



## Aptos/La Selva Fire Protection District

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FINAL Minutes

### Aptos/La Selva Fire Protection District

#### BOARD MEETING

Minutes of April 11, 2013

MEETING CALLED TO ORDER AT 7:00 PM BY PRESIDENT SPISAK

**1.0 ROLL CALL** PRESENT: ABENDSCHAN, HURLEY, SPISAK, WEATHERFORD

ABSENT: JOHNSTON

1.1 INTRODUCTIONS: FIRE CHIEF JEFF TERPSTRA  
BOARD SECRETARY FRED MALMLUND  
CAPTAIN MIKE KRETSCH  
FF/PM AARON HERSHEY & FAMILY  
MR. BOB SNYDER  
MR. TREVOR DIRKSEN  
ON-DUTY CREWS  
DIVISION CHIEF CONRAD  
VFW COMMANDER CHUCK WOODSON  
MR. RICK KING, APTOS VFW

#### **2.0 PLEDGE OF ALLEGIANCE**

2.1 FIREFIGHTER OF THE YEAR AWARD FOR 2012 – Firefighter/Paramedic Aaron Hershey was presented the Firefighter of the Year Award for 2012 by the Veterans of Foreign Wars and Fire Chief Terpstra.

#### **3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC**

3.1 ORAL COMMUNICATIONS: None

3.2 WRITTEN COMMUNICATIONS: The board meeting packet of information included thank you letters, newspaper articles mentioning the district, and correspondence regarding LAFCO.

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**4.0 CONSENT AGENDA**

- 4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF MARCH 14, 2013
- 4.2 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF MARCH 9, 2013 THROUGH APRIL 5, 2013
- 4.3 MOTION TO ACCEPT AND FILE THE FAMIS GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END
- 4.4 MOTION TO APPROVE A DISBURSEMENT TO SANTA CRUZ COUNTY ELECTIONS DEPARTMENT IN THE AMOUNT OF \$24,275.93 FOR THE NOVEMBER 2012 ELECTION
- 4.5 MOTION TO APPROVE A DISBURSEMENT TO SANTA CRUZ COUNTY AUDITOR-CONTROLLER'S OFFICE IN THE AMOUNT OF \$100,446.00 FOR 2012-13 PROPERTY TAX ADMINISTRATION SERVICES
- 4.6 PUBLIC COMMENT ON CONSENT AGENDA ITEMS None

**On motion by Director Hurley, seconded by Director Weatherford, that Consent Agenda items 4.1, 4.2, 4.3, 4.4, and 4.5 be approved as submitted, was approved by the following vote:**

<b>Ayes:</b>	<b>Abendschan, Hurley, Spisak, Weatherford</b>
<b>Noes:</b>	<b>None</b>
<b>Abstain:</b>	<b>None</b>
<b>Absent:</b>	<b>Johnston</b>

**5.0 ITEMS REMOVED FROM CONSENT AGENDA** None

**6.0 UNFINISHED BUSINESS** None

**7.0 NEW BUSINESS**

- 7.1 MOTION TO APPROVE A FY2012-13 BUDGET REALLOCATION TO PURCHASE TWO STAFF VEHICLES AND DECLARE TWO VEHICLES SURPLUS

Division Chief Conrad reviewed the mechanical status and recent history of vehicles 3597 and 3590 and requested the board approve the replacement of those vehicles.

**On motion by Director Weatherford, seconded by Director Abendschan, that the budget be reallocated to purchase two staff vehicles and declare 3597 and 3590 surplus, be approved as submitted, was approved by the following vote:**

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**Ayes:** Abendschan, Hurley, Spisak, Weatherford  
**Noes:** None  
**Abstain:** None  
**Absent:** Johnston

7.2 MOTION TO APPROVE, 1) THE OPERATING PLAN FOR COOPERATING AGENCY PERSONNEL ON CAL FIRE INCIDENT MANAGEMENT TEAMS (IMT)/ECC SUPPORT TEAMS (ECCST), AND 2) A MODIFICATION TO THE FIRE CHIEF EMPLOYMENT CONTRACT

Fire Chief Terpstra reported that he had been requested to participate in CalFire Incident Management Team #1 as a Liaison Officer. This assignment will consist of providing assistance to CalFire on major fire incident management teams and in-county overhead deployments. When Chief Terpstra is assigned to a team, and the assignment is accepted by him, it is proposed that he will be compensated at straight-time on a portal-to-portal basis and the district will be fully reimbursed by CalFire.

**On motion by Director Weatherford, seconded by Director Hurley, that the operating plan agreement and fire chief employment contract be approved as submitted, was approved by the following vote:**

**Ayes:** Abendschan, Hurley, Spisak, Weatherford  
**Noes:** None  
**Abstain:** None  
**Absent:** Johnston

7.3 REVIEW OF THE FY2013-14 PRELIMINARY BUDGET

Business Manager Malmund reviewed a forecast of FY2012-13 financial results, a preliminary budget for FY2013-14, and a five-year financial forecast. In general, the district is faring well in difficult financial times.

7.4 MOTION TO APPROVE THE WRITTEN AGREEMENT WITH SANTA CRUZ REGIONAL 9-1-1 FOR DISPATCH SERVICES

Fire Chief Terpstra reviewed the agreement and recommended board approval.

**On motion by Director Abendschan, seconded by Director Hurley, that the written agreement be approved as submitted, was approved by the following vote:**

**Ayes:** Abendschan, Hurley, Spisak, Weatherford  
**Noes:** None  
**Abstain:** None  
**Absent:** Johnston

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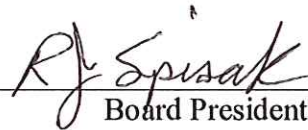
**8.0 STANDING REPORTS**

- 8.1 BOARD OVERSIGHT INQUIRY: Fire Chief Terpstra reported that the first draft business plan will be delivered to the board members before the next board meeting. Director Weatherford reported that he recently attended the FDAC conference and attended sessions on board of directors "best practices" and local agency consolidations. Director Weatherford suggested the board study the Watsonville RFP for outsourcing fire services. President Spisak assigned Director Weatherford, Director Abendschan, and Chief Terpstra to investigate the RFP and recommend action to the board.
- 8.2 FIRE CHIEF'S REPORT: Chief Terpstra briefly reviewed his written staff report.
- 8.3 REPORT FROM FIREFIGHTERS' LOCAL 3535 PRESIDENT MIKE KRETSCH: Captain Kretsch reported that the union was meeting soon and would be submitting a labor negotiations request to the board at the May meeting. He informed the board that Local 3535 was an interested party in the Watsonville RFP and requested open communications on the matter.

**9.0 ADJOURN MEETING**



Secretary to the Board



Board President