



Aptos/La Selva Fire Protection District

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FINAL Minutes

Aptos/La Selva Fire Protection District

BOARD MEETING

Minutes of November 10, 2011

MEETING CALLED TO ORDER AT 7:00 PM BY PRESIDENT JOHNSTON

1.0 ROLL CALL PRESENT: ABENDSCHAN, HURLEY, JOHNSTON, SPISAK,
WEATHERFORD

ABSENT: None

1.1 INTRODUCTIONS: FIRE CHIEF JEFF TERPSTRA
BOARD SECRETARY FRED MALMLUND

2.0 PLEDGE OF ALLEGIANCE

3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC

3.1 ORAL COMMUNICATIONS None

3.2 WRITTEN COMMUNICATIONS The board packet contained copies of thank you letters and various newspaper articles mentioning the district.

4.0 CONSENT AGENDA

4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF OCTOBER 13, 2011

4.2 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF OCTOBER 8, 2011 THROUGH NOVEMBER 4, 2011

4.3 MOTION TO ACCEPT AND FILE THE FAMIS GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END

4.4 Moved to 5.0 for discussion at the request of Director Weatherford.

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4.5 MOTION TO ACCEPT AND FILE THE ACTUARIAL VALUATION OF THE DISTRICT'S OTHER POST EMPLOYMENT BENEFITS (OPEB) PLAN AND GASB 45 TRUST OBLIGATION

4.6 PUBLIC COMMENT ON CONSENT AGENDA ITEMS None

On motion by Director Weatherford, seconded by Director Hurley, that items 4.1, 4.2, 4.3, and 4.5 of the consent agenda be approved, as submitted, was approved by the following vote:

Ayes: Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

5.0 ITEMS REMOVED FROM CONSENT AGENDA

4.4 MOTION TO ACCEPT AND FILE THE FY2010-11 AUDITED FINANCIAL STATEMENTS

Director Weatherford noted that the balance sheet does not contain a liability for the CalPERS side fund obligation, whereas if the side fund were paid off with loaned funds there would be a large liability recorded.

On motion by Director Weatherford, seconded by Director Abendschan, that item 4.4 of the consent agenda be approved, as submitted, was approved by the following vote:

Ayes: Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

6.0 UNFINISHED BUSINESS

6.1 MOTION TO: (1) APPROVE THE PURCHASE OF A PIERCE ARROW XT PUC PUMPER FROM GOLDEN STATE FIRE APPARATUS, INC. IN THE AMOUNT OF \$527,945.41; (2) AUTHORIZE THE PURCHASE CONTRACT; AND (3) AUTHORIZE THE DISBURSEMENT OF SUCH FUNDS ON A PREPAYMENT BASIS

Fire Chief Terpstra reviewed his staff report and requested board approval.

On motion by Director Weatherford, seconded by Director Spisak, that the purchase of the Pierce PUC pumper be approved; the purchase contract with Golden State Fire Apparatus be approved; and that the disbursement of \$527,945.41 be approved; all as submitted, was approved by the following vote:

Ayes: Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

7.0 NEW BUSINESS

- 7.1 MOTION TO DENY THE CLAIM OF MS. DESIREE SCOTT AND TO DIRECT STAFF TO FORWARD THE CLAIM TO THE DISTRICT'S LIABILITY INSURANCE FIRM

Fire Chief Terpstra briefly reported on a parking lot automobile incident.

On motion by Director Abendschan, seconded by Director Spisak, that the claim of Desiree Scott be rejected and directed to the district's insurance carrier for processing, was approved by the following vote:

Ayes: Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

- 7.2 MOTION TO APPROVE THE MEMORANDUM OF UNDERSTANDING WITH THE CITY OF SANTA CRUZ FOR THE SERVICES OF THE EMERGENCY MEDICAL SERVICES QUALITY ASSURANCE PROGRAM MANAGER

Fire Chief Terpstra reported that two new member agencies have attained ALS provider status and this has stimulated an update to the MOU and reaffirmation of the relationships.

On motion by Director Hurley, seconded by Director Abendschan, that the MOU with the City of Santa Cruz for EMS quality assurance services be approved, as submitted, was approved by the following vote:

Ayes: Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes: None
Abstain: None
Absent: None

- 7.3 REPORT ON INTERNAL CONTROLS – CASH, BANKING, AND INVESTMENTS

Business Manager Malmund reviewed his submitted staff report on the internal controls in place at the district for cash, banking, and investments.

8.0 STANDING REPORTS

A/LSFPD BOARD MEETING AGENDA

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8.1 BOARD OVERSIGHT INQUIRY

Director Spisak reported that he recently attended a Meet & Confer session between the fire chief and the two labor groups and the meeting went well.

8.2 FIRE CHIEF'S REPORT

Fire Chief Terpstra briefly reviewed his submitted written staff report and also commented on – The County ambulance contract likely extension, the iPad project, the new turnout lockers at the fire stations, the death of Pat DeSimone, the State SRA fee, and upcoming personnel hiring actions.

8.3 REPORT FROM FIREFIGHTERS' LOCAL 3535 PRESIDENT TREVOR DIRKSEN None

9.0 ADJOURN MEETING at 7:52 PM

Secretary to the Board

Board President