



Aptos/La Selva Fire Protection District

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FINAL Minutes

Aptos/La Selva Fire Protection District

BOARD MEETING

Minutes of September 8, 2011

MEETING CALLED TO ORDER AT 7:00 PM BY PRESIDENT JOHNSTON

1.0 ROLL CALL PRESENT: ABENDSCHAN, HURLEY, JOHNSTON, SPISAK,
WEATHERFORD

ABSENT: None

1.1 INTRODUCTIONS: FIRE CHIEF JEFF TERPSTRA
BOARD SECRETARY FRED MALMLUND
CAPTAIN TREVOR DIRKSEN

2.0 PLEDGE OF ALLEGIANCE

3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC

3.1 ORAL COMMUNICATIONS None

3.2 WRITTEN COMMUNICATIONS The board packet contained copies of thank you letters and correspondence to Caltrans regarding a safety issue on highway 1.

4.0 CONSENT AGENDA

4.1 MOTION TO ACCEPT & FILE THE MINUTES OF THE REGULAR MEETING OF AUGUST 11, 2011

4.2 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF AUGUST 6, 2011 THROUGH SEPTEMBER 2, 2011

4.3 MOTION TO ACCEPT & FILE THE FAMIS GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END

4.4 PUBLIC COMMENT ON CONSENT AGENDA ITEMS None

On motion by Director Hurley, seconded by Director Abendschan, that items 4.1 through 4.3 in the consent agenda be approved, as submitted, was approved by the following vote:

Ayes: Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

5.0 ITEMS REMOVED FROM CONSENT AGENDA None

6.0 UNFINISHED BUSINESS None

7.0 NEW BUSINESS

7.1 REVIEW OF DISTRICT INTERNAL CONTROLS – DISTRICT PURCHASING RULES

Business Manager Malmlund reviewed Ordinance 1-02 and Resolution 9-06 which are the district policies and procedures for purchasing supplies, services, and equipment. Resolution 9-06 needs to be revised to eliminate an inconsistency between the two documents regarding the level of expenditure that requires advance board approval for an unbudgeted purchase in excess of \$500.

7.2 MOTION TO APPROVE THE MOBILE INFORMATION MANAGEMENT SYSTEMS PROJECT

Fire Chief Terpstra briefed the board members on the recent success of a pilot project to digitize maps, preplans, and alarm cards on an Apple iPad for use on fire engines. He requested board approval for an expenditure consisting of the purchase of iPads and programming services in an amount not to exceed \$5,000.

On motion by Director Weatherford, seconded by Director Spisak, that the mobile information management system expenditure in an amount not to exceed \$5,000 be approved, as requested, was approved by the following vote:

Ayes: Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

8.0 STANDING REPORTS

8.1 BOARD OVERSIGHT INQUIRY None

8.2 FIRE CHIEF'S REPORT

A/LSFPD BOARD MEETING AGENDA

September 8, 2011

Fire chief Terpstra reported that the annual open house was scheduled for October 9, the state continues to grapple with a new fire prevention fee, and recent weather patterns indicate fire season will begin soon. Business Manager Malmund reported that the property tax roll projections for FY2011-12 were recently received and there is no growth in property tax revenues when compared to the prior year.

8.3 REPORT FROM FIREFIGHTERS' LOCAL 3535 PRESIDENT TREVOR DIRKSEN

Union President Dirksen reported that the annual pancake breakfast is scheduled for September 25.

9.0 ADJOURN MEETING

Secretary to the Board

Board President