



Aptos/La Selva Fire Protection District

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Phone # 831-685-6690 ▪ Fax # 831-685-6699

MINUTES

Aptos/La Selva Fire Protection District

Regular Board Meeting

Thursday, November 8, 2018 – 7:00 PM

**Administration Office
6934 Soquel Drive
Aptos, California 95003**

Welcome to the Aptos/ La Selva Fire Protection District Board meeting. The President of the Board of Directors will invite your comments regarding any item listed on our open session agenda. The President may request that comments be limited to three (3) minutes for any item NOT listed on the agenda. The Brown Act prohibits the Fire Board from taking any action not listed on the agenda. Agenda material including late additions to the agenda is available on the District's website www.aptosfire.com and at the District's Administrative Office during business hours.

1.0 ROLL CALL ABENDSCHAN, FOSTER, LUCCHESI, SPISAK

1.1 INTRODUCTIONS: FIRE CHIEF/BOARD SECRETARY AARON LOWE

2.0 PLEDGE OF ALLEGIANCE

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President Foster called the meeting to order at 7:00 p.m., and asked everyone in attendance to join him in saluting the flag. In attendance were Chief Lowe, Directors Lucchesi, Spisak and Abendschan. President Foster advised that Director Hurley had resigned from the Board.

3.0 PRESENTATIONS

3.1 PRESENTATION OF SOQUEL CREEK WATER DISTRICT REGARDING SEAWATER INTRUSION REPORT (Presented by Melanie Schumacher, SCWD Project Engineer & Ron Duncan, SCWD General Manager).

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President Foster introduced Melanie Schumacher, SCWD Project Engineer and Ron Duncan, SCWD General Manager, who proceeded to give a presentation to the Board regarding seawater intrusion. Discussion ensued.

4.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC

4.1 ORAL COMMUNICATIONS:

This time is set-aside for members of the public to address the board on any item NOT on the agenda, which is within the subject matter jurisdiction of the board. No action or discussion shall be taken on any item presented except that any board member may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to the board will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any board member may place matters brought up under oral communications on a future agenda.

Craig Chatterton addressed the Board, thanking them for the study session held earlier that day and inquired about an informal survey of other Districts to inquire how they are handling their liability issues; and, advised that he attended the recent LAFCO meeting and gathered more information regarding consolidation(s).

President Foster congratulated Orbrad Darbro and John Scanlon for recently being elected to fill the vacant seats on the Board of Directors. Discussion ensued.

4.2 WRITTEN COMMUNICATIONS

There were none.

5.0 CONSENT AGENDA

5.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF OCTOBER 11, 2018 (Recommended by Fire Chief Aaron Lowe).

5.2 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF OCTOBER 1, 2018 THROUGH OCTOBER 31, 2018 (Recommended by Finance Director Nancy Dannhauser).

5.3 MOTION TO ACCEPT AND FILE THE EZ ONE GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END (Recommended by Finance Director Nancy Dannhauser).

5.4 PUBLIC COMMENT ON CONSENT AGENDA ITEMS?

Director Abendschan made a motion to approve Consent Agenda Items 5.1, 5.2, 5.3 and 5.4. The motion was seconded by Director Lucchesi.

The motion passed with 4-Ayes; Director Hurley has resigned.

6.0 ITEMS REMOVED FROM CONSENT AGENDA

There were none.

7.0 NEW BUSINESS

7.1 DISCUSSION AND MOTION REGARDING PROPOSAL FOR OVER-HIRING ONE (1) FIREFIGHTER/PARAMEDIC (Recommended by Fire Chief Aaron Lowe).

Chief Lowe advised that the over-hire would be used to fill long term medical absences and that there are currently two employees working out of class as Captains, which is creating overtime at the Firefighter and Firefighter/Paramedic ranks; and, advised that the over-hire will alleviate some of the overtime costs. Discussion ensued, with Mr. Chatterton inquiring if there were monies budgeted, to which Chief Lowe advised, yes.

Director Lucchesi made a motion to approve the proposal for over-hiring one Firefighter/Paramedic. The motion was seconded by Director Abendschan.

The motion passed with 4-Ayes; Director Hurley has resigned.

7.2 DISCUSSION AND MOTION TO APPROVE SIDE LETTER TO AMEND CHIEF OFFICERS ASSOCIATION MOU (Recommended by Fire Chief Aaron Lowe).

Chief Lowe advised that he recommended the approval of the side letter between the Aptos La Selva Fire District Chief Officers and the Aptos La Selva Fire Protection District to amend the Recognition Clause. Discussion ensued, to include Orbrad Darbro inquiring if there was a savings from Safety to the Non-Safety classification.

Director Spisak made a motion to approve the Side Letter to Amend the Chief Officers Association MOU. The motion was seconded by Director Abendschan.

The motion passed with 4-Ayes; Director Hurley has resigned.

8.0 STANDING REPORTS

8.1 BOARD OVERSIGHT INQUIRY: Any Board Member may request that staff report on the status of operational or administrative activities or programs.

There was no discussion or report.

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8.2 DISCUSSION OF DISTRICT-WIDE EXTERNAL COMMUNICATIONS TO THE COMMUNITY (Recommended by Vice President Foster).

President Foster advised that there had been no meeting since the last Board meeting. Director Abendschan advised that there was a typo in Item 8.2 – that “Vice” before President Foster needed to be removed. Chief Lowe advised that he had gotten a bid for the District’s website; that he had attended a Board Secretary Workshop; and, advised that he was working on various things with Finance Director Nancy Dannhauser, and that he would be reporting on their projects at a later date.

8.3 FIRE CHIEF’S REPORT – By Fire Chief Lowe, regarding various operational and administrative matters.

Chief Lowe advised that he and Chief Hall had recently attended a Chief Officers Summit, at which succession planning was discussed; advised that he had recently attended the Rio Del Mar Improvement Association meeting, at which several items were discussed, to include the summer fire season and California Fire Assistance Agreement responses, and the state of the District, which included a discussion regarding the Administrative Support Services Shared Services Division Chief/Battalion Chief and ESCI Consolidation; advised that he attended the Chamber of Commerce Annual Dinner with President Foster, and advised that he had been elected to the Board of Directors for the Chamber of Aptos; advised that he was elected to be the Santa Cruz County Fire Chiefs Association representative for the Santa Cruz County Training Officers, since his background is in training; and, he thanked all of the staff for wearing pink during the month of October.

8.4 REPORT FROM FIREFIGHTERS’ LOCAL 3535

There was no report.

8.5 REPORT FROM CHIEF OFFICERS’ ASSOCIATION

There was no report.

9.0 CLOSED SESSION

- 9.1 This is the time for members of the public to speak to the Board on items on the Closed Session agenda. Public comments will only be heard on matters itemized on the Closed Session agenda at this time. The Board will not address any comments but will instead recess into Closed Session.

Paul Vitali inquired if the lawsuit was a public document, and Legal Counsel Smith advised that it was a public record.

- 9.2 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (§54956.9)
Tracy New v. Aptos/La Selva Fire Protection District, Aptos/La Selva Local 3535 IAFF, Ryan Peters, Mike Conrad, Trevor Dirksen, Brandon Houston, David Paasch and Robert Snyder; DFEH Case Number 886489-295204, EEOC Charge Number 37A-2017-02537-C, filed June 16, 2017.

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- 9.3 CONFERENCE WITH LABOR NEGOTIATORS
In accordance with Section 54957.6
Agency Designated Representative: Cepideh Roufougar
Employee Organization: Firefighters Union Local 3535
- 9.4 CONFERENCE WITH LABOR NEGOTIATORS
In accordance with Section 54957.6
Agency Designated Representative: Cepideh Roufougar
Employee Organization: Chief Officers' Association
- 9.5 CONFERENCE WITH LABOR NEGOTIATORS
In accordance with Section 54957
Agency Designated Representative: Cepideh Roufougar
Unrepresented Employee: Administrative Assistant

President Foster moved the meeting to Closed Session at 7:44 p.m.

10.0 RETURN FROM CLOSED SESSION

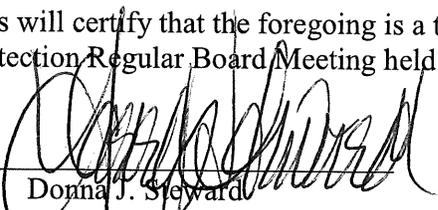
10.1 REPORT FROM CLOSED SESSION

President Foster reconvened the meeting at 10:00 p.m. There was no one present except for the Board and Legal Counsel Smith. For the record, Alan Smith, Esq. advised that Items 9.2 through 9.5 were discussed between legal counsel and the Board members, and no action was taken.

11.0 ADJOURN MEETING

The meeting was adjourned at 10:03 p.m.

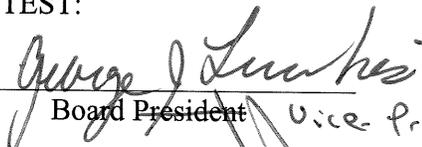
This will certify that the foregoing is a true copy of discussions during the Aptos/La Selva Fire Protection Regular Board Meeting held on November 8, 2018, as prepared by me.



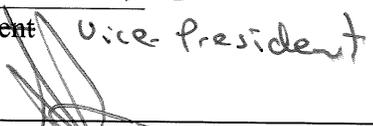
Donna J. Steward
Recording Secretary

Dated: Dec. 13, 2018

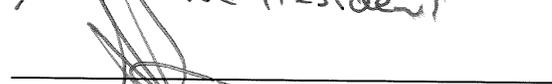
ATTEST:



Board President



Vice President



Secretary to the Board

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Accommodating People with Disabilities: The Aptos/La Selva Fire Protection District does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs or activities. The District meetings are held in an accessible facility. If you wish to attend this meeting and you will require special assistance in order to participate, please contact the Administration Office at 831-685-6690 at least 72 hours in advance of the meeting to make arrangements. For TDD service the California State Relay Service 1-800-735-2929 will provide a link between the caller and the administrative staff.