



Aptos/La Selva Fire Protection District

6934 Soquel Drive ▪ Aptos, CA 95003
Phone # 831-685-6690 ▪ Fax # 831-685-6699

FINAL Minutes

Aptos/La Selva Fire Protection District

BOARD MEETING

Minutes of January 12, 2012

MEETING CALLED TO ORDER AT 7:00 PM BY PRESIDENT JOHNSTON

1.0 ROLL CALL PRESENT: ABENDSCHAN, HURLEY, JOHNSTON, SPISAK,
WEATHERFORD

ABSENT: None

1.1 INTRODUCTIONS: FIRE CHIEF JEFF TERPSTRA
BOARD SECRETARY FRED MALMLUND
DIVISION CHIEF JIM DIAS
CAPTAIN TREVOR DIRKSEN

2.0 PLEDGE OF ALLEGIANCE

3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC

3.1 ORAL COMMUNICATIONS None

3.2 WRITTEN COMMUNICATIONS The board packet contained copies of thank you letters and various newspaper articles mentioning the district.

4.0 CONSENT AGENDA

4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF DECEMBER 8, 2011

4.2 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF DECEMBER 3, 2011 THROUGH JANUARY 6, 2012

4.3 MOTION TO ACCEPT AND FILE THE FAMIS GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END

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4.4 *Moved to 5.0 at the request of Director Weatherford*

4.5 PUBLIC COMMENT ON CONSENT AGENDA ITEMS? None

On motion by Director Weatherford, seconded by Director Abendschan, that items 4.1 through 4.3 of the consent agenda be approved, as submitted, was approved by the following vote:

Ayes:	Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes:	None
Abstain:	None
Absent:	None

5.0 ITEMS REMOVED FROM CONSENT AGENDA

4.3 MOTION TO APPROVE RESOLUTION 1-12 “WEED ABATEMENT”

Director Weatherford inquired how many lots in the district each year were being mowed or cleared under the weed abatement program. Fire Marshal Dias responded that the number was declining each year in the recent past due to property owners electing to either clear the lots themselves or independently hiring a contractor to do so. In the past year approximately 50 lots were billed for district mowing/clearing.

On motion by Director Weatherford, seconded by Director Spisak, that item 4.4 of the consent agenda be approved, as submitted, was approved by the following vote:

Ayes:	Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes:	None
Abstain:	None
Absent:	None

6.0 UNFINISHED BUSINESS

6.1 DISCUSSION OF DISTRICT AMBULANCE UPGRADE

The board discussed the “last out, safety net” ambulance service the district provides for the county and an offer from the county to provide a \$100,000 grant for the upgrade of the existing district ambulance. President Johnston directed staff to obtain separate price quotations for both the refurbishment and the replacement of the existing ambulance and report back to the board at the February meeting for further evaluation and a decision.

7.0 NEW BUSINESS

7.1 DISCUSSION OF SUCCESSION PLANNING ISSUES AND MOTION TO APPROVE AUTHORIZING THE FIRE CHIEF TO HIRE ONE FIREFIGHTER/PARAMEDIC ON AN OVERSTAFF BASIS

Fire Chief Terpstra reported on recent employee temporary disability issues and an anticipated employee retirement. He requested authority to hire one additional firefighter/paramedic on an overstaff basis to assist in succession planning.

On motion by Director Abendschan, seconded by Director Hurley, that the fire chief be authorized to hire one firefighter/paramedic be approved, as requested, was approved by the following vote:

Ayes:	Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes:	None
Abstain:	None
Absent:	None

7.2 REVIEW OF SECOND QUARTER FINANCIAL RESULTS

Business Manager Malmlund reported that the financial results were tracking well to the budget.

7.3 REPORT ON INTERNAL CONTROLS – TRAVEL AND EXPENSE REIMBURSEMENT POLICY

Business Manager Malmlund discussed the district travel and expense reimbursement policies.

8.0 STANDING REPORTS

8.1 BOARD OVERSIGHT INQUIRY

Director Hurley acknowledged the 30 year anniversary of the 1982 floods. Director Abendschan reported that he had met with Fire Chief Terpstra to discuss the development of a formal written strategic plan.

8.2 FIRE CHIEF'S REPORT

Fire Chief Terpstra briefly reviewed his written staff report.

8.3 REPORT FROM FIREFIGHTERS' LOCAL 3535 PRESIDENT TREVOR DIRKSEN

Union President Trevor Dirksen informed the board of an upcoming Fallen Officers' Foundation Firefighter's Ball.

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9.0 ADJOURN MEETING at 8:22 PM

Secretary to the Board

Board President