

Aptos/La Selva Fire Protection District

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FINAL Minutes

Aptos/La Selva Fire Protection District

BOARD MEETING

Minutes of October 13, 2016

MEETING CALLED TO ORDER AT 7:08 PM BY PRESIDENT HURLEY

1.0 ROLL CALL PRESENT: ABENDSCHAN, FOSTER, HURLEY, SPISAK
 ABSENT: WEATHERFORD

1.1 INTRODUCTIONS FIRE CHIEF JON JONES
 BOARD SECRETARY TRACY NEW
 DIVISION CHIEF MIKE CONRAD
 DIVISION CHIEF TODD SKRABAK
 DIVISION CHIEF TREVOR DIRKSEN
 LOCAL 3535 PRESIDENT RYAN PETERS

2.0 PLEDGE OF ALLEGIANCE

3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC

3.1 ORAL COMMUNICATIONS: None.

3.2 WRITTEN COMMUNICATIONS: Written communications included a thank you letter from AMBAG (Association of Monterey Bay Area Governments) for the recent strike team efforts on the Sobranes fire, a position statement from Local 3535, and a letter from Local 3535 President Ryan Peters to all members of the Board of Directors, an email pertaining to the aforementioned letter, and a public notice in the Santa Cruz Sentinel by LAFCO, regarding a Public Hearing scheduled for Nov. 2, 2016 which includes discussion of service and sphere of influence for Aptos/La Selva Fire District, as well as other local Fire Districts.

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4.0 CONSENT AGENDA

- 4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 8, 2016
- 4.2 MOTION TO ACCEPT AND FILE THE MINUTES OF THE SPECIAL MEETING OF SEPTEMBER 29, 2016
- 4.3 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF SEPTEMBER 1, 2016 THROUGH SEPTEMBER 30, 2016
- 4.4 MOTION TO ACCEPT AND FILE THE EZ ONE GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END
- 4.5 PUBLIC COMMENT ON CONSENT AGENDA ITEMS: None

On motion by Director Abendschan, seconded by Director Foster, that Consent Agenda Items 4.1 through 4.4 be approved as submitted, was approved by the following vote:

Ayes:	Abendschan, Foster, Hurley, Spisak
Noes:	None
Abstain:	None
Absent:	Weatherford

5.0 ITEMS REMOVED FROM CONSENT AGENDA: None

6.0 UNFINISHED BUSINESS

- 6.1 CONVENE PUBLIC HEARING ON ADOPTION OF ORDINANCE 2-16 “2016 FIRE CODE OF THE APTOS/LA SELVA FIRE PROTECTION DISTRICT” AND ADOPTION OF A NEGATIVE DECLARATION REGARDING THE ENVIRONMENTAL IMPACT OF ORDINANCE 2-16

Public Hearing convened at 7:10 PM. Fire Chief Jones asked Jim Dias, of CSG Consulting, to come forward to answer questions regarding the sequence of both the approval of Ordinance 2-16 and the motion to suspend. Mr. Dias presented information to the Board and answered questions from the Board and Fire Chief Jones, prior to the motion.

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6.2 MOTION TO SUSPENSE WITH THE SECOND READING OF ORDINANCE 2-16 DUE TO TIME

On motion by Director Foster, seconded by Director Spisak, that Agenda Item 6.2, “Motion to Suspense with the Second Reading of Ordinance 2-16 Due to Time”, be approved as submitted, was approved by the following vote:

Ayes: Abendschan, Foster, Hurley, Spisak
Noes: None
Abstain: None
Absent: Weatherford

6.3 MOTION TO APPROVE ORDINANCE 2-16 “2016 FIRE CODE OF THE APTOS/LA SELVA FIRE PROTECTION DISTRICT”

President Hurley asked if there were any questions or comments from the public regarding Ordinance 2-16. No comments were made by the public. Director Spisak thanked Fire Marshal Dirksen for his work on the Ordinance. FM Dirksen thanked Fire Chief Jones and Director of Business Services New for their assistance with the Ordinance.

On motion by Director Foster, seconded by Director Abendschan, that Agenda Item 6.3, To Approve Ordinance 2-16 ‘2016 Fire Code of the Aptos/La Selva Fire Protection District’, be approved as submitted, was approved by the following vote:

Ayes: Abendschan, Foster, Hurley, Spisak
Noes: None
Abstain: None
Absent: Weatherford

6.4 MOTION TO ADOPT A NEGATIVE DECLARATION REGARDING THE ENVIRONMENTAL IMPACT OF ORDINANCE 2-16

President Hurley stated that, having reviewed the changes to the 2016 Fire Code, he saw no impact on the environment under the CA Environmental Quality Act, and moved to adopt a negative declaration regarding the environmental impact of Ordinance 2-16.

On motion by President Hurley, seconded by Director Spisak, that Agenda Item 6.4, To Adopt a Negative Declaration Regarding the Environmental Impact of Ordinance 2-16, be approved as submitted, was approved by the following vote:

Ayes: Abendschan, Foster, Hurley, Spisak
Noes: None
Abstain: None
Absent: Weatherford

7.0 STANDING REPORTS

- 7.1 BOARD OVERSIGHT INQUIRY: Director Abendschan has been reviewing the District Evaluation/Master Plan proposals with DC Conrad, Fire Chief Jones and Director of Business Services New. He would like to add an agenda item to address the process in the next regular Board Meeting, and discuss current information received. The sub-committee will meet again prior to the next regular Board meeting.

Fire Chief Jones stated that he attended presentations made to Central Fire Protection District by Citygate Associates LLC, ECSI (Emergency Consulting Services, Inc.), and Fitch & Associates, proposers for their district evaluation. Fire Chief Jones was approached by Central FPD about working together on a Master Plan, but decided that keeping the plans & cost separate was better for the time being (though shared resources will be likely, due to sharing a border with the Central FPD). Director Abendschan added that Director of Business Services New has been communicating with Central FPD's Business Services Manager, to learn from their experiences with this planning process.

- 7.2 FIRE CHIEF'S REPORT:

Fire Chief Jones observed Capt. Hansen training the new employees, and reported that he's been doing a great job. FF Miguel Rodriguez just signed off on his first 40 hours, and is moving to a shift rotation, as a probationary FF.

Temporary FF/PM Rick Andrews started a week behind FF Miguel Rodriguez, but will also be moving to shift detail soon. Both of the new hires are doing very well in their training/orientation.

On September 19, 2016, another A/LSFD Strike Team was sent to the Sobranes Fire, consisting of DC Skrabak, Captain Cullen, FF/PM Wichelmann, FF Matt Garcia and FF Luke Carson. As of the date of the report, firefighters were still dealing with hot spots, but hoped that rain would help extinguish the remainder of the fire. The Loma fire is now 100% contained. In addition to the busy strike team activity, A/LSFD also responded to a wildland fire near the Buena Vista landfill on September 26, 2016, which was quickly contained and extinguished.

Fire Marshal Trevor Dirksen has reported that the ISO rating for the District improved for 2016, in both the urban and rural class ratings. This improvement was largely attributed to the work done by Fire Marshal Dirksen over the last year.

The Annual Open House is scheduled for this weekend: Sunday, October 16, 2016. In addition, Chief Jones will attend a special Firefighters Memorial Ceremony at Capitol Park in Sacramento on Saturday, October 15, 2016, to see Firefighter Steve Brosig added to the firefighters memorial wall. A number of other firefighters in the District will also be in attendance.

The interviews are continuing for the Administrative Assistant/Accounting Specialist position, with 5 interviews done so far, and 5 more to go. After the first round of applications/interviews, the job description changed from a part-time Accounting Specialist position to a full time, 50%

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accounting, 50% administrative position. The position is still listed as temporary, and they are utilizing both temporary personnel services and open recruitment, in order to find the right candidate.

7.3 REPORT FROM FIREFIGHTERS' LOCAL 3535

Local 3535 President Ryan Peters reported that he will continue with the position statement next month, and gave an open invitation to Board Members to attend any upcoming training in November. Captain Peters has had the opportunity to work with FF Miguel Rodriguez recently, and feels that both he and FF/PM Rick Andrews will be a good fit for the District. The Union also looks forward to the upcoming Open House.

7.4 REPORT FROM CHIEF OFFICERS' ASSOCIATION: None.

8.0 CLOSED SESSION: 7:32 PM

8.1 CONFERENCE WITH LABOR NEGOTIATORS

8.2 CONFERENCE WITH LABOR NEGOTIATORS

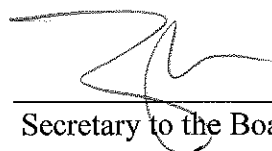
9.0 RETURN TO OPEN SESSION: 8:32 PM

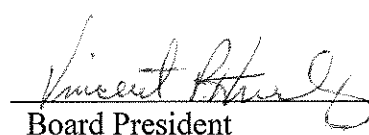
9.1 REPORT FROM CLOSED SESSION:

Item 8.1, the Board met with the District labor negotiator, and gave direction.

Item 8.2, the Board met with the District labor negotiator, and took no action.

11.0 ADJOURN MEETING: 8:33 PM


Secretary to the Board


Board President