



Aptos/La Selva Fire Protection District

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A-G-E-N-D-A

Aptos/La Selva Fire Protection District

Regular Board Meeting

Thursday, December 13, 2018 – 7:00 PM

**Administration Office
6934 Soquel Drive
Aptos, California 95003**

Welcome to the Aptos/ La Selva Fire Protection District Board meeting. The President of the Board of Directors will invite your comments regarding any item listed on our open session agenda. The President may request that comments be limited to three (3) minutes for any item NOT listed on the agenda.

The Brown Act prohibits the Fire Board from taking any action not listed on the agenda. Agenda material including late additions to the agenda is available on the District's website www.aptosfire.com and at the District's Administrative Office during business hours.

1.0 ROLL CALL FOSTER, LUCCHESI, SPISAK

- 1.1 INTRODUCTIONS: FIRE CHIEF/BOARD SECRETARY AARON LOWE
DIRECTOR ELECT ORBRAD DARBRO
DIRECTOR ELECT JOHN SCANLON

2.0 PLEDGE OF ALLEGIANCE/OATH FOR NEWLY ELECTED MEMBERS

- 2.1 OATH OF OFFICE TO BE ADMINISTERED TO NEWLY ELECTED DIRECTORS ORBRAD DARBRO AND JOHN SCANLON (Recommended by Fire Chief Lowe)

3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC

- 3.1 ORAL COMMUNICATIONS:

This time is set-aside for members of the public to address the board on any item **NOT** on the agenda, which is within the subject matter jurisdiction of the board. No action or discussion shall be taken on any item presented except that any board member may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to the board will be noted in the minutes and may be

scheduled for discussion at a future meeting or referred to staff for clarification and report. Any board member may place matters brought up under oral communications on a future agenda.

3.2 WRITTEN COMMUNICATIONS

4.0 CONSENT AGENDA

- 4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 8, 2018 (Recommended by Fire Chief/Board Secretary Aaron Lowe)
- 4.2 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF NOVEMBER 1, 2018 THROUGH NOVEMBER 30, 2018 (Recommended by Director of Finance Nancy Dannhauser)
- 4.3 MOTION TO ACCEPT AND FILE THE EZ ONE GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END (Recommended by Director of Finance Nancy Dannhauser)
- 4.4 PUBLIC COMMENT ON CONSENT AGENDA ITEMS?

5.0 UNFINISHED BUSINESS

6.0 NEW BUSINESS

- 6.1 MOTION TO APPROVE THE REGULAR MEETING SCHEDULE FOR 2019 (Recommended by Fire Chief/Board Secretary Aaron Lowe)
- 6.2 MOTION TO ELECT BOARD PRESIDENT FOR 2019 (Recommended by Fire Chief/Board Secretary Aaron Lowe)
- 6.3 MOTION TO ELECT BOARD VICE PRESIDENT FOR 2019 (Recommended by Fire Chief /Board Secretary Aaron Lowe)
- 6.4 MOTION TO APPROVE RESOLUTION 11-18, OF THE BOARD OF DIRECTORS OF THE APTOS/LA SELVA FIRE PROTECTION DISTRICT, AUTHORIZING CHANGE IN TITLE AND AUTHORIZED SIGNATURE FOR APTOS/LA SELVA FIRE DISTRICT'S 457 DEFERRED COMPENSATION PLAN AND RHS PLANS (Recommended by HR Director Gena Finch)
- 6.5 MOTION TO APPROVE AND AUTHORIZE THE FIRE CHIEF TO SIGN AN AGREEMENT WITH CIVICPLUS FOR WEBSITE RE-DESIGN (Recommended by Fire Chief Lowe).

A/LSFPD REGULAR BOARD MEETING AGENDA

December 13, 2018

- 6.6 MOTION TO APPROVE AND AUTHORIZE THE FIRE CHIEF TO SIGN A LICENSING AGREEMENT WITH GOVINVEST FOR PENSION ACTUARIAL SOFTWARE (Recommended by Fire Chief Lowe).
- 6.7 MOTION TO APPROVE RESOLUTION 12-18, OF THE BOARD OF DIRECTORS OF THE APTOS/LA SELVA FIRE PROTECTION DISTRICT, REGARDING EMPLOYMENT BENEFITS AND SALARY RATES FOR UNREPRESENTED EMPLOYEES (Recommended by Fire Chief Lowe).

7.0 STANDING REPORTS

- 7.1 BOARD OVERSIGHT INQUIRY: Any Board Member may request that staff report on the status of operational or administrative activities or programs.
- 7.2 DISCUSSION OF DISTRICT-WIDE EXTERNAL COMMUNICATIONS TO THE COMMUNITY (Recommended by President Foster)
- 7.3 FIRE CHIEF’S REPORT – By Fire Chief Aaron Lowe, regarding various operational and administrative matters.
- 7.4 DIRECTOR OF FINANCE REPORT – By Director of Finance Nancy Dannhauser
- 7.5 REPORT FROM FIREFIGHTERS’ LOCAL 3535
- 7.6 REPORT FROM CHIEF OFFICERS’ ASSOCIATION

8.0 ADJOURN MEETING

Secretary to the Board

Accommodating People with Disabilities: The Aptos/La Selva Fire Protection District does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs or activities. The District meetings are held in an accessible facility. If you wish to attend this meeting and you will require special assistance in order to participate, please contact the Administration Office at 831-685-6690 at least 72 hours in advance of the meeting to make arrangements. For TDD service the California State Relay Service 1-800-735-2929 will provide a link between the caller and the administrative staff.