



Aptos/La Selva Fire Protection District

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FINAL Minutes

Aptos/La Selva Fire Protection District

BOARD MEETING

Minutes of February 11, 2016

MEETING CALLED TO ORDER AT 7:10 PM BY PRESIDENT HURLEY

1.0 ROLL CALL PRESENT: ABENDSCHAN, FOSTER, HURLEY, WEATHERFORD

ABSENT: SPISAK

1.1 INTRODUCTIONS

FIRE CHIEF JON JONES
BOARD SECRETARY TRACY NEW
DIVISION CHIEF TREVOR DIRKSEN
DIVISION CHIEF MIKE CONRAD
DIVISION CHIEF TODD SKRABAK
LOCAL 3535 PRESIDENT NATE CALCAGNO

2.0 PLEDGE OF ALLEGIANCE

3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC

3.1 ORAL COMMUNICATIONS: None.

3.2 WRITTEN COMMUNICATIONS: Written communications included a letter from resident D. A. Steinbruner regarding a recent correspondence that Division Chief Dirksen provided, pertaining to a citizen request.

4.0 CONSENT AGENDA

4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF JANUARY 14, 2016

4.2 MOTION TO ACCEPT AND FILE THE MINUTES OF THE SPECIAL MEETING OF JANUARY 28, 2016

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- 4.3 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF JANUARY 1, 2016 THROUGH JANUARY 31, 2016
- 4.4 MOTION TO ACCEPT AND FILE THE EX ONE GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END
- 4.5 MOTION TO APPROVE DISBURSEMENT TO THE SANTA CRUZ COUNTY REGIONAL 9-1-1 IN THE AMOUNT OF \$38,261.00 FOR THE SECOND HALF 2015-16 SERVICE FEE
- 4.6 MOTION TO APPROVE RESOLUTION 2-16 "2015-16 APPROPRIATION LIMIT"
- 4.7 PUBLIC COMMENT ON CONSENT AGENDA ITEMS: None.

On motion by Director Weatherford, seconded by Director Abendschan, that Consent Agenda items 4.1, 4.2, 4.3, 4.4, 4.5 and 4.6 be approved as submitted was approved by the following vote:

Ayes:	Abendschan, Foster, Hurley, Weatherford
Noes:	None
Abstain:	None
Absent:	Spisak

5.0 ITEMS REMOVED FROM CONSENT AGENDA: None.

6.0 UNFINISHED BUSINESS

- 6.1 REVIEW OF PROPOSED CHANGES TO DISTRICT PERSONNEL RULES SECTIONS 21-30

Given the non-controversial and required content of the sections to review, President Hurley suggested reviewing the draft of the District Personnel Rules by section, rather than page.

President Hurley proposed building on the summary of the previous sections reviewed in the December 2015 and January 2016 Board meetings (Sections 1-20).

Sections 21-30 were reviewed in order, with requests for public comment on each page. A staff report listing items requiring further discussion, information or recommendation will be included in the March 10, 2016, Regular Board Meeting agenda available for public view.

- 6.2 MOTION TO APPROVE FIRE CHIEF'S SALARY INCREASE IN ACCORDANCE WITH EMPLOYMENT CONTRACT

Moved to follow Closed Session, after Personnel Review.

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6.3 MOTION TO APPROVE FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING DATED JANUARY 1, 2015, WITH LOCAL 3535

Director Weatherford made a motion to approve the First Amendment to the Memorandum of Understanding dated January 1, 2015, with Local 3535, outlining changes to pay and guidelines for AART members.

On motion by Director Weatherford, seconded by Director Abendschan, to Approve First Amendment to the Memorandum of Understanding Dated January 1, 2015 with Local 3535, be approved as submitted was approved by the following vote:

Ayes: Abendschan, Foster, Hurley, Weatherford
Noes: None
Abstain: None
Absent: Spisak

7.0 NEW BUSINESS

7.1 MOTION TO ACCEPT & FILE THE CALPERS SAFETY AND MISCELLANEOUS PENSION PLAN FY2016-17 VALUATION REPORTS

Director of Business Services Tracy New gave a brief overview of the reports.

On motion by Director Abendschan, seconded by Director Weatherford, to Accept and File the CalPERS Safety and Miscellaneous Pension Plan FY2016-17 Valuation Reports, be approved as submitted was approved by the following vote:

Ayes: Abendschan, Foster, Hurley, Weatherford
Noes: None
Abstain: None
Absent: Spisak

7.2 MOTION TO APPROVE AND AUTHORIZE THE FIRE CHIEF TO SIGN THE MEMORANDUM OF UNDERSTANDING TO PARTICIPATE IN A SERVICE AGREEMENT FOR RECEIPT OF ASSISTANCE TO FIREFIGHTERS GRANT (AFG) WITH MONIES USED TO PURCHASE SELF CONTAINED BREATHING APPARATUS (SCBA)

Fire Chief Jones reported that the SCBA equipment is close to reaching the service life (though they still comply with current standards). The grant would allow the replacement of SCBA equipment, in conjunction with other Santa Cruz County agencies, at a significant cost savings to the District. If the District purchased the SCBA equipment without the grant, the new equipment would cost approximately \$150,000. If successful, participating agencies (excluding Central FPD and Santa Cruz City FD) would co-sign the grant, agreeing to a 10% matching cost.

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On motion by Director Foster, seconded by Director Weatherford, to Approve and Authorize the Fire Chief to sign the Memorandum of Understanding to Participate in a Service Agreement for Receipt of Assistance to Firefighters Grant (AFG) with Monies Used to Purchase Self Contained Breathing Apparatus (SCBA), be approved as submitted was approved by the following vote:

Ayes:	Abendschan, Foster, Hurley, Weatherford
Noes:	None
Abstain:	None
Absent:	Spisak

8.0 STANDING REPORTS

8.1 BOARD OVERSIGHT INQUIRY: None

8.2 FIRE CHIEF'S REPORT

Fire Chief Jones briefly reviewed his Staff Report, including a brief review of a recent arson case that the District assisted with in Central FPD's jurisdiction and a civilian assist in a recent traffic accident. DC Mike Conrad gave an overview of the civilian assist, and noted that the California Highway Patrol would be honoring the youth and his mother, who pulled over to help the injured passenger and alert emergency services. They are nominating the youth for the CSFA Citizen Valor award to further recognize his good deed.

Fire Chief Jones reported that the District recently completed a Train-the-Trainer class for select employees for the new Emergency Reporting software that will be implemented in the near future. A report will be submitted next month to outline the costs and process of the software change which will hopefully result in more accurate reporting procedures.

The District Station 1/Admin building also experienced a brown-out earlier in the month, in part due to issues with the emergency generator causing a number of complications with our computer network. DC Conrad worked in conjunction with Pagoda to resolve the issues.

The Captains promotional application window closes on Feb. 26, 2016. The Fire Chief and DC's are preparing to administer the Captains Test for those qualified applicants.

Three A/LSFD personnel have recently completed their 18-month probationary periods: FF/PM Dana Rayfield, FF Luke Carson and FF Dan Biagiotti. A letter was sent to each employee inviting them to attend the next Regular Board Meeting for their badge pinning ceremony.

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8.3 REPORT FROM FIREFIGHTERS' LOCAL 3535 PRESIDENT NATE CALCAGNO

Local 3535 President Nate Calcagno stated that the Local 3535 is also proud of those personnel who completed their probationary period. He also thanked the Board for the new Training Facility, which has undergone a number of improvements to make it more realistic for future trainings. He recognized the good work of emergency responders for the large structure fire on Bonita, a smaller kitchen fire later in the month, the vehicle/structure fire on Park Ave, an assist to WFD for a structure fire, and a medical call that resulted in a rescued minor. Director Hurley congratulated the crew for the save during the medical call.

8.4 REPORT FROM CHIEF OFFICERS' ASSOCIATION PRESIDENT MIKE CONRAD

D.C. Mike Conrad stated that the Chief Officers' Association looks forward to the completion of the Captains promotional exam.

Open Session concluded at 8:01 PM, with a short break before convening to Closed Session

9.0 CLOSED SESSION: 8:05 PM

9.1 CONFERENCE WITH LABOR NEGOTIATORS

9.2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

10.0 RETURN TO OPEN SESSION: 8:51 PM

REPORT FROM CLOSED SESSION:

Item 9.1 - The Board received a report from Labor Negotiators and gave direction.

Item 9.2 – The Board gave the Employee Performance Evaluation to the Fire Chief, and the Fire Chief will report back on his goals for the coming year.

6.2 MOTION TO APPROVE FIRE CHIEF'S SALARY INCREASE IN ACCORDANCE WITH EMPLOYMENT CONTRACT

Director Abendschan motioned to approve the 5% increase in salary, per his employee contract. Director Foster seconded the motion. Before the vote completed, Director Weatherford stated that Fire Chief Jones has done an excellent job in working with the District, and is truly appreciated by the Board. He thanked him for joining the District. President Hurley seconded that support, stating that as Board President, the Fire Chief has the Board's full support on continuing to run a great organization.

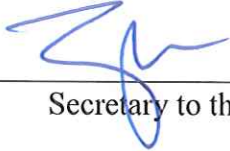
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On motion by Director Abendschan, seconded by Director Foster, to Approve Fire Chief's Salary Increase in Accordance with Employment Contract, be approved as submitted was approved by the following vote:

Ayes:	Abendschan, Foster, Hurley, Weatherford
Noes:	None
Abstain:	None
Absent:	Spisak

11.0 ADJOURN MEETING: 8:53 PM



Secretary to the Board



Board President