



Aptos/La Selva Fire Protection District

6934 Soquel Drive ▪ Aptos, CA 95003

Phone # 831-685-6690 ▪ Fax # 831-685-6699

FINAL Minutes

Aptos/La Selva Fire Protection District

BOARD MEETING

Minutes of October 10, 2013

MEETING CALLED TO ORDER AT 7:00 PM BY PRESIDENT SPISAK

1.0 ROLL CALL PRESENT: ABENDSCHAN, HURLEY, JOHNSTON, SPISAK,
WEATHERFORD

ABSENT: NONE (*Note: Director Weatherford arrived late, as noted.*)

1.1 INTRODUCTIONS: FIRE CHIEF JEFF TERPSTRA
BOARD SECRETARY FRED MALMLUND
SANTA CRUZ BC SCOTT VAHRADIAN
MS. MARY LEE
FIRE MARSHAL CAROL WALLACE
DC DAVE HERNDON
CAPTAIN TREVOR DIRKSEN
FF/PM TIM HORNSTEIN

2.0 PLEDGE OF ALLEGIANCE

3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC

3.1 ORAL COMMUNICATIONS: Ms. Mary Lee informed the board that the recent Aptos/La Selva Fire Alumni group recognition and celebration of Fire Chief Chinn was a success and that there is now an alumni web site with an archive of many historical photos for all to enjoy.

3.2 WRITTEN COMMUNICATIONS: The board packet contained letters expressing thanks and newspaper clippings mentioning the district.

4.0 CONSENT AGENDA

4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE SPECIAL MEETING OF SEPTEMBER 5, 2013

A/LSFPD BOARD MEETING MINUTES

October 10, 2013

- 4.2 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 12, 2013
- 4.3 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF SEPTEMBER 7, 2013 THROUGH OCTOBER 4, 2013
- 4.4 MOTION TO ACCEPT AND FILE THE FAMIS GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END
- 4.5 PUBLIC COMMENT ON CONSENT AGENDA ITEMS: None

On motion by Director Johnston, seconded by Director Hurley, that Consent Agenda items 4.1, 4.2, 4.3, and 4.4 be approved as submitted, was approved by the following vote:

Ayes: Abendschan, Hurley, Johnston, Spisak
Noes: None
Abstain: None
Absent: Weatherford

5.0 ITEMS REMOVED FROM CONSENT AGENDA None

Director Weatherford arrived at this point of the meeting.

6.0 UNFINISHED BUSINESS

- 6.1 CONVENE PUBLIC HEARING ON ADOPTION OF ORDINANCE 1-2013 "2013 FIRE CODE OF THE APTOS/LA SELVA FIRE PROTECTION DISTRICT" AND ADOPTION OF A NEGATIVE DECLARATION

Fire Marshal Wallace briefly reviewed the fire code adoption process for the board. The public hearing was convened, no comments were received, and the public hearing was adjourned.

- 6.2 MOTION TO SUSPENSE WITH THE SECOND READING OF ORDINANCE 1-2013 DUE TO TIME

On motion by Director Hurley, seconded by Director Abendschan, that the second reading of ordinance 1-2013 be suspended, was approved by the following vote:

Ayes: Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

6.3 MOTION TO APPROVE ORDINANCE 1-2013 "2013 FIRE CODE OF THE APTOS/LA SELVA FIRE PROTECTION DISTRICT"

On motion by Director Johnston, seconded by Director Abendschan, that ordinance 1-2013 be approved as submitted, was approved by the following vote:

Ayes: Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

6.4 MOTION TO ADOPT A NEGATIVE DECLARATION REGARDING THE ENVIRONMENTAL IMPACT OF ORDINANCE 1-2013

On motion by Director Hurley, seconded by Director Weatherford, to adopt a negative declaration regarding the environmental impact of ordinance 1-2013, was approved by the following vote:

Ayes: Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

6.5 REPORT OF BOARD OVERSIGHT SUBCOMMITTEE

Director Hurley submitted no report.

6.6 MOTION TO APPROVE THE PROPOSED EMS CHIEF JOB DESCRIPTION AND MEMORANDUM OF UNDERSTANDING

Fire Chief Terpstra reported that meet and confer sessions had been completed with the labor groups, the job title had been modified, revisions had been made to the job description and MOU, and the EMSIA had drafted a Roles and Responsibilities document for the position as well as modified its revenue distribution methodology to support the transition of the position from the City of Santa Cruz Fire Department to the district. President Spisak expressed his dissatisfaction with the proposed job title.

On motion by Director Weatherford, seconded by Director Hurley, that the EMS Chief job description and memorandum of understanding be approved as submitted, was approved by the following vote:

Ayes: Abendschan, Hurley, Johnston, Weatherford
Noes: Spisak
Abstain: None
Absent: None

7.0 NEW BUSINESS

7.1 MOTION TO ACCEPT AND FILE THE FY2012-13 AUDITED FINANCIAL STATEMENTS

Business Manager Malmlund reported that the annual financial audit had been completed with no issues identified by the auditor.

On motion by Director Abendschan, seconded by Director Weatherford, to accept and file the FY2012-13 audited financial statements, was approved by the following vote:

Ayes:	Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes:	None
Abstain:	None
Absent:	None

7.2 REVIEW OF FIRST QUARTER FINANCIAL RESULTS

Business Manager Malmlund reported that the first quarter financial results were tracking well to the approved budget.

7.3 DISCUSSION OF FIRE CHIEF EMPLOYMENT CONTRACT RENEWAL

The board deferred this item until the performance appraisal was completed.

8.0 STANDING REPORTS

8.1 BOARD OVERSIGHT INQUIRY: None

8.2 FIRE CHIEF'S REPORT: Chief Terpstra briefly reviewed his submitted written staff report.

8.3 REPORT FROM FIREFIGHTERS' LOCAL 3535 PRESIDENT MIKE MARTIN:

Mr. Martin was absent and no report was submitted.

9.0 CLOSED SESSION 8:05 PM

9.1 LABOR NEGOTIATIONS

In closed session the board gave direction to the negotiators and took no action.

A/LSFPD BOARD MEETING MINUTES
October 10, 2013

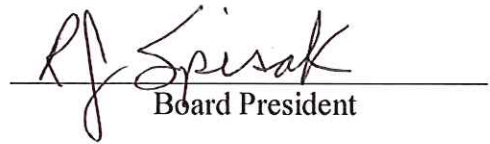
9.2 PERSONNEL MATTER

In closed session the board discussed the performance appraisal of Fire Terpstra and took no action.

10.0 ADJOURN MEETING 10:05 PM



Secretary to the Board



Board President