidents and take appropriate action to mitigate the immediate hazards as well as protect citizens, fire personnel, and property against undue safety compromises.
- Supervise, train, and evaluate performance of personnel as assigned.
- Plan and conduct fire prevention activities, public education, daily routine activities, training programs, and drills.
- Responsible for the maintenance of the fire station, grounds, apparatus, and equipment.
- Prepare written reports and attend meetings as required.
- Act as Division Chief when assigned.
- Support and participate in all district collateral programs.
- Implement and enforce District Policies & Procedures.
- Represent the district in dealing with the public and outside agencies.
- Perform related duties as assigned.

ESSENTIAL FUNCTIONS:

- Ability to work 24 hour shifts and work overtime.
- Prolonged standing, walking and stooping on pavement, asphalt and uneven terrain.
- May be required to walk and run while carrying equipment.
- Occasionally must bend, stoop, kneel or crouch to deal with emergency medical patient needs, operate rescue equipment or carry equipment and/or hose lines into a burning building.
- Occasionally must crawl within confined spaces and/or within a smoke filled atmosphere to perform fire control, emergency escape or rescue operations.
- Occasionally must be able to climb ladders, stairs, ramps, scaffolds, poles and the like using feet or legs and/or hands and arms.

- On an occasional to frequent basis, must be able to twist the torso, reach overhead and perform neck and cervical movement to accomplish pulling hose and when performing rescue techniques.
- Occasionally to frequently must have the strength to lift up to 100 lbs. Using appropriate lifting and squatting techniques.
- Must be able to drag an injured victim from a danger area for eventual rescue by a two-member team.
- As part of a two-person team must be able to lift a patient or rescue victim.
- Must be able to extend arms and hands in any direction and be able to seize, hold, grasp, turn and otherwise work with hands; must have the fine finger manipulation equivalent to writing.
- Must be able to talk and hear with adequate acuity when taking emergency orders and following directions from a supervisor.
- Must have the visual capacity, depth perception and color vision to drive and follow hazard notification signs.
- Must be able to work in a variety of environmental situations including: indoors, outdoors, fumes, dust, gases, humidity, odors, ventilation, noise or vibration, extreme heat/cold, and in situations where traffic, chemical spills, fires and biohazards exist.
- Ability to work within the chain of command system, accept constructive criticism, react quickly and calmly in emergency situations.
- Ability to effectively communicate and maintain positive working relationships with peers, superiors, subordinates, and other public safety personnel and members of the public in a professional and appropriate manner.

Knowledge and Abilities:

- Ability to size up an incident and initiate proper response procedures.
- Managerial and leadership skills and techniques.
- All District SOPs, EOPs, Personnel Policies, operational programs, and Firefighters' Association MOU.
- Effectively train, evaluate, motivate, and communicate with personnel;
- Prepare clear and concise reports.
- Prepare budgets.
- Interact successfully with the public.
- Problem solving skills.
- Effectively implement the incident command system.
- Fire enforcement codes, firefighting, and fire prevention techniques.

Minimum Qualifications:

- Graduation from high school or a GED.
- Possession of a valid California specialized license to drive district apparatus; ability to maintain required driver's license requirements.

- California State Certified Fire Officer or completion of all Fire Officer Certification classes, pending actual certification.
- Completion of S-290; S-230, S-231 and I-300 or equivalents for qualification as ENGB
- I 300 Intermediate ICS
- NIMS 800 National Response Framework
- Currently employed by the Aptos/La Selva Fire Protection District.
- Five (5) years firefighting experience in a paid/career fire service position at an equivalent size department as Aptos/La Selva Fire Protection District or larger.
- Three (3) of the five years firefighting experience in a paid/career fire service position shall have been with Aptos/La Selva Fire Protection District.
- Ability to pass the district's medical and physical fitness requirements, as guided by adopted district procedures.

Desirable Qualifications:

- AA, AS, BA, or BS in Fire Science, Business Administration, Public Administration, or other pertinent majors.