



Aptos/La Selva Fire Protection District

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FINAL Minutes

Aptos/La Selva Fire Protection District

BOARD MEETING

Minutes of February 7, 2013

MEETING CALLED TO ORDER AT 7:00 PM BY PRESIDENT SPISAK

1.0 ROLL CALL PRESENT: ABENDSCHAN, HURLEY, JOHNSTON, SPISAK
WEATHERFORD

ABSENT: None

1.1 INTRODUCTIONS: FIRE CHIEF JEFF TERPSTRA
BOARD SECRETARY FRED MALMLUND
MR. MIKE KRETSCH
MR. ALAN SMITH

2.0 PLEDGE OF ALLEGIANCE

3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC

3.1 ORAL COMMUNICATIONS: None

3.2 WRITTEN COMMUNICATIONS: The board meeting packet of information included newspaper articles mentioning the district and a notice from LAFCO regarding board openings.

4.0 CONSENT AGENDA

4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF JANUARY 10, 2013

4.2 *This agenda item was moved to 5.0 at the request of Director Hurley.*

4.3 MOTION TO ACCEPT AND FILE THE FAMIS GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END

4.4 MOTION TO APPROVE DISBURSEMENT TO SANTA CRUZ REGIONAL 9-1-1 IN THE AMOUNT OF \$33,341.50 FOR THE SECOND HALF 2012-13 SERVICE FEE

4.5 PUBLIC COMMENT ON CONSENT AGENDA ITEMS? None

On motion by Director Weatherford, seconded by Director Abendschan, that Consent Agenda items 4.1, 4.3, and 4.4 be approved as submitted, was approved by the following vote:

Ayes:	Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes:	None
Abstain:	None
Absent:	None

5.0 ITEMS REMOVED FROM CONSENT AGENDA

4.2 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF JANUARY 4, 2013 THROUGH FEBRUARY 1, 2013

Director Hurley asked if the invoice from Kyle Yates, Inc. in the amount of \$6,386.06 was for new radio equipment in the new ambulance. Fire Chief Terpstra reported that most of the radio equipment from the old surplus ambulance was moved into the new ambulance. The charge in question was related to the installation of David Clark headset communications within the new ambulance.

On motion by Director Hurley, seconded by Director Johnston, that Consent Agenda items 4.2 be approved as submitted, was approved by the following vote:

Ayes:	Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes:	None
Abstain:	None
Absent:	None

6.0 UNFINISHED BUSINESS

6.1 MOTION TO APPROVE A CERTIFICATION OF MOU IMPAIRMENT TO BE SENT TO CALPERS

The board members discussed and questioned the immediate need for this item and took no action.

7.0 NEW BUSINESS

7.1 MOTION TO DENY THE CLAIM OF MR. WOLF BLOSS AND TO FORWARD THE CLAIM TO THE DISTRICT'S LIABILITY INSURANCE CARRIER FOR PROCESSING

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Fire Chief Terpstra reported on the facts of the claim. He informed the board that they could either decide to accept and pay the claim or deny the claim and refer it to the district's liability insurance provider.

On motion by Director Abendschan, seconded by Director Hurley, to deny the claim of Mr. Wolff Bloss and to forward the claim to the district's liability insurance carrier for processing, was approved by the following vote:

Ayes:	Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes:	None
Abstain:	None
Absent:	None

7.2 DISCUSSION OF CALPERS SIDE FUND OBLIGATION ISSUES

Business Manager Malmund reviewed the status of the district's CalPERS side fund obligation and the option of refinancing the remaining obligation. He recommended that the district not refinance the side fund at this time due to CalPERS using a significantly overestimated payroll projection which will result in better savings being realized from staying the course rather than refinancing.

7.3 REVIEW OF BUDGET CALENDAR FOR FY2013-14

Fire Chief Terpstra reviewed the budget preparation and approval calendar for FY2013-14.

7.4 MOTION TO APPROVE THE AGREEMENT TO MODIFY THE WORK SCHEDULE FOR THE ADMINISTRATIVE ASSISTANT/FIRE PREVENTION SPECIALIST

Fire Chief Terpstra reported that the recent staffing changes in the Fire Prevention Bureau had impacted Administrative Assistant/Fire Prevention Specialist Erin Collins' position to the extent that she has requested a work schedule change from 36 to 40 hours per week. He recommended approval of the request.

On motion by Director Johnston, seconded by Director Hurley, to approve the agreement to modify the work schedule for the administrative assistant/fire prevention specialist Erin Collins, was approved by the following vote:

Ayes:	Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes:	None
Abstain:	None
Absent:	None

8.0 STANDING REPORTS

8.1 BOARD OVERSIGHT INQUIRY: None

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- 8.2 FIRE CHIEF'S REPORT: Fire Chief Terpstra reviewed his submitted staff report and reported that the FDAC annual conference was scheduled for April 4-6.
- 8.3 REPORT FROM FIREFIGHTERS' LOCAL 3535 PRESIDENT MIKE KRETSCH: Mr. Kretsch invited all to attend the first annual union-reunion on February 9.

9.0 CLOSED SESSION Convened at 8:07PM

9.1 PERSONNEL MATTER

In closed session the board conducted a performance appraisal of Fire Chief Terpstra and conferred with district legal counsel Alan Smith. No action was taken.

10.0 ADJOURN MEETING 8:56PM



Secretary to the Board



Board President