

Aptos/La Selva Fire Protection District

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MINUTES Aptos/La Selva Fire Protection District

Regular Board Meeting

Thursday, July 12, 2018 – 7:00 PM

Administration Office
6934 Soquel Drive
Aptos, California 95003

Welcome to the Aptos/ La Selva Fire Protection District Board meeting. The President of the Board of Directors will invite your comments regarding any item listed on our open session agenda. The President may request that comments be limited to three (3) minutes for any item NOT listed on the agenda.

The Brown Act prohibits the Fire Board from taking any action not listed on the agenda. Agenda material including late additions to the agenda is available on the District's website www.aptosfire.com and at the District's Administrative Office during business hours.

1.0 ROLL CALL ABENDSCHAN, FOSTER, HURLEY, LUCCHESI, SPISAK

1.1 INTRODUCTIONS: FIRE CHIEF AARON LOWE
BOARD SECRETARY TRACY NEW

President Foster called the meeting to order at 7:07 p.m., and asked everyone in attendance to join him in saluting the flag. In attendance were Directors Abendschan, Lucchesi and Spisak, as well as Chief Aaron Lowe and Board Secretary Tracy New. Director Hurley was absent.

2.0 PLEDGE OF ALLEGIANCE

2.1 FIRE CHIEF LOWE WILL PRESENT FIREFIGHTER/PARAMEDIC RICK ANDREWS WITH PERMANENT BADGE #75 FOR SUCCESSFUL COMPLETION OF PROBATION (Recommended by Fire Chief Lowe).

Chief Lowe made the Badge Presentation to Firefighter/Paramedic Rick Andrews.

2.2 FIRE CHIEF LOWE WILL PRESENT FIREFIGHTER/PARAMEDIC THOMAS GIGLIOTTI WITH PERMANENT BADGE #76 FOR SUCCESSFUL COMPLETION OF PROBATION (Recommended by Fire Chief Lowe).

Chief Lowe made the Badge Presentation to Firefighter/Paramedic Thomas Gigliotti.

3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC

3.1 ORAL COMMUNICATIONS:

This time is set-aside for members of the public to address the board on any item **NOT** on the agenda, which is within the subject matter jurisdiction of the board. No action or discussion shall be taken on any item presented except that any board member may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to the board will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any board member may place matters brought up under oral communications on a future agenda.

Becky Steinbruner addressed the Board advising that she appreciated the District's service in the rural areas; inquired if Director Abendschan and Director Hurley were seeking re-election; advised that she had filed a complaint about the emergency vehicle access in the Aptos Village area and requested a sit down with Chief Lowe and Chief Dirksen; advised that she had written a letter to the Santa Cruz Sentinel Editor re wildland fuel concerns; and, advised that she encouraged state legislators to support Prop 172.

3.2 WRITTEN COMMUNICATIONS

President Foster made mention of the correspondence in the Board Packet.

4.0 CONSENT AGENDA

- 4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF JUNE 14, 2018 (Recommended by Board Secretary New).
- 4.2 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF JUNE 1, 2018 THROUGH JUNE 30, 2018 (Recommended by Director of Business Services New).
- 4.3 MOTION TO ACCEPT AND FILE THE EZ ONE GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END (Recommended by Director of Business Services New).
- 4.4 MOTION TO APPROVE DISBURSEMENT TO SANTA CRUZ REGIONAL 9-1-1 IN THE AMOUNT OF \$43,611.50 FOR THE FIRST HALF FY2018-19 SERVICE FEE (Recommended by Fire Chief Lowe).
- 4.5 MOTION TO APPROVE \$809,627 ANNUAL LUMP SUM PAYMENT FOR THE CALPERS CLASSIC SAFETY PLAN EMPLOYER UNFUNDED ACCRUED LIABILITY CONTRIBUTION AMOUNT FOR THE 2018-19 FISCAL YEAR (Recommended by Director of Business Services New).
- 4.6 MOTION TO APPROVE \$26,178 ANNUAL LUMP SUM PAYMENT FOR THE CALPERS CLASSIC MISCELLANEOUS PLAN EMPLOYER UNFUNDED ACCRUED LIABILITY

CONTRIBUTION AMOUNT FOR THE 2018-19 FISCAL YEAR (Recommended by Director of Business Services New).

- 4.7 MOTION TO AUTHORIZE \$44,999.80 PAYMENT TO METRO MOBILE COMMUNICATIONS FOR THE PURCHASE AND INSTALLATION OF TWENTY MOBILE RADIOS (Recommended by Director of Business Services New).
- 4.8 MOTION TO APPROVE RESOLUTION 8-18 "RESOLUTION FOR ASSESSED COSTS FOR ABATEMENT OF WEEDS AND NUISANCES TO BE COLLECTED ON THE TAX ROLL" (Recommended by Fire Marshal Dirksen).
- 4.9 PUBLIC COMMENT ON CONSENT AGENDA ITEMS?

Becky Steinbruner advised that she was protesting an \$1130 payment to former Chief Jones under Item 4.2; inquired about \$2000 paid for meals at local restaurants under Item 4.2 ; inquired about a variance in the year-to-date Budget verses the actual under Item 4.3; inquired about a 1.7 million dollar variance on expenditures under Item 4.3; inquired about the CalPERS payment under Item 4.5; and, inquired about the company selected to do the weed abatement in the District. Director Foster advised that the Chief and Ms. New would respond to Ms. Steinbruner's questions via email within the next few days. Paul Vitali inquired about the company doing the weed abatement, and he was advised that there had been a lengthy discussion about Ecological Consulting doing the work for the District at a prior meeting.

Director Abendschan made a motion to approve the Consent Agenda with a change in the Minutes to read "Dorma" not Norma. The motion was seconded by Director Lucchesi.

The motion passed with 4-Ayes; Director Hurley was absent.

5.0 ITEMS REMOVED FROM CONSENT AGENDA

There were none.

6.0 UNFINISHED BUSINESS

- 6.1 MOTION TO ACCEPT AND FILE THE PROPERTY CONDITION ASSESSMENT REPORTS FROM TERRACON (Recommended by Director of Business Services New).

This Item will be re-agendized for next month.

7.0 NEW BUSINESS

- 7.1 MOTION TO APPROVE A DISBURSEMENT TO SANTA CRUZ COUNTY FIRE AGENCIES INSURANCE GROUP IN THE AMOUNT OF \$533,712.00 FOR THE FY 2018-19 WORKERS' COMPENSATION INSURANCE PREMIUM AND RECEIVE AND FILE THE SCCFAIG FY2017-18 AUDITED FINANCIALS AND SCCFAIG FY 2018-19 FINAL BUDGET (Recommended by Director of Business Services New).

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Ms. New gave an in-depth overview, advised that the rates had gone up \$200,000 since 2013/2014 due to costs and due to claims. Discussion ensued and Ms. Steinbruner inquired about increases and no contingency reserve in the Budget. Ms. New will answer Ms. Steinbruner's questions in an email, as the responses to her questions are quite detailed.

Director Spisak made a motion to Approve a Disbursement to Santa Cruz County Fire Agencies Insurance Group in the amount of \$533,712 for the Fiscal Year 2018-2019 Workers' Compensation Insurance Premium and Receive and File SCCFAIG Fiscal Year 2017-2018 Audited Financials and SCCFAIG Fiscal Year 2018-2019 Final Budget. The motion was seconded by Director Abendschan.

The motion passed with 4-Ayes; Director Hurley was absent.

8.0 STANDING REPORTS

8.1 BOARD OVERSIGHT INQUIRY: Any Board Member may request that staff report on the status of operational or administrative activities or programs.

There was none.

8.2 DISCUSSION OF DISTRICT-WIDE EXTERNAL COMMUNICATIONS TO THE COMMUNITY (Recommended by Board President Foster).

President Foster advised that the next meeting was set for July 25, 2018.

Discussion ensued regarding the District's website, and discussion ensued regarding a counter to monitor the traffic on the website, the use of students from Cabrillo or UCSC to assist with the site, or inquire about a company donating their services to the District for the website – all of which will be researched as possibilities.

8.3 FIRE CHIEF'S REPORT – By Fire Chief Lowe regarding various operational and administrative matters.

Chief Lowe advised Jerry Reed with Redding Fire, had passed away and his service was this date; advised that the Duty Chief Coverage-Shared Services 90-Day Trial with Central Fire Protection District had reached 60-days; advised that there was an improved level of services, which continued to be an asset, and that the second-in chief officer has collaborated on incident priorities and supported both Districts' need to be "mission ready"; advised that the Duty Chiefs have been communicating, at a minimum, staffing, scheduling, and apparatus status across District lines in facilitating coverages and movement to out of the county strike teams, public education events, inter-District, intra-District and countywide trainings; and advised that the prospect to reduce administrative work assignments and action items being completed by both District Chief Officers is being evaluated; advised that District staff had assisted with the Pawnee Fire in Lake County, but had to return home due to mechanical issues with Engine 3536 (transfer case issue); advised that the wildland fire season is here, as the National Interagency Coordination Center is at a National Preparedness Level 3 out of 5; and, advised that Chief Dirksen was retiring at the end of October/beginning of November, and that he would be meeting with the Local and the management team to begin the work on a plan to fill that void and make the best decision regarding that void.

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Discussions ensued regarding improving communications to the Board members and community regarding District resources and the wildland fires.

8.4 REPORT FROM FIREFIGHTERS' LOCAL 3535

Captain Hansen advised that there was no report, and thanked the Board for recognizing Tom Gigliotti and Rick Andrews.

Chief Lowe made mention of the number of calls he had received regarding the professionalism of Local 3535.

8.5 REPORT FROM CHIEF OFFICERS' ASSOCIATION

Chief Cullen and Chief Lowe gave an in-depth overview of the five day drill with fire and law at UCSC – with both advising that they were very impressed with the training.

8.6 ACCEPT AND FILE DIVISION CHIEF OF TRAINING REPORT

8.7 ACCEPT AND FILE DIVISION CHIEF OF PREVENTION REPORT

8.8 ACCEPT AND FILE DIVISION CHIEF OF OPERATIONS REPORT

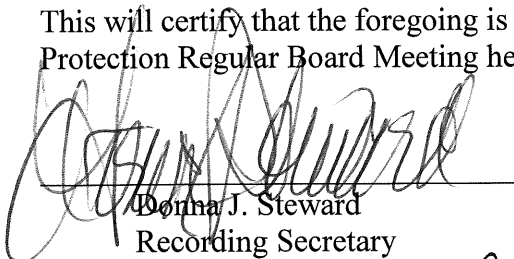
8.9 ACCEPT AND FILE DIRECTOR OF BUSINESS SERVICES REPORT

Beck Steinbruner inquired about Willow Canyon Preserve; commended Carol Wallace; inquired about the new CAD System and whether it will improve the reverse 911 calls; and inquired about PG&E's plans during red flag emergencies. Discussion ensued.

9.0 ADJOURN MEETING

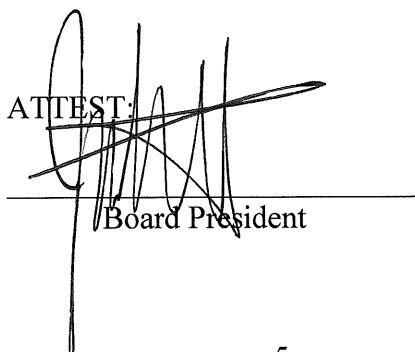
The meeting was adjourned at 8:26 p.m.

This will certify that the foregoing is a true copy of discussions during the Aptos La Selva Fire Protection Regular Board Meeting held on July 12, 2018, as prepared by me.



Dorna J. Steward
Recording Secretary

Dated: 10/11, 2018

ATTEST:


Board President

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Accommodating People with Disabilities The Aptos/La Selva Fire Protection District does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs or activities. The District meetings are held in an accessible facility. If you wish to attend this meeting and you will require special assistance in order to participate, please contact the Administration Office at 831-685-6690 at least 72 hours in advance of the meeting to make arrangements. For TDD service the California State Relay Service 1-800-735-2929 will provide a link between the caller and the administrative staff.