



Aptos/La Selva Fire Protection District

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FINAL Minutes

Aptos/La Selva Fire Protection District

BOARD MEETING

Minutes of June 13, 2013

MEETING CALLED TO ORDER AT 7:00 PM BY PRESIDENT SPISAK

1.0 ROLL CALL PRESENT: ABENDSCHAN, HURLEY, JOHNSTON, SPISAK,
WEATHERFORD

ABSENT: NONE

1.1 INTRODUCTIONS: FIRE CHIEF JEFF TERPSTRA
BOARD SECRETARY FRED MALMLUND
MR. MIKE KRETSCH

2.0 PLEDGE OF ALLEGIANCE

3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC

3.1 ORAL COMMUNICATIONS: None

3.2 WRITTEN COMMUNICATIONS: The board meeting packet of information included thank you letters and newspaper articles mentioning the district.

4.0 CONSENT AGENDA

4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF MAY 9, 2013

4.2 MOTION TO APPROVE AND FILE THE MINUTES OF THE SPECIAL MEETING OF JUNE 4, 2013

4.3 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF MAY 4, 2013 THROUGH JUNE 7, 2013

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- 4.4 MOTION TO ACCEPT AND FILE THE FAMIS GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END
- 4.5 MOTION TO APPROVE A DISBURSEMENT TO SANTA CRUZ COUNTY FIRE AGENCIES INSURANCE GROUP IN THE AMOUNT OF \$158,074.00 FOR THE FY2013-14 WORKERS' COMPENSATION INSURANCE PREMIUM
- 4.6 MOTION TO APPROVE THE DISTRICT INSURANCE COVERAGES FOR FY2013-14 AND TWO DISBURSEMENTS TO KBK INSURANCE AGENCY IN THE AMOUNTS OF \$24,649.00 AND \$4,974.00 FOR THE ANNUAL PREMIUM COST
- 4.7 *Moved to section 5.0 for discussion at the request of Director Weatherford.*
- 4.8 MOTION TO APPROVE THE AGREEMENT WITH CENTRAL COAST CRITICAL INCIDENT TEAM FOR CRITICAL INCIDENT SERVICES
- 4.9 *Moved to section 5.0 for discussion at the request of Director Johnston.*
- 4.10 PUBLIC COMMENT ON CONSENT AGENDA ITEMS None

On motion by Director Weatherford, seconded by Director Hurley, that Consent Agenda items 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, and 4.8 be approved as submitted, was approved by the following vote:

Ayes: Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

5.0 ITEMS REMOVED FROM CONSENT AGENDA

- 4.7 MOTION TO APPROVE THE MEMORANDUM OF AGREEMENT WITH MENLO PARK FIRE PROTECTION DISTRICT REGARDING US&R TASK FORCE

Director Weatherford asked Chief Terpstra to explain the agreement. Chief Terpstra reviewed the relationship of the parties to the agreement and how the task force is typically deployed.

On motion by Director Weatherford, seconded by Director Abendschan, that Consent Agenda item 4.7 be approved as submitted, was approved by the following vote:

Ayes: Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

4.9 MOTION TO APPROVE A DISBURSEMENT TO NORTHBAY FORD FOR THE PURCHASE OF TWO F150 PICKUP TRUCKS

Director Johnston asked Chief Terpstra how these two vehicles were to be deployed. Chief Terpstra reported that the 4x4 crew cab truck will replace the 3504 command vehicle and the basic truck will replace a pool vehicle.

On motion by Director Johnston, seconded by Director Abendschan, that Consent Agenda item 4.9 be approved as submitted, was approved by the following vote:

Ayes:	Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes:	None
Abstain:	None
Absent:	None

6.0 UNFINISHED BUSINESS

6.1 MOTION TO APPROVE THE HIRE OF AN OVERSTAFF FIREFIGHTER/PARAMEDIC

Chief Terpstra briefly reviewed his staff report and requested board approval. Director Johnston stated that he believed hiring a firefighter/paramedic to succeed the anticipated retirement of a firefighter would add additional cost to the district with questionable benefit and advocated hiring a firefighter. The board members discussed staffing levels, staffing costs, staffing policies, possible upcoming attrition, the status of current hiring lists, the costs and timing of conducting a hiring test and establishing a list for the firefighter position.

On motion by Director Weatherford, seconded by Director Hurley, that the proposal to hire an overstaff firefighter/paramedic be approved as submitted, was approved by the following vote:

Ayes:	Hurley, Spisak, Weatherford
Noes:	Abendschan, Johnston
Abstain:	None
Absent:	None

6.2 MOTION TO APPROVE THE PROPOSED EMS BATTALION CHIEF JOB DESCRIPTION, MEMORANDUM OF UNDERSTANDING, AND WRITTEN AGREEMENT WITH EMSIA

The board and Chief Terpstra reviewed and discussed the staffing proposal and staffing documents. A number of issues were identified in the three documents that required clarification or correction.

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On motion by Director Weatherford, seconded by Director Abendschan, that action on the proposal be deferred until the documentary issues are resolved by Chief Terpstra, was approved by the following vote:

Ayes: Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

6.3 REVIEW AND DISCUSSION OF OVERTIME COSTS

Business Manager Malmlund reviewed the staff report and reported that the unfavorable budget variance in overtime this year was due to extended non-work related injuries and illnesses of employees.

6.4 MOTION TO APPROVE THE FY2013-14 PRELIMINARY BUDGET

Business Manager Malmlund reviewed the budget document and requested board approval.

On motion by Director Abendschan, seconded by Director Johnston, that the FY2013-14 preliminary budget be approved as submitted, was approved by the following vote:

Ayes: Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

7.0 NEW BUSINESS

7.1 MOTION TO APPROVE THE PREPARATION AND SUBMISSION OF A PROPOSAL IN RESPONSE TO THE CITY OF WATSONVILLE REQUEST FOR PROPOSALS FOR FIRE SERVICES

Director Weatherford and Chief Terpstra reported that recent developments at Watsonville had resulted in the reported withdrawal of the request for proposals.

On motion by Director Weatherford, seconded by Director Hurley, that action on the proposal be tabled since it is not needed at this time, was approved by the following vote:

Ayes: Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

7.2 MOTION TO APPROVE THE APPROPRIATION AND DISTRIBUTION OF FUNDS RECEIVED FROM AMERICAN MEDICAL RESPONSE (AMR) FOR DISTRICT PERFORMED AMBULANCE TRANSPORTS

Chief Terpstra reported that there were a number of alternatives for the board to consider with respect to allocating the funds received from American Medical Response for ambulance transports conducted by the district back to the local community. He recommended allocating \$15,000 to the Healthy Kids program since their program had a good fit to the district's mission of providing medical services to the local community.

On motion by Director Weatherford, seconded by Director Abendschan, that the district appropriate \$15,000 of the received AMR funds and allocate them for distribution to the Healthy Kids program, was approved by the following vote:

Ayes:	Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes:	None
Abstain:	None
Absent:	None

8.0 STANDING REPORTS

8.1 BOARD OVERSIGHT INQUIRY:

Director Hurley requested that the board president place on an upcoming meeting agenda the topic of forming a two board person committee to investigate alternatives to the current board oversight structure and assignments.

8.2 FIRE CHIEF'S REPORT:

Chief Terpstra briefly reviewed his written staff report.

8.3 REPORT FROM FIREFIGHTERS' LOCAL 3535 PRESIDENT MIKE KRETSCH:

Union president Kretsch reported that, while the union had not formally voted on the matters, the union generally supports the overstaff of a firefighter/paramedic position at this time and the contributions of the EMS QA battalion chief to the district and county. He reported that the union negotiators had reviewed the recent salary survey and concluded that certain elements of specialty pay had not been included in the survey and their inclusion would present a more accurate comparison of total compensation. He stated the union is always interested in being involved in district staffing decisions and requested that the board include them in all staffing discussions and decisions.

9.0 CLOSED SESSION 9:05 PM

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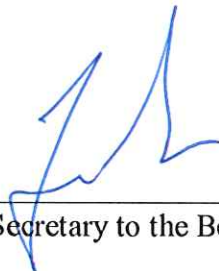
9.1 LABOR NEGOTIATIONS

In closed session the board discussed labor negotiations and gave direction to the negotiators. No action was taken.

9.2 PERSONNEL MATTER

In closed session the board discussed the performance evaluation of Chief Terpstra and no action was taken.

10.0 ADJOURN MEETING 10:16 PM



Secretary to the Board



Board President