



# **Aptos/La Selva Fire Protection District**

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## **A-G-E-N-D-A**

### **Aptos/La Selva Fire Protection District**

#### **Regular Board Meeting**

**Thursday, June 14, 2012 – 7:00 PM**

**Administration Office  
6934 Soquel Drive  
Aptos, California 95003**

Welcome to the Aptos/ La Selva Fire Protection District Board meeting. The President of the Board of Directors will invite your comments regarding any item listed on our open session agenda. The President may request that comments be limited to three (3) minutes for any item NOT listed on the agenda. The Brown Act prohibits the Fire Board from taking any action not listed on the agenda.

#### **1.0 ROLL CALL** ABENDSCHAN, HURLEY, JOHNSTON, SPISAK, WEATHERFORD

1.1 INTRODUCTIONS: FIRE CHIEF JEFF TERPSTRA  
BOARD SECRETARY FRED MALMLUND

#### **2.0 PLEDGE OF ALLEGIANCE & AWARDS**

2.1 Fire Chief Terpstra will present the Captain badge to recently promoted Will Wingert and the permanent Firefighter/Paramedic badge to recently completed probationary employee Nate Calcagno.

#### **3.0 COMMUNICATIONS FROM/TO BOARD MEMBERS & PUBLIC**

3.1 ORAL COMMUNICATIONS:

This time is set-aside for members of the public to address the Aptos fire board on any item NOT on the agenda, which is within the subject matter jurisdiction of the board. No action or discussion shall be taken on any item presented except that any board member may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to the board will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any board member may place matters brought up under oral communications on a future agenda.

3.2 WRITTEN COMMUNICATIONS

**4.0 CONSENT AGENDA**

- 4.1 MOTION TO ACCEPT AND FILE THE MINUTES OF THE REGULAR MEETING OF MAY 10, 2012 (Recommended by Board Secretary Malmlund).
- 4.2 MOTION TO APPROVE CLAIMS DISBURSEMENTS OF MAY 5, 2012 THROUGH JUNE 8, 2012 (Recommended by Business Manager Malmlund).
- 4.3 MOTION TO ACCEPT AND FILE THE FAMIS GENERAL LEDGER REPORTS FOR THE PRIOR MONTH-END (Recommended by Business Manager Malmlund).
- 4.4 MOTION TO APPROVE A DISBURSEMENT TO SANTA CRUZ COUNTY FIRE AGENCIES INSURANCE GROUP IN THE AMOUNT OF \$118,278.00 FOR THE FY2012-13 WORKERS' COMPENSATION INSURANCE PREMIUM (Recommended by Business Manager Malmlund).
- 4.5 MOTION TO APPROVE THE INSURANCE COVERAGES FOR FY2012-13 AND TWO DISBURSEMENTS TO KBK INSURANCE AGENCY IN THE AMOUNTS OF \$22,543.00 AND \$4,254.00 FOR THE ANNUAL PREMIUM COST (Recommended by Business Manager Malmlund).
- 4.6 MOTION TO APPROVE THE FIRE HYDRANT AGREEMENT FOR 311 BONITA DRIVE WITH AN ESTIMATED COST OF \$6,875.00 (Recommended by Fire Marshal Dias).
- 4.7 MOTION TO APPROVE THE AMBULANCE TRANSPORT VEHICLE AGREEMENT WITH SANTA CRUZ COUNTY HEALTH SERVICES AGENCY (Recommended by Fire Chief Terpstra).
- 4.8 PUBLIC COMMENT ON CONSENT AGENDA ITEMS?

**5.0 ITEMS REMOVED FROM CONSENT AGENDA**

**6.0 UNFINISHED BUSINESS**

- 6.1 MOTION TO APPROVE FY2012-13 PRELIMINARY BUDGET (Recommended by Fire Chief Terpstra).

A/LSFPD BOARD MEETING AGENDA

June 14, 2012

**7.0 NEW BUSINESS**

- 7.1 MOTION TO DENY THE CLAIM OF THE LOS BARRANCOS HOMEOWNERS ASSOCIATION AND TO FORWARD IT TO DISTRICT INSURANCE PROVIDER VFIS FOR CLAIM PROCESSING (Recommended by Fire Chief Terpstra).
- 7.2 MOTION TO APPROVE THE FY2012-13 MEMORANDUM OF UNDERSTANDING WITH LOCAL 3535 (Recommended by Fire Chief Terpstra).
- 7.3 MOTION TO APPROVE THE FY2012-13 MEMORANDUM OF UNDERSTANDING WITH THE CHIEF OFFICERS ASSOCIATION (Recommended by Fire Chief Terpstra).
- 7.4 MOTION TO APPROVE FY 2012-13 MEMORANDUMS OF UNDERSTANDING FOR THE (1) ADMINISTRATIVE ASSISTANT, (2) ADMINISTRATIVE ASSISTANT/FIRE PREVENTION SPECIALIST, (3) BUSINESS MANAGER and (4) THE AMENDMENT TO THE PART-TIME EMPLOYMENT AGREEMENT WITH FIRE PREVENTION SPECIALIST KATHY PINI (Recommended by Fire Chief Terpstra).
- 7.5 MOTION TO APPROVE AUTHORIZING THE FIRE CHIEF TO HIRE ONE FIREFIGHTER/PARAMEDIC (Recommended by Fire Chief Terpstra).


**8.0 STANDING REPORTS**

- 8.1 BOARD OVERSIGHT INQUIRY: Any Board Member may request that staff report on the status of operational or administrative activities or programs.
- 8.2 FIRE CHIEF'S REPORT – By Fire Chief Terpstra regarding various operational and administrative matters.
- 8.3 REPORT FROM FIREFIGHTERS' LOCAL 3535 PRESIDENT MIKE KRETSCH

**9.0 CLOSED SESSION**

- 9.1 LABOR NEGOTIATIONS  
In accordance with Section 54957.6, a conference with the labor negotiators.
- 9.2 PERSONNEL MATTER  
In accordance with Section 54957, a performance evaluation of Fire Chief Jeff Terpstra.

**10.0 ADJOURN MEETING**

  
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Secretary to the Board