



Aptos/La Selva Fire Protection District

6934 Soquel Drive ▪ Aptos, CA 95003
Phone # 831-685-6690 ▪ Fax # 831-685-6699

FINAL Minutes

Aptos/La Selva Fire Protection District

BOARD MEETING

Minutes of January 8, 2015

MEETING CALLED TO ORDER AT 7:04 PM BY PRESIDENT WEATHERFORD

1.0 ROLL CALL PRESENT: ABENDSCHAN, HURLEY, JOHNSTON, SPISAK,
WEATHERFORD

ABSENT: NONE

1.1 INTRODUCTIONS: FIRE CHIEF JON JONES
BOARD SECRETARY TRACY NEW
4 MEMBERS OF PUBLIC
FF/PM VON SCHELL
DC MIKE CONRAD
DC TREVOR DIRKSEN

2.0 PLEDGE OF ALLEGIANCE

3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC

3.1 ORAL COMMUNICATIONS: None.

3.2 WRITTEN COMMUNICATIONS:

The board packet contained a number of items including a thank you letter for participating in the Aptos Tree Lighting ceremony and a number of documents submitted by a member of the public, Ms. Mary Lee. No actions were taken on these items – informational only.

4.0 CONSENT AGENDA

4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF DECEMBER 11, 2014 *Removed from Consent Agenda per request of Director Johnston*

4.2 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF DECEMBER 6, 2014 THROUGH JANUARY 2, 2015

- 4.3 MOTION TO ACCEPT AND FILE THE FAMIS GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END
- 4.4 MOTION TO APPROVE RESOLUTION 1-15 "WEED ABATEMENT"
- 4.5 MOTION TO APPROVE RESOLUTION 2-15 "2014-15 APPROPRIATION LIMIT"
- 4.6 PUBLIC COMMENT ON CONSENT AGENDA ITEMS? None

On motion by Director Abendschan, seconded by Director Johnston, that Consent Agenda items 4.2, 4.3, 4.4 and 4.5 be approved as submitted, was approved by the following vote:

Ayes:	Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes:	None
Abstain:	None
Absent:	None

5.0 ITEMS REMOVED FROM CONSENT AGENDA

- 4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF DECEMBER 11, 2014

Director Johnston asked to correct the wording in item 8.1 to better reflect the request that was made, regarding an update on the status of the IT evaluation. Item was amended, and a motion to approve the minutes as amended was made.

On motion by Director Johnston, seconded by Director Abendschan, that Consent Agenda item 4.1 be approved as amended, was approved by the following vote:

Ayes:	Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes:	None
Abstain:	None
Absent:	None

6.0 UNFINISHED BUSINESS None

7.0 NEW BUSINESS

- 7.1 DISCUSSION OF BOARD MEMBER OVERSIGHT RESPONSIBILITIES FOR 2015

Director Weatherford gave a brief overview of oversight items. He mentioned the retreat that the Board had scheduled in February, and suggested four items that should be worked on for the retreat. Those four items were 1) Developing Goals for Fire Chief, 2) General Growth Discussion, 3) Board Member Roles/Responsibilities, 4) Operations Plan.

Director Weatherford also suggested a calendar be made of key topics to be discussed, to keep consistent with planning (with each Board meeting having a specific focus on a scheduled topic such as personnel reviews, career planning, budget, etc.).

The Board reviewed the categories of oversight in attachment 7.1.1. After discussion, the following Board Oversight roles were selected:

Community & Government Relations	Drew Johnston
Operations & Facilities	Vince Hurley
Labor Relations	Bob Spisak
Strategic Plan & Annual Plan	Jim Abendschan
Finance, Employee Health Insurance	Mike Weatherford

Existing assignments kept – discussion only, no motion taken.

7.2 REVIEW OF IT SYSTEMS EVALUATION

Director Weatherford reviewed his report in item 7.2.1, regarding the possibility of hiring an independent evaluator for our current IT system. Board Directors, the Fire Chief and a member of the public also gave input into the discussion. Director Hurley requested more detail on the District's Capital Replacement Plan, outlining when equipment and software for our network should be replaced. Tracy New replied that the District does have a Capital Replacement Plan in place, as part of their budget, agreed upon with Pagoda, and offered to present this information to the Board Members. After further discussion, it was agreed that Director Weatherford, Tracy New and Chief Jones would work on a more detailed sample RFP (including info requested by other Board Directors), and present it for discussion at the next board meeting.

8.0 STANDING REPORTS

8.1 BOARD OVERSIGHT INQUIRY:

Director Johnston followed up on a letter he wrote to Supervisor Zach Friend regarding Prop. 172 funds (correspondence with Donita Springmeyer). He has scheduled a meeting with Supervisor Friend, County Administrative Officer Susan Mauriello, Santa Cruz County Auditor Controller Mary Jo Walker and other public officials to discuss the issue during the week of February 9th. Director Johnston asked if he should see if other board members from other departments in the county are interested in attending the February meeting as well. After some discussion, it was decided that it wouldn't be necessary to recruit more attendees, and Director Johnston will attend the meeting.

8.2 FIRE CHIEF'S REPORT:

Chief Jones reviewed his submitted staff report.

Overall increase in response incidents 18% - highest since 2004. EMS incidents alone increased by 6%.

Staff continuing to work on PRA requests. Staff has dedicated approx. 133 hrs. at the cost of approximately \$10,000. Currently developing job description for a temporary public records employee, which will hopefully be recruited by the beginning of March.

Anticipating an update on the progress of engineering and concrete needs for the Sta. 1 training structure project. Once received, the complete contract will be submitted to the board for approval.

8.3 REPORT FROM FIREFIGHTERS' LOCAL 3535 PRESIDENT MIKE KRETSCH: None

9.0 CLOSED SESSION 8:22 PM

9.1 LABOR NEGOTIATIONS

In closed session the board discussed labor negotiations regarding the Local 3535 and DC/DFM proposals.

10.0 RETURN TO OPEN SESSION 9:06 PM

Labor negotiations discussed in closed session.

10.1 MOTION TO APPROVE THE MEMORANDUM OF UNDERSTANDING WITH FIREFIGHTERS' LOCAL 3535

On motion by Director Hurley, seconded by Director Spisak, that the MOU with Firefighters Local 3535 be approved as submitted, was approved by the following vote:

Ayes:	Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes:	None
Abstain:	None
Absent:	None

11.0 ADJOURN 9:07 PM



Secretary to the Board



Board President