



Aptos/La Selva Fire Protection District

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FINAL Minutes

Aptos/La Selva Fire Protection District

BOARD MEETING

Minutes of March 13, 2014

MEETING CALLED TO ORDER AT 7:00 PM BY PRESIDENT ABENDSCHAN

1.0 ROLL CALL PRESENT: ABENDSCHAN, JOHNSTON, SPISAK,
WEATHERFORD

ABSENT: HURLEY

1.1 INTRODUCTIONS: FIRE CHIEF JEFF TERPSTRA
BOARD SECRETARY FRED MALMLUND
FF/PM JASON WICHELMANN
DC TODD SKRABAK
DC MIKE CONRAD
MS. MARY LEE

2.0 PLEDGE OF ALLEGIANCE

3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC

3.1 ORAL COMMUNICATIONS: Ms. Mary Lee inquired of Chief Terpstra if he believed she was in possession of district photos that needed to be returned to the district. Chief Terpstra said no.

3.2 WRITTEN COMMUNICATIONS: The board packet contained a newspaper clipping mentioning district activities.

4.0 CONSENT AGENDA

4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 13, 2014

4.2 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF FEBRUARY 8, 2014 THROUGH MARCH 7, 2014

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- 4.3 MOTION TO ACCEPT AND FILE THE FAMIS GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END
- 4.4 MOTION TO APPROVE THE TEST RENTAL AND USE AGREEMENT WITH CPS HR CONSULTING AND TO AUTHORIZE THE FIRE CHIEF TO SIGN THE AGREEMENT
- 4.5 MOTION TO APPROVE THE WEED ABATEMENT SERVICES AGREEMENT WITH JIMMY SMITH AND TO AUTHORIZE THE FIRE CHIEF TO SIGN THE AGREEMENT
- 4.6 PUBLIC COMMENT ON CONSENT AGENDA ITEMS? None

On motion by Director Johnston, seconded by Director Spisak, that Consent Agenda items 4.1, 4.2, 4.3, 4.4 and 4.5 be approved as submitted, was approved by the following vote:

Ayes:	Abendschan, Johnston, Spisak
Noes:	None
Abstain:	None
Absent:	Hurley, Weatherford

5.0 ITEMS REMOVED FROM CONSENT AGENDA None

6.0 UNFINISHED BUSINESS

6.1 REPORT OF BOARD OVERSIGHT SUBCOMMITTEE

President Abendschan reported that he and Director Hurley had a report of committee actions and findings in draft form and the final report would be presented for board review at the April meeting.

7.0 NEW BUSINESS

President Abendschan asked Chief Terpstra to address item 7.2 prior to item 7.1.

7.2 REVIEW OF BUSINESS MANAGER RECRUITMENT PROCESS

Chief Terpstra reported he had completed interviews with the final three candidates for the position and would likely make a decision and a conditional offer of employment to the successful candidate very soon. He briefly reviewed the remaining staffing schedule milestones in the board packet report.

At this point in the meeting Director Weatherford arrived.

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7.1 DISCUSSION OF REGIONAL OPPORTUNITIES REPORT AND CONSOLIDATION STUDY OUTLINE DATED OCTOBER 13, 2011

Chief Terpstra reported on current and anticipated employee retirement attrition at the district as well as at neighboring fire agencies. He stated that there were current and future opportunities for fire agencies in the county to work more closely together, share administrative and operational resources, and redirect possibly duplicative resources to increased service levels for all participating agencies. The board members expressed interest in the opportunity. President Abendschan asked Directors Johnston and Weatherford to conduct fact-finding on what level of interest and possible opportunities may exist on this topic at neighboring fire agencies.

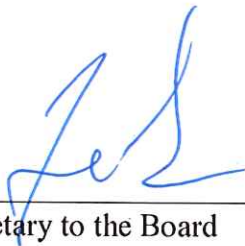
8.0 STANDING REPORTS

8.1 BOARD OVERSIGHT INQUIRY: Director Johnston asked Chief Terpstra to report on the many staffing activities currently in process. Chief Terpstra reviewed progress on the upcoming captain exam, firefighter exam, and division chief exam. He noted that two firefighter positions may come open in the next few months. Director Johnston advocated that open firefighter positions be filled by use of the soon to be completed firefighter exam list.

8.2 FIRE CHIEF'S REPORT: Chief Terpstra briefly reviewed his written staff report.

8.3 REPORT FROM FIREFIGHTERS' LOCAL 3535 PRESIDENT MIKE MARTIN: Firefighter/Paramedic Wichelmann reported he was recently elected Local 3535 Vice President and was observing due to Captain Martin's absence.

9.0 ADJOURN MEETING 8:17 PM



Secretary to the Board



Board President