



Aptos/La Selva Fire Protection District

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FINAL Minutes

Aptos/La Selva Fire Protection District

BOARD MEETING

Minutes of December 12, 2013

MEETING CALLED TO ORDER AT 7:00 PM BY PRESIDENT SPISAK

1.0 ROLL CALL PRESENT: ABENDSCHAN, HURLEY, JOHNSTON, SPISAK,
WEATHERFORD

ABSENT: NONE

1.1 INTRODUCTIONS: FIRE CHIEF JEFF TERPSTRA
BOARD SECRETARY FRED MALMLUND
CAPTAIN MIKE KRETSCH
DC TODD SKRABAK
MS. MARY LEE
MR. STAN MOUNT
MR. R. C. JOHNSTON

2.0 PLEDGE OF ALLEGIANCE

Chief Terpstra presented a 35-year service pin to board member Drew Johnston.

3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC

3.1 ORAL COMMUNICATIONS: None

3.2 WRITTEN COMMUNICATIONS: The board packet contained newspaper clippings mentioning district activities.

4.0 CONSENT AGENDA

4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 14, 2013

A/LSFPD BOARD MEETING MINUTES
December 12, 2013

- 4.2 MOTION TO ACCEPT AND FILE THE MINUTES OF THE SPECIAL MEETING OF NOVEMBER 22, 2013
- 4.3 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF NOVEMBER 6, 2013 THROUGH DECEMBER 6, 2013
- 4.4 MOTION TO ACCEPT AND FILE THE FAMIS GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END
- 4.5 MOTION TO APPROVE RESOLUTION 9-13 "2013-14 APPROPRIATION LIMIT"
- 4.6 PUBLIC COMMENT ON CONSENT AGENDA ITEMS? None

On motion by Director Weatherford, seconded by Director Abendschan, that Consent Agenda items 4.1, 4.2, 4.3, 4.4, and 4.5 be approved as submitted, was approved by the following vote:

| | |
|-----------------|--|
| Ayes: | Abendschan, Hurley, Johnston, Spisak, Weatherford |
| Noes: | None |
| Abstain: | None |
| Absent: | None |

5.0 ITEMS REMOVED FROM CONSENT AGENDA None

6.0 UNFINISHED BUSINESS

6.1 REPORT OF BOARD OVERSIGHT SUBCOMMITTEE

Director Hurley reported the subcommittee had no activity in the past month.

7.0 NEW BUSINESS

7.1 MOTION TO ACCEPT & FILE THE ACTUARIAL ANALYSIS OF THE DISTRICT'S OTHER POST EMPLOYEMENT (OPEB) PLAN

Business Manager Malmlund reviewed the actuarial report. The report specifies that payments to the trust fund in the amounts of \$14,461 in FY2013-14 and \$6,578 in FY2014-15 are required to meet funding objectives.

On motion by Director Abendschan, seconded by Director Weatherford, that the OPEB trust fund actuarial report be accepted as submitted and filed, was approved by the following vote:

Ayes: Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

7.2 MOTION TO ACCEPT & FILE THE CALPERS SAFETY AND MISCELLANEOUS PENSION PLAN FY2014-15 VALUATION REPORTS AND DISCUSSION OF SIDE FUND OBLIGATION ISSUES

Business Manager Malmlund reviewed the actuarial reports. The new required funding rates for FY2014-15 and FY2015-16 are consistent with the assumptions in the current financial forecast.

On motion by Director Abendschan, seconded by Director Johnston, that the CalPERS Safety and Miscellaneous actuarial reports be accepted as submitted and filed, was approved by the following vote:

Ayes: Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

7.3 DISCUSSION OF WORKERS' COMPENSATION INSURANCE

Fire Chief Terpstra reported that the SCCFAIG Workers' Compensation insurance premium calculation method was going to change to be consistent with the calculation method used by the underwriters. This change will likely result in an approximate \$100,000 per year increase in future district premiums.

7.4 DISCUSSION OF THE DRAFT MEMORANDUM OF UNDERSTANDING WITH EMSIA FOR THE EMS CHIEF POSITION

Fire Chief Terpstra reviewed the draft MOU between the district and EMSIA. The MOU will be reviewed by district legal counsel and then will return to the board for final approval. Director Johnston asserted that the EMSIA Roles and Responsibilities of the EMS Section Chief document be finalized and referenced in the MOU.

7.5 MOTION TO APPROVE THE REGULAR MEETING SCHEDULE FOR 2014

On motion by Director Weatherford, seconded by Director Johnston, that the board meeting calendar for 2014 be approved as submitted, was approved by the following vote:

Ayes: Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

7.6 MOTION TO ELECT BOARD PRESIDENT FOR 2014

On motion by Director Hurley, seconded by Director Weatherford, that Director Abendschan be Board President for 2014, was approved by the following vote:

Ayes: Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

7.7 MOTION TO ELECT BOARD VICE PRESIDENT FOR 2014

On motion by Director Hurley, seconded by Director Abendschan, that Director Weatherford be Board Vice President for 2014, was approved by the following vote:

Ayes: Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

8.0 STANDING REPORTS

8.1 BOARD OVERSIGHT INQUIRY:

Director Abendschan reported that Fire Chief Terpstra had presented a draft business plan document to him for review and comment. He also reported that he had requested Fire Chief Terpstra to propose completion dates for the recently set objectives in his performance review.

8.2 FIRE CHIEF'S REPORT:

Fire Chief Terpstra reviewed his written staff report. Division Chief Skrabak reviewed the activities of the Cooperative Training Program and the Career Development Program for 2013.


8.3 REPORT FROM FIREFIGHTERS' LOCAL 3535

Captain Mike Kretsch thanked the board for a mutually successful labor negotiation process and new MOU. He requested union participation in the Board Oversight Committee and upcoming captain and division chief promotional exam process.

9.0 ADJOURN MEETING 9:12PM



Secretary to the Board



Board President