



# Aptos/La Selva Fire Protection District

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FINAL Minutes

## Aptos/La Selva Fire Protection District

### REGULAR BOARD MEETING

Minutes of October 8, 2015

**MEETING CALLED TO ORDER AT 7:00 PM BY PRESIDENT WEATHERFORD**

**1.0 ROLL CALL**

PRESENT: ABENDSCHAN, FOSTER, HURLEY, SPISAK,  
WEATHERFORD

ABSENT: NONE

**2.0 PLEDGE OF ALLEGIANCE**

**3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC**

3.1 ORAL COMMUNICATIONS: None

3.2 WRITTEN COMMUNICATIONS: Written communications included a number of thank you letters from the public, including Senior Network Services, Mar Vista Elementary School, Rio del Mar Parent Alliance, residents receiving recent services, Aptos Chamber of Commerce 4<sup>th</sup> of July Committee, and multiple fire agencies (for Strike Team assistance during the recent major wildfires).

**4.0 CONSENT AGENDA**

4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 10, 2015

4.2 MOTION TO ACCEPT AND FILE THE MINUTES OF THE SPECIAL MEETING OF SEPTEMBER 16, 2015

4.3 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF SEPTEMBER 1, 2015, THROUGH SEPTEMBER 30, 2015

October 8, 2015

4.4 MOTION TO ACCEPT AND FILE THE ONE SOLUTION GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END

4.5 PUBLIC COMMENT ON CONSENT AGENDA ITEMS: None

**On motion by Director Abendschan, seconded by Director Spisak, that Consent Agenda items 4.1, 4.2, 4.3 and 4.4 be approved as submitted was approved by the following vote:**

**Ayes: Abendschan, Foster, Hurley, Spisak, Weatherford**  
**Noes: None**  
**Abstain: None**  
**Absent: None**

**5.0 ITEMS REMOVED FROM CONSENT AGENDA:** None

**6.0 UNFINISHED BUSINESS:** None

**7.0 NEW BUSINESS**

7.1 MOTION TO APPROVE RESOLUTION 11-15 "ACCESS STATE AND FEDERAL LEVEL SUMMARY CRIMINAL HISTORY INFORMATION FOR EMPLOYMENT PURPOSES"

Fire Chief Jones reviewed the proposed Resolution 11-15, which would allow the District to obtain a clearance code to conduct state and federal level criminal background checks on applicants during the background process. This would allow the District to conduct more in-depth investigations for prospective employees. Directors discussed details of the Resolution prior to vote.

**On motion by Vice President Hurley, seconded by Director Spisak, that Agenda item 7.1, to approve Resolution 11-15 "Access State and Federal Level Summary Criminal History Information for Employment Purposes" be approved as submitted was approved by the following vote:**

**Ayes: Abendschan, Foster, Hurley, Spisak, Weatherford**  
**Noes: None**  
**Abstain: None**  
**Absent: None**

7.2 MOTION TO APPROVE DISBURSEMENT TO FIRE TRAINING STRUCTURES, LLC, IN THE AMOUNT OF \$77,680.00 FOR THE PURCHASE, DELIVERY, AND INSTALLATION OF A TRAINING STRUCTURE

Fire Chief Jones answered Director inquiries as to the Training Structure project specifying that the invoice in question was for the structure, delivery, and installation only.

**On motion by Director Abendschan, seconded by Director Spisak, that Agenda item 7.2, to “Approve Disbursement to Fire Training Structures, LLC, in the amount of \$77,680.00 for the Purchase, Delivery and Installation of a Training Structure” be approved as submitted was approved by the following vote:**

**Ayes: Abendschan, Foster, Hurley, Spisak, Weatherford**  
**Noes: None**  
**Abstain: None**  
**Absent: None**

**7.3 MOTION TO ACCEPT & FILE THE CALPERS SAFETY AND MISCELLANEOUS GASB 68 ACCOUNTING VALUATION REPORTS**

Business Manager New reviewed the GASB 68 reporting process with Directors. Under the new GASB standards, each participating cost-sharing employer (in the risk pool) is required to report its proportionate share of the collective net pension liability, pension expense, and deferred outflows/deferred inflows of resources in their financial statements. The GASB 68 requirements will be reflected in the 2014/15 audited financial statement. These changes won't affect the amount of contributions sent to CalPERS, only the process of reporting the funding (i.e. disclosure of total liability vs. the annual contribution obligation).

**On motion by Director Foster, seconded by Director Abendschan, that Agenda item 7.3, to “Accept & File the CALPERS Safety and Miscellaneous GASB 68 Accounting Valuation Reports” be approved as submitted was approved by the following vote:**

**Ayes: Abendschan, Foster, Hurley, Spisak, Weatherford**  
**Noes: None**  
**Abstain: None**  
**Absent: None**

**8.0 STANDING REPORTS**

**8.1 BOARD OVERSIGHT INQUIRY:**

Director Abendschan inquired as to any new information or communication from Central Fire Protection District regarding the Cooperative Prevention Project. Fire Chief Jones reported that a new Assistant Fire Chief has been hired at Central Fire, but nothing new has been heard regarding the CPP from Chief Maxwell. President Weatherford stated that he will be attending the next meeting to present the A/LSFD Boards response to the Grand Jury Report, which addresses the potential for collaboration.

**8.2 FIRE CHIEF'S REPORT**

Fire Chief Jones reviewed his Staff Report.

## A/LSFPD BOARD MEETING MINUTES

October 8, 2015

On Saturday, September 12, 2015, the District hosted an annual Car Seat Check event in cooperation with Safe Kids and Santa Cruz County Health Services. Deputy Fire Marshal Carol Wallace and Fire Prevention Specialist/Administrative Assistant Erin Collins coordinated the details of the event which provided training, new car seats and educational materials to the families of 18 children. During the event, 26 seats inspected and 20 new seats installed.

National Fire Prevention Week is October 4-10. The theme this year is "Hear the Beep Where you Sleep - Every Bedroom Needs a Working Smoke Alarm!" The District Open House will be held the Sunday following, October 11<sup>th</sup>, with a focus on smoke alarms.

Installation began on Sept. 30, 2015, for the new Training Structure behind Station 1.

### 8.3 REPORT FROM FIREFIGHTERS' LOCAL 3535 REPRESENTATIVE FF/PM BRANDON HOUSTON

FF/PM Houston presented on behalf of the Local 3535, accompanied by FF/PM Dana Rayfield. He welcomed Director Foster on behalf of Local 3535.

ARRT/Surf Rescue contract is close to resolution, and moving in the right direction. They hope to have a resolution within the next couple days.

Strike Teams have had a particularly busy season, but are finally starting to see a break in the activity as of recent weeks. A/LSFPD personnel responded to a number of major fires including the Tassajara Fire and Butte Fire.

The Probationary Employees have all done well on testing and evaluation through their processes (no failures).

Hoping to see Union and Board Director participation at the Open House on Sunday, October 11, 2015.

Looking forward to a number of charity drives, including Toys for Tots and the annual MDA "Fill the Boot" fundraiser. Ryan Peters is coordinating a number of community events and charity drives.

President Weatherford asked if any personnel had been injured during the recent Strike Team responses. FF/PM Houston replied no injuries were reported.

### 8.4 REPORT FROM CHIEF OFFICERS' ASSOCIATION PRESIDENT MIKE CONRAD:

Division Chief Conrad reported that the District has re-adjusted quickly after the ending of the CPP collaboration.

**9.0 CLOSED SESSION: 7:44 PM**

9.1 LABOR NEGOTIATIONS

**10.0 RETURN TO OPEN SESSION: 8:47 PM**

REPORT FROM CLOSED SESSION: Discussed Labor Negotiations and gave direction. No action taken.

**11.0 ADJOURN MEETING: 8:48 PM**



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Secretary to the Board



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Board President