



Aptos/La Selva Fire Protection District

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FINAL Minutes

Aptos/La Selva Fire Protection District

BOARD MEETING

Minutes of July 11, 2013

MEETING CALLED TO ORDER AT 7:00 PM BY PRESIDENT SPISAK

1.0 ROLL CALL PRESENT: ABENDSCHAN, HURLEY, JOHNSTON, SPISAK,
WEATHERFORD

ABSENT: NONE

1.1 INTRODUCTIONS: FIRE CHIEF JEFF TERPSTRA
BOARD SECRETARY FRED MALMLUND
DIVISION CHIEF HERNDON
DEPUTY FIRE MARSHAL WALLACE
MR. MIKE MARTIN
CAPTAIN HANSEN
MR. AARON HERSHEY
FF/PM HAMILTON

2.0 PLEDGE OF ALLEGIANCE

2.1 A Division Chief badge was presented to Dave Herndon by Fire Chief Terpstra.

3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC

3.1 ORAL COMMUNICATIONS: None

3.2 WRITTEN COMMUNICATIONS: The board meeting packet of information included a newspaper article mentioning the district.

4.0 CONSENT AGENDA

4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF JUNE 13, 2013

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- 4.2 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF JUNE 8, 2013 THROUGH JULY 5, 2013
- 4.3 MOTION TO ACCEPT AND FILE THE FAMIS GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END
- 4.4 MOTION TO APPROVE RESOLUTION 4-13 "RESOLUTION FOR ASSESSED COSTS FOR ABATEMENT OF WEEDS AND NUISANCES TO BE COLLECTED ON THE TAX ROLL"
- 4.5 MOTION TO APPROVE THE CONSULTING SERVICES AGREEMENT WITH TOTAL COMPENSATION SYSTEMS, INC. FOR OTHER POST EMPLOYMENT BENEFITS AND GASB 45 ACTUARIAL VALUATION SERVICES
- 4.6 MOTION TO APPROVE DISBURSEMENT TO SANTA CRUZ REGIONAL 9-1-1 IN THE AMOUNT OF \$36,871.50 FOR THE FIRST HALF 2013-14 SERVICE FEE
- 4.7 PUBLIC COMMENT ON CONSENT AGENDA ITEMS: None

On motion by Director Weatherford, seconded by Director Hurley, that Consent Agenda items 4.1, 4.2, 4.3, 4.4, 4.5, and 4.6 be approved as submitted, was approved by the following vote:

Ayes:	Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes:	None
Abstain:	None
Absent:	None

5.0 ITEMS REMOVED FROM CONSENT AGENDA None

6.0 UNFINISHED BUSINESS

- 6.1 MOTION TO APPROVE THE PROPOSED EMS BATTALION CHIEF JOB DESCRIPTION AND MEMORANDUM OF UNDERSTANDING

The board members discussed the essential functions and minimum qualifications portions of the proposed job description and expressed concerns that these items were not in line with their understanding of the scope of work to be performed by the position.

On motion by Director Hurley, seconded by Director Johnston, that the approval of the job description and MOU be deferred until modifications to the draft documents are complete, was approved by the following vote:

Ayes:	Abendschan, Hurley, Johnston, Spisak, Weatherford
Noes:	None
Abstain:	None
Absent:	None

7.0 NEW BUSINESS

7.1 MOTION TO APPROVE A PAY RAISE FOR THE LE100 INSPECTORS

Division Chief Herndon and Deputy Fire Marshal Wallace reviewed the LE100 program and their proposal to increase the hourly wage for the LE100 inspectors to the average rate currently paid to CalFire LE100 inspectors, retroactive to January 1, 2013.

On motion by Director Johnston, seconded by Director Abendschan, that the hourly rate of pay for the LE100 inspectors be increased to \$30.00 per hour retroactive to January 1, 2013, was approved by the following vote:

Ayes:	Abendschan, Hurley, Johnston, Spisak
Noes:	Weatherford
Abstain:	None
Absent:	None

7.2 DISCUSSION OF BOARD OVERSIGHT RESPONSIBILITIES AND POSSIBLE FORMATION OF A BOARD SUBCOMMITTEE TO STUDY/RECOMMEND CHANGES TO BOARD OVERSIGHT ROLES

Director Hurley observed that the board oversight topic areas and board member oversight assignments had not been reviewed or changed for some time. He proposed formation of a two-member board oversight committee to review organizational structure and to meet with administration and the bargaining units to review organizational structure, job descriptions, work assignments, any organizational stresses that may have developed over time, and to report back to the board with observations and recommendations. Director Abendschan volunteered to join Director Hurley in this activity. President Spisak concurred.

8.0 STANDING REPORTS

8.1 BOARD OVERSIGHT INQUIRY: None

8.2 FIRE CHIEF'S REPORT: Chief Terpstra briefly reviewed his written staff report and district activities on the 4th of July.

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8.3 REPORT FROM FIREFIGHTERS' LOCAL 3535 PRESIDENT MIKE MARTIN: Mr. Martin reported that he was succeeding Mr. Kretsch as the Local 3535 president. He stated he would obtain a formal position from the union membership regarding the proposed EMS Battalion Chief position. He clarified a statement made by Mr. Kretsch at the prior board meeting that the union supported overstaffing a position due to the high level of overtime that has been experienced, but not necessarily a firefighter/paramedic position. Mr. Martin requested meet and confer on that topic. Mr. Martin reported that three labor negotiations meetings have been completed with the negotiators. The union believes its position has been communicated and the union looks forward to progress on the topic. He noted a clerical error in the June 13, 2013 board meeting minutes.

9.0 CLOSED SESSION 8:15PM

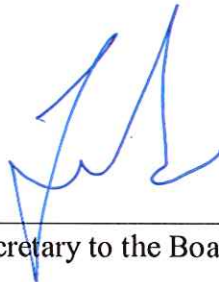
9.1 LABOR NEGOTIATIONS

The board gave direction to the negotiators and took no action.

9.2 PERSONNEL MATTER

The board conducted a performance review of Fire Chief Terpstra and took no action.

10.0 ADJOURN MEETING 10:05 PM



Secretary to the Board



Board President