

# **Aptos/La Selva Fire Protection District**

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**FINAL Minutes**

## **Aptos/La Selva Fire Protection District**

### **SPECIAL BOARD MEETING**

**Minutes of September 26, 2017**

**MEETING CALLED TO ORDER AT 7:01 PM BY PRESIDENT SPISAK**

#### **1.0 ROLL CALL**

PRESENT: ABENDSCHAN, FOSTER, HURLEY, LUCCHESI,  
SPISAK

ABSENT: NONE

- 1.1 INTRODUCTIONS: INTERIM FIRE CHIEF RON PRINCE  
BOARD SECRETARY TRACY NEW

#### **2.0 PLEDGE OF ALLEGIANCE**

#### **3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC**

- 3.1 ORAL COMMUNICATIONS: None.

#### **4.0 UNFINISHED BUSINESS**

- 4.1 DISCUSSION AND MOTION TO AWARD CONTRACT FOR EXECUTIVE RECRUITING  
SERVICES FOR FIRE CHIEF POSITION

President Spisak opened Item 4.1 for discussion. Discussion and comparison of the submitted bids ensued. Interim Fire Chief Ron Prince recommended The Mercer Group based on previous experience.

**On motion by Director Hurley, seconded by Director Lucchesi, that Item 4.1, to “Award Contract for Executive Recruiting Services for Fire Chief Position to The Mercer Group, Inc.”, be approved as submitted, was approved by the following vote:**

**Ayes: Abendschan, Foster, Hurley, Lucchesi, Spisak**  
**Noes: None**  
**Abstain: None**  
**Absent: None**

**4.2 DISCUSSION AND APPROPRIATE MOTION REGARDING PRESENTATION OF CITYGATE DISTRICT EVALUATION AND STANDARD OF COVER REPORT**

Interim Fire Chief Ron Prince gave a brief update on the Citygate evaluation process. The completed draft is expected to be received within two weeks, during the week of October 16, 2017. Citygate recommended the District hold a Special Meeting for the presentation and study session to facilitate public comment and participation. After a brief discussion, the Board of Directors selected October 25, 2017. Director Abendschan asked if the draft of the plan should be posted at libraries. Director of Business Services Tracy New clarified that the draft plan would be posted on the District website, and email/social media notices would be sent to direct the public to where the plan could be viewed prior to the meeting. Discussion only – no action taken.

**5.0 NEW BUSINESS**

**5.1 MOTION TO APPROVE RESOLUTION 7-17 “FY 2017-18 FINAL BUDGET”**

Director of Business Services Tracy New reviewed details of the FY 2017-2018 Final Budget with Directors. The revenues estimated in the preliminary budget at 3.5%, have been updated with the final numbers from the County of Santa Cruz, which came in at a higher percentage of 5.2%. Capital expenses, future increases to PERS rates and other details were discussed before motion was made to approve the budget, as presented.

**On motion by Director Foster, seconded by Director Abendschan, that Item 5.1, to “Approve Resolution 7-17 - FY 2017-18 Final Budget”, be approved as submitted, was approved by the following vote:**

**Ayes: Abendschan, Foster, Hurley, Lucchesi, Spisak**  
**Noes: None**  
**Abstain: None**  
**Absent: None**

**6.0 CLOSED SESSION: 7:28 PM**

**6.1 PUBLIC COMMENT ON CLOSED SESSION AGENDA: None**

6.2 PUBLIC EMPLOYMENT

Agency designated representatives: President Spisak, Vice President Foster  
Unrepresented Employee: Administrative Assistant

**7.0 RETURN TO OPEN SESSION:** 8:04 PM

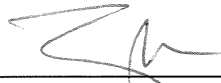
7.1 REPORT FROM CLOSED SESSION: None.

7.2 MOTION TO APPROVE THE MEMORANDUM OF UNDERSTANDING WITH ADMINISTRATIVE ASSISTANT

**On motion by Director Hurley, seconded by Director Abendschan, that Item 7.2, to “Approve the Memorandum of Understanding with Administrative Assistant”, be approved as submitted, was approved by the following vote:**

<b>Ayes:</b>	<b>Abendschan, Foster, Hurley, Lucchesi, Spisak</b>
<b>Noes:</b>	<b>None</b>
<b>Abstain:</b>	<b>None</b>
<b>Absent:</b>	<b>None</b>

**7.0 ADJOURN MEETING:** 8:05 PM



Secretary to the Board



Board President