

STAFF REPORT - AGENDA ITEM # 8.3
BOARD OF DIRECTORS MEETING
June 8, 2017

TO: Board of Directors, Aptos/La Selva Fire Protection District

FROM: Todd Skrabak, Division Chief of Training

SUBJECT: **Division Chief of Training Report**

Summary:

This item is submitted as an example of a typical monthly training calendar.

Recommended Action:

Receive and file.

Background:

The target number of hours that District safety employees participate in each year is 240. This number is an industry standard that takes into consideration mandates and recommendations from Cal OSHA, NFPA, ISO and many other agencies. This is achieved by crews attending hands-on drills, formal education and classroom training. In addition to the monthly training schedule, Captains evaluate their crews performance and provide training as needed. Submitted with this report is the June training outline, an example of how this training is delivered and recorded.

Impact to Fire District:

Increased responder and public safety.

Fiscal Impact:

Training and Safety Annual Budget: \$277,167.00

Staff Contact for Further Information:

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Training Outline June 2017

Captains – Log 20 hours of training each month
Each member will log into TGS at least once a tour

Clear all of your overdue assignments or send me an email explaining why you cannot make up the training.

Engine Company Operations

Probationary Training – Captains conducting the training are responsible for logging it in TGS. All members assisting with the training should be included. This is very important for record keeping. If you have, questions let me know.

Skills Training – Captains evaluate your crew's needs, provide training, and log into TGS.

Heat Illness awareness – Individuals to log from their TGS homepage – Mandatory for all Safety Employees
Access the assignment from your home page. Review the documents and crew medics lead training on the S/S and TX of heat related emergencies.

3536 Orientation – TGS – Apparatus Operator – Driver Training – Orientation and Off Road Driving
As a crew and before attending the off road driving training at Hollister Hills, review the 3536 PPT presentation on "Cab Controls" Make sure you know how to perform a daily check and place the apparatus into 4WD.

Multi Company Training

Fire Captain Management Academy – TGS – Officer Development - Fire Captain Management Academy

Topic: Supervisor Skills

Location: Station 2 0900 - 1600

Instructor: Heather Coffman-LCW

Dates: June 5, 6, 8

Lunch is provided.

EMS - Individuals to log from their TGS homepage – Mandatory for all Safety Employees

Topic: Medical & Legal Documentation

Location: APT 1 Board Room

Instructor: Scott Vahardian

Dates: June 13, 15, 22

See the Master Calendar for crew rotation

Chain Saw Basics – TGS – Safety – Chain Saw Basics

Topic: Chain Saw Basics

Location: APT 2 1400 - 1700

Instructor: Steve Vratny

Dates: June 14, 16, 18

Multi Agency Training

Wildland Firefighting– TGS – Wildland – Movement Drill (holdover from last month)

Topic: Movement Drill

Location: Ben Lomond Training Camp

Instructor: County TOs

Dates: May 30, June 1 and 3

The Shift DC will coordinate their own shifts attendance.

Surf Rescue – TGS – Special Operations – Aquatic Rescue

Topic: Boat Assist

Location: Santa Cruz Harbor

Instructor: Captain Kretsch

Dates: June 26, 28, 30

See the master for crew rotation - *** May be switched to AART member off duty participation**

County Performance Standards – Multi Agency Drills – Q2-2017 CPS 111 and 132 - MAD

Topic: CPS

Location: WTS 2 0830 - 1200

Instructor: TBD

Dates: June 27, 29

Only 3511 will attend – See the Master Calendar for details.

Off Road Driving Skills – TGS – Apparatus Operator - Off Road Driving Skills – Hollister Hills

Topic: Off Road Driving

Location: Hollister Hills SVRA

Instructor: County TOs

Dates: June 19, 20, 21 and June 28, 29, 30

See the Master Calendar for details.