



# **Aptos/La Selva Fire Protection District**

6934 Soquel Drive ▪ Aptos, CA 95003  
Phone # 831-685-6690 ▪ Fax # 831-685-6699

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## **A-G-E-N-D-A**

### **Aptos/La Selva Fire Protection District**

#### **Regular Board Meeting**

**Thursday, November 8, 2018 – 7:00 PM**

**Administration Office  
6934 Soquel Drive  
Aptos, California 95003**

Welcome to the Aptos/ La Selva Fire Protection District Board meeting. The President of the Board of Directors will invite your comments regarding any item listed on our open session agenda. The President may request that comments be limited to three (3) minutes for any item NOT listed on the agenda. The Brown Act prohibits the Fire Board from taking any action not listed on the agenda. Agenda material including late additions to the agenda is available on the District's website [www.aptosfire.com](http://www.aptosfire.com) and at the District's Administrative Office during business hours.

#### **1.0 ROLL CALL** ABENDSCHAN, FOSTER, LUCCHESI, SPISAK

1.1 INTRODUCTIONS: FIRE CHIEF/BOARD SECRETARY AARON LOWE

#### **2.0 PLEDGE OF ALLEGIANCE**

2.1 PLEDGE OF ALLEGIANCE

#### **3.0 PRESENTATIONS**

3.1 PRESENTATION OF SOQUEL CREEK WATER DISTRICT REGARDING SEAWATER INTRUSION REPORT (Presented by Melanie Schumacher, SCWD Project Engineer & Ron Duncan, SCWD General Manager).

#### **4.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC**

4.1 ORAL COMMUNICATIONS:

A/LSFPD BOARD MEETING AGENDA

November 8, 2018

This time is set-aside for members of the public to address the board on any item NOT on the agenda, which is within the subject matter jurisdiction of the board. No action or discussion shall be taken on any item presented except that any board member may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to the board will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any board member may place matters brought up under oral communications on a future agenda.

4.2 WRITTEN COMMUNICATIONS

**5.0 CONSENT AGENDA**

- 5.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF OCTOBER 11, 2018 (Recommended by Fire Chief Aaron Lowe).
- 5.2 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF OCTOBER 1, 2018 THROUGH OCTOBER 31, 2018 (Recommended by Finance Director Nancy Dannhauser).
- 5.3 MOTION TO ACCEPT AND FILE THE EZ ONE GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END (Recommended by Finance Director Nancy Dannhauser).
- 5.4 PUBLIC COMMENT ON CONSENT AGENDA ITEMS?

**6.0 ITEMS REMOVED FROM CONSENT AGENDA**

**7.0 NEW BUSINESS**

- 7.1 DISCUSSION AND MOTION REGARDING PROPOSAL FOR OVER-HIRING ONE (1) FIREFIGHTER/PARAMEDIC (Recommended by Fire Chief Aaron Lowe).
- 7.2 DISCUSSION AND MOTION TO APPROVE SIDE LETTER TO AMEND CHIEF OFFICERS ASSOCIATION MOU (Recommended by Fire Chief Aaron Lowe).

**8.0 STANDING REPORTS**

- 8.1 BOARD OVERSIGHT INQUIRY: Any Board Member may request that staff report on the status of operational or administrative activities or programs.
- 8.2 DISCUSSION OF DISTRICT-WIDE EXTERNAL COMMUNICATIONS TO THE COMMUNITY (Recommended by Vice President Foster).

A/LSFPD BOARD MEETING AGENDA

November 8, 2018

- 8.3 FIRE CHIEF’S REPORT – By Fire Chief Lowe, regarding various operational and administrative matters.
- 8.4 REPORT FROM FIREFIGHTERS’ LOCAL 3535
- 8.5 REPORT FROM CHIEF OFFICERS’ ASSOCIATION

**9.0 CLOSED SESSION**

- 9.1 This is the time for members of the public to speak to the Board on items on the Closed Session agenda. Public comments will only be heard on matters itemized on the Closed Session agenda at this time. The Board will not address any comments but will instead recess into Closed Session.
- 9.2 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (§54956.9)  
Tracy New v. Aptos/La Selva Fire Protection District, Aptos/La Selva Local 3535 IAFF, Ryan Peters, Mike Conrad, Trevor Dirksen, Brandon Houston, David Paasch and Robert Snyder; DFEH Case Number 886489-295204, EEOC Charge Number 37A-2017-02537-C, filed June 16, 2017.
- 9.3 CONFERENCE WITH LABOR NEGOTIATORS  
In accordance with Section 54957.6  
Agency Designated Representative: Cepideh Roufougar  
Employee Organization: Firefighters Union Local 3535
- 9.4 CONFERENCE WITH LABOR NEGOTIATORS  
In accordance with Section 54957.6  
Agency Designated Representative: Cepideh Roufougar  
Employee Organization: Chief Officers’ Association
- 9.5 CONFERENCE WITH LABOR NEGOTIATORS  
In accordance with Section 54957  
Agency Designated Representative: Cepideh Roufougar  
Unrepresented Employee: Administrative Assistant

**10.0 RETURN FROM CLOSED SESSION**

- 10.1 REPORT FROM CLOSED SESSION

**11.0 ADJOURN MEETING**

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Secretary to the Board

## A/LSFPD BOARD MEETING AGENDA

November 8, 2018

Accommodating People with Disabilities: The Aptos/La Selva Fire Protection District does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs or activities. The District meetings are held in an accessible facility. If you wish to attend this meeting and you will require special assistance in order to participate, please contact the Administration Office at 831-685-6690 at least 72 hours in advance of the meeting to make arrangements. For TDD service the California State Relay Service 1-800-735-2929 will provide a link between the caller and the administrative staff.



# Aptos/La Selva Fire Protection District

6934 Soquel Drive ▪ Aptos, CA 95003  
Phone # 831-685-6690 ▪ Fax # 831-685-6699

## MINUTES

### Aptos/La Selva Fire Protection District

#### Regular Board Meeting

Thursday, October 11, 2018 – 7:00 PM

Administration Office  
6934 Soquel Drive  
Aptos, California 95003

Welcome to the Aptos/ La Selva Fire Protection District Board meeting. The President of the Board of Directors will invite your comments regarding any item listed on our open session agenda. The President may request that comments be limited to three (3) minutes for any item NOT listed on the agenda.

The Brown Act prohibits the Fire Board from taking any action not listed on the agenda. Agenda material including late additions to the agenda is available on the District’s website [www.aptosfire.com](http://www.aptosfire.com) and at the District’s Administrative Office during business hours.

**1.0 ROLL CALL** ABENDSCHAN, FOSTER, HURLEY, LUCCHESI, SPISAK

1.1 INTRODUCTIONS: FIRE CHIEF/BOARD SECRETARY AARON LOWE

**2.0 PLEDGE OF ALLEGIANCE**

President Foster called the meeting to order at 7:00 p.m., and asked everyone in attendance to join him in saluting the flag. In attendance were Directors Abendschan, Hurley, Lucchesi and Spisak. Also in attendance was Chief Lowe.

**3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC**

3.1 ORAL COMMUNICATIONS:

This time is set-aside for members of the public to address the board on any item **NOT** on the agenda, which is within the subject matter jurisdiction of the board. No action or discussion shall be taken on any item presented except that any board member may respond to statements made or

questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to the board will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any board member may place matters brought up under oral communications on a future agenda.

Becky Steinbruner addressed the Board and thanked the Aptos staff for all of their excellent work; advised that there is a LAFCO public hearing on November 7, 2018, at 10:00 a.m., at 701 Ocean Street, Room 525, in Santa Cruz, at which the shared services/consolidation study will be discussed; advised that she was working to set up a candidate forum meeting for October 25, 2018, but that date is still in flux; and, thanked Chief Dirksen and Chief Lowe for meeting with her regarding her concerns about Aptos Village.

Chief Lowe introduced Nancy Dannhauser and Gena Finch from Central Fire Protection District.

President Foster advised that the Open House this past weekend was excellent and thanked all the staff that helped with the event.

### 3.2 WRITTEN COMMUNICATIONS

President Foster made mention of the communications in the Board Packet.

## **4.0 CONSENT AGENDA**

- 4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE SPECIAL MEETING OF AUGUST 16, 2018 (Recommended by Board Secretary/Fire Chief Aaron Lowe).
- 4.2 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF AUGUST 16, 2018 (Recommended by Board Secretary/Fire Chief Aaron Lowe).
- 4.3 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 13, 2018 (Recommended by Board Secretary/Fire Chief Aaron Lowe).
- 4.4 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF SEPTEMBER 1, 2018 THROUGH SEPTEMBER 30, 2018 (Recommended by Director of Finance Nancy Dannhauser).
- 4.5 MOTION TO ACCEPT AND FILE THE EZ ONE GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END (Recommended by Director of Finance Nancy Dannhauser).
- 4.6 PUBLIC COMMENT ON CONSENT AGENDA ITEMS?

There was no public comment.

Director Hurley made a motion to approve the Consent Agenda with one correction to the September 13, 2018 Minutes (Craig Chapman should be Craig Chatterton). The motion was seconded by Director Abendschan.

**The motion passed with 5-Ayes.**

**5.0 ITEMS REMOVED FROM CONSENT AGENDA**

There were none.

**6.0 UNFINISHED BUSINESS**

There was none.

**7.0 NEW BUSINESS**

7.1 MOTION TO APPROVE APPROPRIATION OF ADDITIONAL FUNDS FOR MOBILE EQUIPMENT FOR FISCAL YEAR 2018-19 (Recommended by Director of Finance Nancy Dannhauser).

Ms. Dannhauser advised that on June 8, 2017, the Board approved the purchase of two fire engines from Rosenbauer, which included a demo engine and a brand new engine; advised that the demo engine was expensed in fiscal year 2017-2018 – however, the new engine was still being constructed and it is expected to be delivered and expensed this fiscal year, 2018/2019; advised that the funds budgeted for the new engine should have been a carryover from fiscal year 2017/2018 and re-budgeted in fiscal year 2018/2019; recommended that a motion was needed to modify the budget for fiscal year 2018/2019 by appropriating additional funds for mobile equipment in the amount of \$550,000; advised that the fiscal year 2018/2019 budget was adopted at a \$346,604 surplus; advised that with the additional appropriations of \$550,000, the budget will now reflect a \$208,396 deficit and a reduction in the general fund from a projected ending balance of \$7.7 million to \$7.2 million. Discussion ensued, with Director Hurley advising that staff needed to be directed to come back with a plan to reconcile the deficit; Director Abendschan requested clarification that the monies for the new engine were still available; Chief Lowe advising that he was hoping to set up a Budget Workshop the second week of November; Paul Vitali requesting clarification on how the carryover oversight occurred; and, Ms. Steinbruner requesting clarification that the monies for the engine were still available.

Director Hurley made a motion to Approve the Appropriation of Additional Funds for Mobile Equipment for Fiscal Year 2018/2019. The motion was seconded by Director Spisak.

**The motion passed with 5-Ayes.**

7.2 MOTION TO APPROVE DRAFT JOB DESCRIPTIONS FOR TWO POSITIONS TO IMPLEMENT REORGANIZATION OF THE FIRE PREVENTION BUREAU (Recommended by Board Secretary/Fire Chief Aaron Lowe).

Chief Lowe advised that the retirement of Division Chief/Fire Marshal Trevor Dirksen provides an opportunity to reorganize the Fire Prevention Bureau to a civilian model; recommended amending the Classification Plan by establishing the position of Fire Marshal and Deputy Fire Marshal, which will separate the operational rank from the Fire Prevention Bureau; advised that the current Division Chief/Fire Marshal model does not provide adequate management oversight of day-to-day operations and the responsibilities to the community as a Fire Marshal; advised that the uniqueness of the Fire Marshal position requires a skill set and availability that meets the local and business communities' time commitments and requirements; advised that currently there is not a viable succession plan identified in the Aptos La Selva Fire Protection District Fire Prevention Bureau; advised that there are no internal candidates that are qualified to fill the role of Fire Marshal; advised that the role and responsibility necessary for the Fire Marshal and Deputy Fire Marshal is a proactive approach to identify the risks within the community, mitigate those risks and reduce the exposure to the suppression personnel; advised that the specialized skill set and experience level is difficult to obtain in the fire suppression division; advised that by approving both job classifications and compensation packages, it would allow the District to have a standardized internal progression through the ranks to meet succession planning for the Fire Prevention Bureau; advised that he recommended the approval of the "Draft" Job Description and compensation package for the positions of Fire Marshal and Deputy Fire Marshal, and to start the recruitment process for the approved positions; and, advised that the two positions could be recruited simultaneously, but only one position would be filled. Extensive discussion ensued regarding where the salary figure(s) came from; succession planning; uniforms and vehicles that the civilian employees would wear/drive; possibly increasing Fire District fees; and sharing Fire Prevention personnel with Central Fire Protection District.

Director Abendschan made a motion to Approve the Draft Job Descriptions for Two Positions to Implement Reorganization of the Fire Prevention Bureau, with a correction to the job descriptions deleting any reference to "safety personnel". The motion was seconded by Director Lucchesi.

**The motion passed with 5-Ayes.**

## **8.0 STANDING REPORTS**

8.1 BOARD OVERSIGHT INQUIRY: Any Board Member may request that staff report on the status of operational or administrative activities or programs.

Director Abendschan initiated a discussion about further discussion of the Study and how to advise the public where the Board stood regarding the Study; and a lengthy discussion ensued regarding such items as who would make the ultimate decision regarding a consolidation, getting the community involved, elimination of duplication and sharing services, and disparate MOU's.

8.2 DISCUSSION OF DISTRICT-WIDE EXTERNAL COMMUNICATIONS TO THE COMMUNITY (Recommended by Board President Foster).

This Item was discussed with 8.1 above.



8.3 FIRE CHIEF'S REPORT – By Fire Chief Lowe regarding various operational and administrative matters.

Chief Lowe suggested setting up a fiscal workshop on November 8, 2018 at 4:00 p.m., which will be open to the public; advised that the Firefighter recruitment process had been started due to some potential vacancies; advised that Retired Annuitant, Carol Wallace, will be utilized hourly to assist with the supervision of the Fire Prevention Bureau while the District looks to hire a civilian to replace Chief Dirksen; advised that staff is working to identify parameters for the opportunity to provide B-shift duty coverage from the vacant Division Chief position, advising that his role will have additional administrative duties, including but not limited to, providing an internal feasibility study if the rank of Battalion Chief is viable within the Aptos La Selva Fire Prevention District organization; mentioned Nate Calcagno's promotion; advised that this date he had met with Aptos High Students; and, advised that he would be meeting with the Rio Del Mar Improvement group next week.

8.4 DIVISION CHIEF OF OPERATIONS REPORT

Chief Cullen advised that the Type 3 Engine had been repaired – it had a faulty front spindle; advised that the new Type 1 Engine is at Burtons Fire in Modesto to have tool and equipment mounting brackets installed and other custom fabrications to meet apparatus bid specifications; advised that the new Type 1 Engine would be delivered mid-October, and that the apparatus will be assigned to Station 2 as Engine 3512; advised that the new SCBA's had arrived and that Captain John Buchner was working on a training plan for the new SCBA's, and that the equipment would be on the rigs in the next couple of months; and, advised that a strike team had been sent to Contra Costa recently under the new Prepositioning program. Discussion ensued regarding Prepositioning and the fact that the District is reimbursed under the CFAA Agreement.

8.5 REPORT FROM FIREFIGHTERS' LOCAL 3535

Ryan Peters introduced himself as the President of Local 3535; gave a brief overview about the Open House last weekend; advised that staff is working on their turnout times; advised that Local 3535 is working with Local 3605; and, offered assistance with a statement to the public regarding the Consolidation Study.

8.6 REPORT FROM CHIEF OFFICERS ASSOCIATION

Chief Cullen thanked Nancy Dannhauser and Gena Finch, as well as the Battalion Chiefs from Central, advising that he believed things were moving in a positive direction with regard to the shared services.

**9.0 ADJOURN MEETING**

The meeting was adjourned at 8:45 p.m.

A/LSFPD BOARD MEETING MINUTES  
October 11, 2018

This will certify that the foregoing is a true copy of discussions during the Aptos La Selva Fire Protection Regular Board Meeting held on October 11, 2018, as prepared by me.

\_\_\_\_\_  
Donna J. Steward  
Recording Secretary

Dated: \_\_\_\_\_, 2018

ATTEST:

\_\_\_\_\_  
Board President

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**Expenditure Actual Transactions**

Criteria: PostOn = 10/1/2018..10/31/2018; EntryDate = 10/1/2018..10/31/2018; Fund = 76455; GLKey = 680410; Summarize by = GLKey

FY	FM	Posted	Document	Doc Ref	GLKey	Fund	Organization	GL Obj	Amount	Description	Vendor No	Vendor Name
GL Key 680410 -- APTOS/LA SELVA FIRE PROTECTION												
2019	04	10/1/2018	AMZ091018		680410	76455	68040000	61110	36.38	Deerskin gloves (2 pr) - TS	V33101	SYNCHRONY BANK
2019	04	10/1/2018	AMZ091018		680410	76455	68040000	61312	184.44	Prev executive chair - TD	V33101	SYNCHRONY BANK
2019	04	10/1/2018	AMZ091018		680410	76455	68040000	61920	89.50	Stainless steel sheers (5) -DR	V33101	SYNCHRONY BANK
2019	04	10/1/2018	AMZ091018		680410	76455	68040000	62223	69.32	HP130A toner - SM	V33101	SYNCHRONY BANK
2019	04	10/1/2018	AMZ091018		680410	76455	68040000	62223	96.11	Envelopes,tape,batteries,mouse	V33101	SYNCHRONY BANK
2019	04	10/1/2018	AMZ091018		680410	76455	68040000	62223	82.45	Samsung MLT-D105S toner - SM	V33101	SYNCHRONY BANK
2019	04	10/1/2018	AMZ091018		680410	76455	68040000	62223	(22.99)	Nestle Coffeemate return - SM	V33101	SYNCHRONY BANK
2019	04	10/1/2018	AMZ091018		680410	76455	68040000	62223	43.39	Phone battery charger - TS	V33101	SYNCHRONY BANK
2019	04	10/1/2018	AMZ091018		680410	76455	68040000	62223	43.30	Liquid fuel bottles (2) - NM	V33101	SYNCHRONY BANK
2019	04	10/1/2018	AMZ091018		680410	76455	68040000	62223	23.58	Liberrway shackles (2) - TS	V33101	SYNCHRONY BANK
2019	04	10/1/2018	AMZ091018		680410	76455	68040000	62223	58.20	Gas spring struts (4) - TS	V33101	SYNCHRONY BANK
2019	04	10/1/2018	AMZ091018		680410	76455	68040000	62223	34.24	S-3 wireless doorbell - AP	V33101	SYNCHRONY BANK
2019	04	10/1/2018	AMZ091018		680410	76455	68040000	62223	37.77	Power drive inverter strip -NM	V33101	SYNCHRONY BANK
2019	04	10/1/2018	AMZ091018		680410	76455	68040000	62223	6.99	Egg slicer - NM	V33101	SYNCHRONY BANK
2019	04	10/1/2018	AMZ091018		680410	76455	68040000	62223	79.56	S-3 Cookware, pans - AP	V33101	SYNCHRONY BANK
2019	04	10/1/2018	AMZ091018		680410	76455	68040000	62223	105.98	S-3 Roll runners - AP	V33101	SYNCHRONY BANK
2019	04	10/1/2018	AMZ091018		680410	76455	68040000	62223	(35.88)	Flavorizer bars return - BH	V33101	SYNCHRONY BANK
2019	04	10/1/2018	AMZ091018		680410	76455	68040000	62223	23.32	CamelBak cleaning kit - TS	V33101	SYNCHRONY BANK
2019	04	10/3/2018	DU53102	DU53102	680410	76455	68040000	53010	(169.28)	OCT 2018 DENTAL - CONRAD	C99999	DEP
2019	04	10/4/2018	AL092518-1		680410	76455	68040000	61110	500.00	Award Axes (2)	V36508	LOWE, AARON
2019	04	10/4/2018	313390		680410	76455	68040000	61720	895.38	3580 Tires (4), installation	V107439	LLOYDS TIRE AND AUTO CARE
2019	04	10/4/2018	405143		680410	76455	68040000	61730	46.34	Chainsaw - Sharpened chain	V126067	B & B SMALL ENGINE REPAIR
2019	04	10/4/2018	GTG093018		680410	76455	68040000	61845	125.00	S-2 Sep 2018 Gardening Service	V125792	GARY THE GARDENER
2019	04	10/4/2018	GTG093018		680410	76455	68040000	61845	125.00	S-1 Sep 2018 Gardening Service	V125792	GARY THE GARDENER
2019	04	10/4/2018	405143		680410	76455	68040000	62223	86.69	3513 Saw goggles (2)	V126067	B & B SMALL ENGINE REPAIR
2019	04	10/4/2018	7196291		680410	76455	68040000	62360	9,566.00	Legal Services Aug 2018	V128887	JACKSON LEWIS LLP
2019	04	10/4/2018	11795		680410	76455	68040000	62381	177.50	Oct 2018 Remote Access/Backup	V125184	PAGODA TECHNOLOGIES INC
2019	04	10/4/2018	SCWD09201		680410	76455	68040000	63070	109.07	S-3 Water 08/22/18-09/20/18	V3589	SOQUEL CREEK WATER DISTRICT
2019	04	10/5/2018	18713		680410	76455	68040000	62381	(180.00)	Plan Checks 04/28/18-05/25/18	V121100	CSG CONSULTANTS INC
2019	04	10/9/2018	7781		680410	76455	68040000	61110	974.25	Pink tee shirts (104)	V15069	SPORT ABOUT GRAPHICS
2019	04	10/9/2018	CC092718		680410	76455	68040000	61221	111.12	S-1 Internet 10/2/18-11/1/18	V12280	COMCAST CABLE COMMUNICATIONS
2019	04	10/9/2018	1007		680410	76455	68040000	61425	250.00	Sep 2018 Weekly Admin Cleaning	V120042	DENNEY, ASHLEY
2019	04	10/9/2018	JW190093		680410	76455	68040000	62381	4,870.00	ESCI/LAFCO STUDY PROGRESS PMT		
2019	04	10/9/2018	18713		680410	76455	68040000	62381	180.00	Plan Checks 04/28/18-05/25/18	V121100	CSG CONSULTANTS INC
2019	04	10/9/2018	SCWD09261		680410	76455	68040000	63070	245.97	S-1 Water 08/28/18-09/26/18	V3589	SOQUEL CREEK WATER DISTRICT
2019	04	10/9/2018	PGE092718		680410	76455	68040000	63070	400.68	S-2 Electric 08/22/18-09/20/18	V129169	PACIFIC GAS AND ELECTRIC CO
2019	04	10/9/2018	PGE092718		680410	76455	68040000	63070	41.32	S-2 Electric 08/23/18-09/21/18	V129169	PACIFIC GAS AND ELECTRIC CO
2019	04	10/10/2018	PAYPERIOD		680410	76455	68040000	51000	1.60	PAYPERIOD 21PAYDATE 10122018		
2019	04	10/10/2018	PAYPERIOD		680410	76455	68040000	51000	181,465.43	PAYPERIOD 21PAYDATE 10122018		
2019	04	10/10/2018	PAYPERIOD		680410	76455	68040000	51005	335.86	PAYPERIOD 21PAYDATE 10122018		
2019	04	10/10/2018	PAYPERIOD		680410	76455	68040000	51005	57.26	PAYPERIOD 21PAYDATE 10122018		

Expenditure Actual Transactions

Criteria: PostOn = 10/1/2018..10/31/2018; EntryDate = 10/1/2018..10/31/2018; Fund = 76455; GLKey = 680410; Summarize by = GLKey

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GL Key 680410 -- APTOS/LA SELVA FIRE PROTECTION												
2019	04	10/10/2018	PAYPERIOD		680410	76455	68040000	51005	64.08	PAYPERIOD 21PAYDATE 10122018		
2019	04	10/10/2018	PAYPERIOD		680410	76455	68040000	51005	26,999.86	PAYPERIOD 21PAYDATE 10122018		
2019	04	10/10/2018	PAYPERIOD		680410	76455	68040000	51025	1,156.62	PAYPERIOD 21PAYDATE 10122018		
2019	04	10/10/2018	PAYPERIOD		680410	76455	68040000	51035	29,334.90	PAYPERIOD 21PAYDATE 10122018		
2019	04	10/10/2018	PAYPERIOD		680410	76455	68040000	51040	529.94	PAYPERIOD 21PAYDATE 10122018		
2019	04	10/10/2018	PAYPERIOD		680410	76455	68040000	52010	4.87	PAYPERIOD 21PAYDATE 10122018		
2019	04	10/10/2018	PAYPERIOD		680410	76455	68040000	52010	0.83	PAYPERIOD 21PAYDATE 10122018		
2019	04	10/10/2018	PAYPERIOD		680410	76455	68040000	52010	0.95	PAYPERIOD 21PAYDATE 10122018		
2019	04	10/10/2018	PAYPERIOD		680410	76455	68040000	52010	3,687.70	PAYPERIOD 21PAYDATE 10122018		
2019	04	10/10/2018	PAYPERIOD		680410	76455	68040000	52015	35,233.90	PAYPERIOD 21PAYDATE 10122018		
2019	04	10/10/2018	OCT18HLTH		680410	76455	68040000	53010	59,664.63	APTOS FIRE OCT 2018	V128431	BANK OF THE WEST
2019	04	10/10/2018	PAYPERIOD		680410	76455	68040000	53010	4,471.35	PAYPERIOD 21PAYDATE 10122018		
2019	04	10/10/2018	PAYPERIOD		680410	76455	68040000	55020	12,784.60	PAYPERIOD 21PAYDATE 10122018		
2019	04	10/16/2018	DU53478	DU53478	680410	76455	68040000	53010	(169.28)	OCT 2018 DENTAL - BROSIG	C99999	DEP
2019	04	10/16/2018	DU53478	DU53478	680410	76455	68040000	53010	(169.28)	OCT 2018 DENTAL - DIAS	C99999	DEP
2019	04	10/18/2018	VTA101718		680410	76455	68040000	53010	4,305.00	Nov 2018 RHS Plan for 13	V123353	VANTAGEPOINT TRANSFER AGENTS -
2019	04	10/18/2018	INV216557		680410	76455	68040000	61110	509.95	Wildland pants (2) - spares	V115989	L N CURTIS & SONS
2019	04	10/18/2018	CC101018		680410	76455	68040000	61221	80.75	S-2 Internet 10/15/18-11/14/18	V12280	COMCAST CABLE COMMUNICATIONS
2019	04	10/18/2018	INV223116		680410	76455	68040000	61312	303.80	3"x10' Suction hose (2)	V115989	L N CURTIS & SONS
2019	04	10/18/2018	0003664776		680410	76455	68040000	61425	54.88	S-2 Waste/Recycling Sep 2018	V124657	GREENWASTE RECOVERY INC
2019	04	10/18/2018	0003665123		680410	76455	68040000	61425	369.20	S-1 Waste/Recycling Sep 2018	V124657	GREENWASTE RECOVERY INC
2019	04	10/18/2018	LSBR101718		680410	76455	68040000	61425	26.00	S-3 Nov 2018 Waste/Recycling	V103419	LA SELVA BEACH RECREATION
2019	04	10/18/2018	171117		680410	76455	68040000	61720	405.82	3580 Oil serv,repl spark plugs	V111597	BRANCIFORTE, LOUIS
2019	04	10/18/2018	6173		680410	76455	68040000	61720	273.36	E11-3511 Repl foot switches	V116886	CENTRAL FIRE PROTECTION DIST
2019	04	10/18/2018	6174		680410	76455	68040000	61720	1,546.89	WT1-3550 Repl batteries/autoch	V116886	CENTRAL FIRE PROTECTION DIST
2019	04	10/18/2018	6175		680410	76455	68040000	61720	212.75	E9-3536 Hose assembly	V116886	CENTRAL FIRE PROTECTION DIST
2019	04	10/18/2018	6190		680410	76455	68040000	61720	944.83	E10-3513 Repl belt & tensioner	V116886	CENTRAL FIRE PROTECTION DIST
2019	04	10/18/2018	89144		680410	76455	68040000	62381	3,765.20	Legal Serv through 07/31/18	V122618	GRUNSKY EBEL FARRAR & HOWELL
2019	04	10/18/2018	R10112018		680410	76455	68040000	62381	179.55	Recording Secretary 010/11/18	V115202	STEWART, DONNA J
2019	04	10/18/2018	66945		680410	76455	68040000	86209	34,264.65	Pumper final payment	V34982	ROSENBAUER MINNESOTA LLC
2019	04	10/22/2018	JJ101218		680410	76455	68040000	51000	7,844.73	Base salary	V35574	JONES, JON
2019	04	10/22/2018	ALIC101718		680410	76455	68040000	53010	677.12	Nov 2018 Dental/Vis-Retiree(4)	V34061	AMERITAS LIFE INSURANCE CORP
2019	04	10/22/2018	ALIC101718		680410	76455	68040000	53010	8,074.96	Nov 2018 Dental/Vis-Active(39)	V34061	AMERITAS LIFE INSURANCE CORP
2019	04	10/22/2018	JJ101218-1		680410	76455	68040000	53010	830.30	Cash In Lieu Medical	V35574	JONES, JON
2019	04	10/22/2018	JJ101218-1		680410	76455	68040000	53010	252.42	Cash In Lieu Dental/Vision	V35574	JONES, JON
2019	04	10/22/2018	JJ101218-1		680410	76455	68040000	53010	35.00	Cash In Lieu RHS	V35574	JONES, JON
2019	04	10/22/2018	JJ101218-1		680410	76455	68040000	53010	12.50	Cash In Lieu Life	V35574	JONES, JON
2019	04	10/22/2018	CS093018		680410	76455	68040000	61310	265.44	S-1,2,3 & Admin Sep 2018 Water	V125845	DTJ CORP
2019	04	10/22/2018	123372		680410	76455	68040000	61845	3,749.59	Admin and Stations re-keying	V126271	CAMERON, CARROL
2019	04	10/22/2018	1490		680410	76455	68040000	62381	2,994.80	Employee Relations consulting	V32807	BURNSIDE, REBECCA
2019	04	10/22/2018	4759		680410	76455	68040000	62381	1,335.00	Facilities Analysis/Report 15%	V37012	SHAH KAWASAKI ARCHITECTS INC

**Expenditure Actual Transactions**

Criteria: PostOn = 10/1/2018..10/31/2018; EntryDate = 10/1/2018..10/31/2018; Fund = 76455; GLKey = 680410; Summarize by = GLKey

FY	FM	Posted	Document	Doc Ref	GLKey	Fund	Organization	GL Obj	Amount	Description	Vendor No	Vendor Name
GL Key 680410 -- APTOS/LA SELVA FIRE PROTECTION												
2019	04	10/22/2018	5054661853		680410	76455	68040000	62500	41.52	09/01/18-09/30/18 Copier Use	V15389	RICOH USA INC
2019	04	10/22/2018	1270311-IN		680410	76455	68040000	62920	3,137.12	S-1 Fuel 10/2/18 Diesel & Gas	V15969	SC FUELS
2019	04	10/22/2018	SCWD10091		680410	76455	68040000	63070	240.02	S-2 Water 09/06/18-10/09/18	V3589	SOQUEL CREEK WATER DISTRICT
2019	04	10/22/2018	PGE101018		680410	76455	68040000	63070	37.78	S-1 Gas 09/11/18-10/09/18	V129169	PACIFIC GAS AND ELECTRIC CO
2019	04	10/22/2018	0000077233		680410	76455	68040000	86209	107,640.68	Water Tender chassis	V36213	ROSENBAUER SOUTH DAKOTA LLC
2019	04	10/24/2018	PAYPERIOD		680410	76455	68040000	51000	17.77	PAYPERIOD 22PAYDATE 10262018		
2019	04	10/24/2018	PAYPERIOD		680410	76455	68040000	51000	190,689.03	PAYPERIOD 22PAYDATE 10262018		
2019	04	10/24/2018	PAYPERIOD		680410	76455	68040000	51005	171.77	PAYPERIOD 22PAYDATE 10262018		
2019	04	10/24/2018	PAYPERIOD		680410	76455	68040000	51005	192.24	PAYPERIOD 22PAYDATE 10262018		
2019	04	10/24/2018	PAYPERIOD		680410	76455	68040000	51005	1,036.84	PAYPERIOD 22PAYDATE 10262018		
2019	04	10/24/2018	PAYPERIOD		680410	76455	68040000	51005	325.79	PAYPERIOD 22PAYDATE 10262018		
2019	04	10/24/2018	PAYPERIOD		680410	76455	68040000	51005	40,717.18	PAYPERIOD 22PAYDATE 10262018		
2019	04	10/24/2018	PAYPERIOD		680410	76455	68040000	51025	9,171.23	PAYPERIOD 22PAYDATE 10262018		
2019	04	10/24/2018	PAYPERIOD		680410	76455	68040000	51040	282.79	PAYPERIOD 22PAYDATE 10262018		
2019	04	10/24/2018	PAYPERIOD		680410	76455	68040000	52010	2.49	PAYPERIOD 22PAYDATE 10262018		
2019	04	10/24/2018	PAYPERIOD		680410	76455	68040000	52010	2.79	PAYPERIOD 22PAYDATE 10262018		
2019	04	10/24/2018	PAYPERIOD		680410	76455	68040000	52010	15.29	PAYPERIOD 22PAYDATE 10262018		
2019	04	10/24/2018	PAYPERIOD		680410	76455	68040000	52010	4.72	PAYPERIOD 22PAYDATE 10262018		
2019	04	10/24/2018	PAYPERIOD		680410	76455	68040000	52010	3,519.93	PAYPERIOD 22PAYDATE 10262018		
2019	04	10/24/2018	PAYPERIOD		680410	76455	68040000	52015	32,989.02	PAYPERIOD 22PAYDATE 10262018		
2019	04	10/24/2018	PAYPERIOD		680410	76455	68040000	53010	452.50	PAYPERIOD 22PAYDATE 10262018		
2019	04	10/24/2018	PAYPERIOD		680410	76455	68040000	62327	755.00	PAYPERIOD 22PAYDATE 10262018		
2019	04	10/29/2018	JJ102618		680410	76455	68040000	51000	7,844.73	Base salary	V35574	JONES, JON
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	61110	91.50	Helmet nametags(25)-DE Will-BH	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	CC101718		680410	76455	68040000	61221	88.34	S-3 Internet 10/22/18-11/21/18	V12280	COMCAST CABLE COMMUNICATIONS
2019	04	10/29/2018	0000120761		680410	76455	68040000	61221	370.10	09/20/18-10/19/18 Land/Long D.	V127809	AT&T
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	61310	50.28	Strike team meal-CtryKtchn-JB	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	61310	48.95	Strike team meal-Thai Dish-JB	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	61310	75.98	Strike team meal-Villa Del-JB	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	61310	85.00	Chamber Awards dinner 2018-AL	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	61310	40.00	Chamber bkfst 9/13/18-AL/SC	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	61310	32.53	Officers mtg food-Safeway-TK	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	61310	(38.08)	Ext Incid lunch cr-Taqueria-TS	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	61312	1,390.95	H3432 Grnd Sup Headsets (4)-AP	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	61312	(3,173.58)	Trng prop cr - Team20LLC -TS	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	61312	3,173.58	Trng prop rev chg-Team20LLC-TS	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	6212		680410	76455	68040000	61720	15,398.93	E9-3536 Tow,hub/shaft assembly	V116886	CENTRAL FIRE PROTECTION DIST
2019	04	10/29/2018	171611		680410	76455	68040000	61845	1,116.00	S-1 ADA lift pinched wire	V118297	E N DELL COMPANY INC
2019	04	10/29/2018	10716		680410	76455	68040000	61845	130.00	S-2 Fumigation	V120162	RAMIREZ, LOUIS
2019	04	10/29/2018	10717		680410	76455	68040000	61845	90.00	S-1 Fumigation	V120162	RAMIREZ, LOUIS
2019	04	10/29/2018	GTG103118		680410	76455	68040000	61845	125.00	S-1 Oct 2018 Gardening Service	V125792	GARY THE GARDENER

**Expenditure Actual Transactions**

Criteria: PostOn = 10/1/2018..10/31/2018; EntryDate = 10/1/2018..10/31/2018; Fund = 76455; GLKey = 680410; Summarize by = GLKey

FY	FM	Posted	Document	Doc Ref	GLKey	Fund	Organization	GL Obj	Amount	Description	Vendor No	Vendor Name
GL Key 680410 -- APTOS/LA SELVA FIRE PROTECTION												
2019	04	10/29/2018	GTG103118		680410	76455	68040000	61845	125.00	S-2 Oct 2018 Gardening Service	V125792	GARY THE GARDENER
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	62020	350.00	CALPELRA 18/19 Membership - TN	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	62020	189.00	SHRM 18/19 Prof membership -TN	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	6206		680410	76455	68040000	62219	49.27	Oct 2018 Shared CTL Web Filter	V116886	CENTRAL FIRE PROTECTION DIST
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	62221	6.70	Priority mailing - USPS - TN	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	62221	0.71	Postage- Narc order form-SC	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	62223	642.32	ALS Prop ID tags(500)-Seton-TN	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	62223	188.62	Board agenda copies-FedEx-AL	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	62223	23.58	Locker label-Coller Ind-AL/SC	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	6206		680410	76455	68040000	62223	661.16	Feasibility study pamphlets(8)	V116886	CENTRAL FIRE PROTECTION DIST
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	62223	320.44	Firewipes-firewipes.com-NM	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	62223	363.55	Backpacks(100)-Positive Pro-ZW	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	62223	636.68	Station supplies - Costco - TK	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	7169104		680410	76455	68040000	62360	4,060.00	Legal Services Jul 2018	V128887	JACKSON LEWIS LLP
2019	04	10/29/2018	7169107		680410	76455	68040000	62360	4,534.00	Legal Services Jul 2018	V128887	JACKSON LEWIS LLP
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	62381	60.00	Delivery-Clutch Courier-AL	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	62381	225.00	New ALS logo dep-Brooktown-BH	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	6206		680410	76455	68040000	62381	156.00	Email security test/training	V116886	CENTRAL FIRE PROTECTION DIST
2019	04	10/29/2018	6206		680410	76455	68040000	62381	134.40	Oct 2018 Shared Network Backup	V116886	CENTRAL FIRE PROTECTION DIST
2019	04	10/29/2018	6206		680410	76455	68040000	62381	3,196.80	Oct 2018 Shared CTL Network	V116886	CENTRAL FIRE PROTECTION DIST
2019	04	10/29/2018	6206		680410	76455	68040000	62381	564.00	Windows 2016 server migration	V116886	CENTRAL FIRE PROTECTION DIST
2019	04	10/29/2018	101241268		680410	76455	68040000	62500	162.40	Copier Lease 11/05/18-12/04/18	V15389	RICOH USA INC
2019	04	10/29/2018	21784		680410	76455	68040000	62500	800.94	Open House rentals	V123113	CELEBRATIONS PARTY & RENTAL
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	62826	782.00	CALPELRA Conf regis - GF/TN	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	62826	472.00	Regis-CA T/O 2018 Symp-NM	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	62826	1,353.36	Roof prop panels(66)-Big Cr-TS	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	62826	325.00	Regis-Company Officer 2A-MG/WW	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	62826	900.00	NorCal FPO Plans Exam1B/1C-SB	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	62826	(520.00)	Regis - S-223 cr-Precision-TS	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	AL101817		680410	76455	68040000	62922	440.94	FORCE Conference lodging - AL	V36508	LOWE, AARON
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	62928	4.00	LAFCO mtg parking-Cabrillo-TN	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	092418_CAL		680410	76455	68040000	62928	34.33	Appar Inspect airport park-SC	V124770	U S BANK CORPORATE PAYMENT
2019	04	10/29/2018	PGE101518		680410	76455	68040000	63070	976.82	S-1 Electric 09/10/18-10/08/18	V129169	PACIFIC GAS AND ELECTRIC CO
2019	04	10/29/2018	PGE101918		680410	76455	68040000	63070	340.99	S-3 Electric 09/11/18-10/10/18	V129169	PACIFIC GAS AND ELECTRIC CO
2019	04	10/29/2018	PGE101918		680410	76455	68040000	63070	10.67	S-3 Gas 09/11/18-10/09/18	V129169	PACIFIC GAS AND ELECTRIC CO
2019	04	10/31/2018	DU53997	DU53997	680410	76455	68040000	53010	(169.28)	Nov 2018 Dental - Brosig	C99999	DEP
2019	04	10/31/2018	DU53997	DU53997	680410	76455	68040000	53010	(169.28)	Nov 2018 Dental - Smith	C99999	DEP
2019	04	10/31/2018	DU53997	DU53997	680410	76455	68040000	53010	(169.28)	Nov 2018 Dental - Dias	C99999	DEP
2019	04	10/31/2018	JW190104		680410	76455	68040000	62360	3,765.20	Recl Grunsky 073118 Legal		
2019	04	10/31/2018	JW190104		680410	76455	68040000	62381	(3,765.20)	Recl Grunsky 073118 Legal		
Total GL Key 680410									888,527.56			

## G/L Balances

Criteria: As Of = 10/31/2018; Fund = 76455

G/L Account	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	End Balance
Fund 76455 -- APTOS/LA SELVA FIRE PROTECTION					
G/L Category 10 -- ASSET ACCOUNTS					
101	EQUITY IN POOLED CASH	7,139,015.27	576,094.38	(5,538,371.15)	2,176,738.50
102	IMPREST CASH	200.00	0.00	0.00	200.00
107	ACCOUNTS RECEIVABLE	152,520.49	0.00	(152,520.49)	0.00
143	PREPAID EXPENSES	547,311.00	0.00	(547,311.00)	0.00
161	LAND	45,953.00	0.00	0.00	45,953.00
162	STRUCTURES AND IMPROVEMENTS	4,476,280.00	0.00	0.00	4,476,280.00
164	EQUIPMENT	3,933,517.00	0.00	0.00	3,933,517.00
182	AMNTS TO BE PROVIDED	14,011,463.00	0.00	0.00	14,011,463.00
Total G/L Category 10		30,306,259.76	576,094.38	(6,238,202.64)	24,644,151.50
G/L Category 20 -- LIABILITY ACCOUNTS					
201	VOUCHERS PAYABLE (VENDOR)	(27,502.86)	2,743,209.30	(2,715,706.44)	0.00
202	ACCOUNTS PAYABLE	(77,192.65)	77,192.65	0.00	0.00
207	SALARIES AND BENEFITS PAYABLE	(285,960.70)	285,960.70	0.00	0.00
208	COMPENSATED ABSENCES	(671,283.00)	0.00	0.00	(671,283.00)
209	NET PENSION LIABILITY	(13,340,180.00)	0.00	0.00	(13,340,180.00)
240	STALE DATED WARRANTS LIABILITY	(1,053.08)	0.00	0.00	(1,053.08)
Total G/L Category 20		(14,403,172.29)	3,106,362.65	(2,715,706.44)	(14,012,516.08)
G/L Category 30 -- EQUITY ACCOUNTS					
341	FUND BAL-NONSPENDABLE	(200.00)	0.00	0.00	(200.00)
344	FUND BALANCE	(7,447,137.47)	6,220,155.19	(948,703.14)	(2,175,685.42)
348	INVESTMENT IN GENERAL FIXED AS	(8,455,750.00)	0.00	0.00	(8,455,750.00)
Total G/L Category 30		(15,903,087.47)	6,220,155.19	(948,703.14)	(10,631,635.42)
Total Fund 76455		0.00	9,902,612.22	(9,902,612.22)	0.00

Financial Summary

Criteria: As Of = 10/31/2018; Fund = 76455; Summarize by = FundType,Fund,Dataset,Object

Object	Title	YTD Adopted Budget	YTD Adjusted Budget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Variance Pct	Year-To-Date Variance
Fund Type 76 -- INVESTMT TRUST-LOCAL BOARDS IN							
Fund 76455 -- APTOS/LA SELVA FIRE PROTECTION							
Revenues							
40100	PROPERTY TAX-CURRENT SEC-GEN	11,587,570.00	11,587,570.00	0.00	0.00	100.00%	11,587,570.00
40110	PROPERTY TAX-CURRENT UNSEC-GEN	222,331.00	222,331.00	208,393.41	211,287.58	4.97%	11,043.42
40130	PROPERTY TAX-PRIOR UNSEC-GEN	12,813.00	12,813.00	1,367.86	5,996.45	53.20%	6,816.55
40142	PENALTIES FOR DELINQUENT TAXES	0.00	0.00	86.92	322.31	0.00%	(322.31)
40143	REDMPTN PNLTIES FOR DELINQ TXS	0.00	0.00	87.06	357.77	0.00%	(357.77)
40150	SUPP PROP TAX-CURRENT SEC	210,750.00	210,750.00	20,299.02	54,926.32	73.94%	155,823.68
40151	SUPP PROP TAX-CURRENT UNSEC	0.00	0.00	0.00	7,504.22	0.00%	(7,504.22)
40160	SUPP PROP TAX-PRIOR SEC	0.00	0.00	1,049.18	1,954.06	0.00%	(1,954.06)
40161	SUPP PROP TAX-PRIOR UNSEC	0.00	0.00	0.00	1,930.04	0.00%	(1,930.04)
40196	FIRE PROTECTION TAX	131,015.00	131,015.00	0.00	0.00	100.00%	131,015.00
40430	INTEREST	26,738.00	26,738.00	0.00	18,777.06	29.77%	7,960.94
40830	ST-HOMEOWNERS' PROP TAX RELIEF	70,029.40	70,029.40	0.00	0.00	100.00%	70,029.40
40894	ST-OTHER	150,000.00	150,000.00	33,577.36	(9,506.34)	106.34%	159,506.34
41047	FED-PINTO LAKE-SCS-PHASE II-B	0.00	0.00	595.20	595.20	0.00%	(595.20)
41617	EMERGENCY RESPONSE RECOVERY	239,728.40	239,728.40	0.00	436.87	99.82%	239,291.53
41654	MEDICAL CHARGES-EMPLOYEE	10,910.00	10,910.00	827.46	3,309.84	69.66%	7,600.16
42047	OTHER CHARGES CURRENT SERVICES	20,000.40	20,000.40	2,750.14	14,402.76	27.99%	5,597.64
42072	WEEDS/LOT CLEARING	13,000.40	13,000.40	0.00	3,920.00	69.85%	9,080.40
42375	INSURANCE PROCEEDS	0.00	0.00	4,233.60	4,233.60	0.00%	(4,233.60)
42384	OTHER REVENUE	72,000.00	72,000.00	55,409.94	69,640.57	3.28%	2,359.43
42450	SLS OF FIXED ASSETS-NONTAXABLE	7,000.00	7,000.00	0.00	0.00	100.00%	7,000.00
Total Revenues		12,773,885.60	12,773,885.60	328,677.15	390,088.31	96.95%	12,383,797.29
Expenditures							
51000	REGULAR PAY-PERMANENT	4,765,980.79	4,765,980.79	387,863.29	1,562,402.40	67.22%	3,203,578.39
51005	OVERTIME PAY-PERMANENT	919,030.00	919,030.00	69,900.88	343,279.42	62.65%	575,750.58
51025	REGULAR PAY-CALL BACK	170,000.00	170,000.00	10,327.85	188,442.01	(10.85%)	(18,442.01)
51035	HOLIDAY PAY	366,193.97	366,193.97	29,334.90	112,852.10	69.18%	253,341.87
51040	DIFFERENTIAL PAY	14,618.64	14,618.64	812.73	4,205.14	71.23%	10,413.50
52010	OASDI-SOCIAL SECURITY	101,756.59	101,756.59	7,239.57	31,375.39	69.17%	70,381.20
52015	PERS	1,802,495.45	1,802,495.45	68,222.92	1,118,030.87	37.97%	684,464.58
53010	EMPLOYEE INSURANCE & BENEFITS	993,795.40	993,795.40	77,760.10	328,720.19	66.92%	665,075.21
54010	WORKERS COMPENSATION INSURANCE	535,622.00	535,622.00	0.00	533,712.00	0.36%	1,910.00
55020	SICK LEAVE RESERVE	235,686.95	235,686.95	12,784.60	12,784.60	94.58%	222,902.35



Financial Summary

Criteria: As Of = 10/31/2018; Fund = 76455; Summarize by = FundType,Fund,Dataset,Object

Object	Title	YTD Adopted Budget	YTD Adjusted Budget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Variance Pct	Year-To-Date Variance
Fund Type 76 -- INVESTMT TRUST-LOCAL BOARDS IN							
Fund 76455 -- APTOS/LA SELVA FIRE PROTECTION							
Expenditures							
55021	OTHER BENEFITS MISC	0.00	0.00	0.00	7,500.00	0.00%	(7,500.00)
61110	CLOTHING & PERSONAL SUPPLIES	84,700.00	84,700.00	2,112.08	3,927.13	95.36%	80,772.87
61221	TELEPHONE-NON TELECOM 1099	28,500.00	28,500.00	650.31	5,967.73	79.06%	22,532.27
61310	FOOD	11,630.00	11,630.00	560.10	1,864.28	83.97%	9,765.72
61312	INVENTORIAL ITEMS	106,216.70	106,216.70	1,879.19	12,752.79	87.99%	93,463.91
61425	OTHER HOUSEHOLD EXP-SERVICES	11,452.00	11,452.00	700.08	3,095.13	72.97%	8,356.87
61535	OTHER INSURANCE	41,000.00	41,000.00	0.00	36,249.00	11.59%	4,751.00
61720	MAINT-MOBILE EQUIPMENT-SERV	108,100.00	108,100.00	19,677.96	46,045.54	57.40%	62,054.46
61725	MAINT-OFFICE EQUIPMNT-SERVICES	831.09	831.09	0.00	0.00	100.00%	831.09
61730	MAINT-OTH EQUIP-SERVICES	44,050.00	44,050.00	46.34	6,578.07	85.07%	37,471.93
61732	MAINT-RADIO REPAIR-SERVICES	10,000.00	10,000.00	0.00	0.00	100.00%	10,000.00
61845	MAINT-STRUCT/IMPS/GRDS-OTH-SRV	23,600.00	23,600.00	5,585.59	10,020.05	57.54%	13,579.95
61920	MEDICAL, DENTAL & LAB SUPPLIES	11,000.00	11,000.00	89.50	1,195.51	89.13%	9,804.49
62010	EMPL CERTIFICATES & LICENSES	5,500.00	5,500.00	0.00	400.00	92.73%	5,100.00
62020	MEMBERSHIPS	12,280.00	12,280.00	539.00	1,819.00	85.19%	10,461.00
62219	PC SOFTWARE PURCHASES	19,130.08	19,130.08	49.27	6,701.08	64.97%	12,429.00
62221	POSTAGE	5,900.00	5,900.00	7.41	214.11	96.37%	5,685.89
62223	SUPPLIES	74,850.00	74,850.00	3,568.38	11,729.54	84.33%	63,120.46
62301	ACCOUNTING AND AUDITING FEES	134,500.00	134,500.00	0.00	1,400.00	98.96%	133,100.00
62327	DIRECTORS' FEES	10,570.00	10,570.00	755.00	2,567.00	75.71%	8,003.00
62328	911 DISPATCH SERVICES	96,940.00	96,940.00	0.00	43,611.50	55.01%	53,328.50
62360	LEGAL SERVICES	100,000.00	100,000.00	21,925.20	67,183.08	32.82%	32,816.92
62367	MEDICAL SERVICES-OTHER	20,000.00	20,000.00	0.00	5,584.00	72.08%	14,416.00
62378	PERSONNEL SERVICES	70,000.00	70,000.00	0.00	0.00	100.00%	70,000.00
62381	PROF & SPECIAL SERV-OTHER	261,136.00	261,136.00	13,893.05	84,060.57	67.81%	177,075.43
62420	LEGAL NOTICES	3,500.00	3,500.00	0.00	75.20	97.85%	3,424.80
62500	EQUIPMENT LEASE & RENT	14,896.00	14,896.00	1,004.86	3,650.38	75.49%	11,245.62
62715	SMALL TOOLS & INSTRUMENTS	9,250.00	9,250.00	0.00	0.00	100.00%	9,250.00
62826	EDUCATION AND/OR TRAINING	94,340.00	94,340.00	3,312.36	6,147.85	93.48%	88,192.15
62890	SUBSCRIPTIONS BOOKS & ED MATER	21,280.00	21,280.00	0.00	477.15	97.76%	20,802.85
62914	EDUCATION & TRAINING(REPT)	48,300.00	48,300.00	0.00	380.60	99.21%	47,919.40
62920	GAS, OIL, FUEL	33,600.00	33,600.00	3,137.12	11,567.45	65.57%	22,032.55
62922	LODGING	0.00	0.00	440.94	2,572.19	0.00%	(2,572.19)

Financial Summary

Criteria: As Of = 10/31/2018; Fund = 76455; Summarize by = FundType,Fund,Dataset,Object

Object	Title	YTD Adopted Budget	YTD Adjusted Budget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Variance Pct	Year-To-Date Variance
Fund Type 76 -- INVESTMT TRUST-LOCAL BOARDS IN							
Fund 76455 -- APTOS/LA SELVA FIRE PROTECTION							
Expenditures							
62924	MEALS	0.00	0.00	0.00	270.20	0.00%	(270.20)
62926	MILEAGE	0.00	0.00	0.00	185.19	0.00%	(185.19)
62928	TRAVEL-OTHER(NON-REPT)	0.00	0.00	38.33	149.62	0.00%	(149.62)
63070	UTILITIES	25,100.00	25,100.00	2,403.32	9,528.66	62.04%	15,571.34
75231	CONTRIB TO OTHER AGENCIES-OTH	93,349.50	93,349.50	0.00	20,661.31	77.87%	72,688.19
86204	EQUIPMENT	378,000.00	378,000.00	0.00	301,542.68	20.23%	76,457.32
86209	MOBILE EQUIPMENT	408,600.00	958,600.00	141,905.33	708,062.65	26.14%	250,537.35
98700	APPROP FOR CONTINGENCIES	100,000.00	100,000.00	0.00	0.00	100.00%	100,000.00
Total Expenditures		12,427,281.16	12,977,281.16	888,527.56	5,661,540.36	56.37%	7,315,740.80
Total Fund 76455		346,604.44	(203,395.56)	(559,850.41)	(5,271,452.05)	(2,491.72%)	5,068,056.49
Total Fund Type 76		346,604.44	(203,395.56)	(559,850.41)	(5,271,452.05)	(2,491.72%)	5,068,056.49

**STAFF REPORT - AGENDA ITEM # 7.1**  
**BOARD OF DIRECTORS MEETING**  
November 8, 2018

TO: Board of Directors, Aptos/La Selva Fire Protection District

FROM: Aaron Lowe, Fire Chief

SUBJECT: **Authorization to Over-hire One (1) Firefighter/Paramedic**

Recommended Action:

To approve the request to over-hire one (1) Firefighter/Paramedic.

Summary:

The over-hire would be used to fill long term medical absences; there are currently two employees working out of class as Captains. This is creating additional overtime at the Firefighter and Firefighter/Paramedic ranks. The over-hire will alleviate some of the overtime costs.

Background:

Resolution 2-10 Personnel Policies, Article VIII Appointments Section 1. Vacancies requires a written request to the Board of Directors to fill a vacancy. When a vacancy occurs, the appointing authority will make a written request to the Board of Directors to fill the vacancy. Although this is not a vacancy, I am requesting to over-hire one Firefighter/Paramedic to reduce the amount of overtime caused by two long term medical absences.

Fiscal Impact:

Finance Director Dannhauser advises the impact is approximately \$120,000 a year. The District is currently under the total number of approved Full Time Employees. Over-hiring this rank will reduce the amount of overtime incurred to maintain current staffing levels.

Staff Contact for Further Information:

Aaron Lowe, Fire Chief  
[aaronl@aptosfire.com](mailto:aaronl@aptosfire.com)  
(831) 685-6690

**STAFF REPORT - AGENDA ITEM # 7.2**  
**BOARD OF DIRECTORS MEETING**  
November 8, 2018

TO: Board of Directors, Aptos/La Selva Fire Protection District

FROM: Aaron Lowe, Fire Chief

SUBJECT: **Chief Officer Association Memorandum Of Understanding Side Letter to Amend Recognition Clause.**

Recommended Action

Approve the side letter between the Aptos/La Selva Fire District Chief Officers and the Aptos/La Selva Fire Protection District.

Background:

The Deputy Fire Marshal position, due to reorganization, is no longer an operational rank within the Aptos/La Selva Fire Protection District organization. The Chief Officers Association would no longer represent the Deputy Fire Marshal position.

Fiscal Impact:

N/A

Recommendation:

Authorize the Fire Chief to sign the side letter between the Chief Officers Association and Aptos/La Selva Fire Protection District.

Staff Contact for Further Information:

Aaron Lowe, Fire Chief

[aaronl@aptosfire.com](mailto:aaronl@aptosfire.com)

(831) 685-6690

**SIDE LETTER OF AGREEMENT**

**BETWEEN**

**APTOS/LA SELVA FIRE DISTRICT CHIEF OFFICERS' ASSOCIATION**

**AND**

**APTOS/LA SELVA FIRE PROTECTION DISTRICT**

This Side Letter is to memorialize an agreement between the Aptos/La Selva Fire District Chief Officers' Association and the Aptos/La Selva Fire Protection District on the matter of bargaining unit employees assigned to a 40-hour workweek. This Side Letter reflects agreed upon changes, additions, corrections or clarifications to the Memorandum of Understanding ("MOU"), dated January 1, 2017 through December 31, 2019, between the Aptos/La Selva Fire Protection District ("District") and the Aptos/La Selva Fire District Chief Officers' Association ("COA").

The District and the COA hereby agree, as follows:

1. Article I of the MOU, titled "Recognition" is amended and replaced with the following:

"Pursuant to the provisions of applicable state law, the Aptos/La Selva Fire District Chief Officers' Association is recognized as the exclusive representative for the purpose of meeting and conferring on matters within the scope of representation for Members assigned to the classification of Division Chief."

2. Exhibit A of the MOU is hereby updated to reflect the classifications represented by the COA.

In WITNESS WHEREOF, the parties hereto have executed this Side Letter of Agreement effective November 9, 2018.

On behalf of the District

On behalf of the COA

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Aaron Lowe  
Fire Chief

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Scott Cullen  
COA President

**STAFF REPORT - AGENDA ITEM # 8.3**  
**BOARD OF DIRECTORS MEETING**  
November 8, 2018

TO: Board of Directors, Aptos/La Selva Fire Protection District

FROM: Aaron Lowe, Fire Chief

SUBJECT: **Fire Chief's Report**

Fire Officer Chief Officer Summit:

Chief Officers from around the Western United States were invited to a retreat to discuss Succession Planning. Discussion points included the need to establish a culture of succession planning, providing a strategy to develop personnel, to meet current and potential district needs.

Rio Del Mar Improvement Association:

Introduced myself and fire service background. Discussed the summer fire season, including the California Fire Assistance Agreement responses. Provided an overview of the state of the District; including the Administrative Support Services Shared Services, Division Chief/Battalion Chief, and ESCI Consolidation.

Chamber of Commerce Annual Dinner

The Aptos/La Selva Fire Protection District Fire Chief was elected to the Board of Directors.

Santa Cruz County Fire Chiefs Association:

Elected to be the Santa Cruz County Fire Chiefs Association representative for the Santa Cruz County Training Officers.

Staff Contact for Further Information:

Aaron Lowe, Fire Chief

[aaronl@aptosfire.com](mailto:aaronl@aptosfire.com)

(831) 685-6690